



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

March 6, 2020

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk, Alternate Director L-A Roodenburg

ABSENT : Director A. Delainey, Director B. Simpson

STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, S. Sajwan, Planning Officer, J. LaFlamme, Communications Specialist, L. Volkmann, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2020-3A-1

Moved Director Mernett

Seconded Director Sjostrom

That the agenda be adopted as presented, with item 4.2 being removed at the request of the applicant.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - February 13, 2020

Corporate Vote - Unweighted

2020-3A-2

Moved Director Fourchalk

Seconded Director Cobb

That the minutes of the Cariboo Regional District Board meeting, held February 13, 2020, be received and adopted.

Carried Unanimously

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2020-3A-3

Moved Director Glassford

Seconded Director LeBourdais

That the Delegations Memorandum of Business, as of March 6, 2020, be received.

Carried Unanimously

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

4.1 Area A – BL 5250

Stakeholder Vote – Unweighted – All Electoral Areas

3572 and 3580 Durrell Road

District Lot 9796 from Rural 1(RR 1) to Resource/Agricultural (R/A)

District Lot 7260 Cariboo District from Resource/Agricultural (R/A) to

Resource/Agricultural (R/A) and Rural 1 (RR 1) zones

(3360-20/20190063 – Norn) (Agent: Brad Wiles)

Director Sjostrom

Ralph, Darlene and Trevor Norn, owners, and Brad Wiles, agent were present in support of this application.

2020-3A-4

Moved Director Sjostrom

Seconded Director Massier

That North Cariboo Area Rural Land Use Amendment Bylaw No. 5250, 2019 be read a first and second time this 6th day of March, 2020. Further, that adoption be subject to the following:

The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the covenant be borne by the applicant.

Carried Unanimously

4.3 Area G – BL 5257 and 5258

Stakeholder Vote – Unweighted – All Electoral Areas

7147 93 Mile Loop Road

That Part of District Lot 8155, Lillooet District, Lying West of the Westerly Boundary of Plan 43385

From Acreage Reserve designation to Resource Area designation

From Acreage Reserve (RA 2) zone to Acreage Reserve (RA 2) and Special Exception General Industrial (M 2-4) zones

(3360-20/20200002 – Slater) (Agent: Nigel Hemingway, Cariboo Geographic Systems Ltd.)

Director Richmond

Nigel Hemingway, agent, was present in support of this application.

2020-3A-5

Moved Director Richmond

Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5257, 2020 be read a first and second time this 6th day of March, 2020.

Carried Unanimously

2020-3A-6

Moved Director Richmond

Seconded Director Massier

That South Cariboo Area Zoning Amendment Bylaw No. 5258, 2020 be read a first and second time this 6th day of March, 2020. Further, that adoption be subject to the following:

- i. The applicant obtaining an Industrial Access Permit to 93 Mile Loop Road from the Ministry of Transportation and Infrastructure.
- ii. The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the covenant be borne by the applicant.

Carried Unanimously

5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

5.1 Area G – BL 5249

Stakeholder Vote – Unweighted – All Electoral Areas

3711 Whitehorse Lake Road

The South 1/2 of the North West 1/4, Section 8, Township 30, Lillooet District, Except Plan 33708 and The North 1/2 of the South West 1/4, Section 8, Township 30, Lillooet District, Except Plan 33708

From Resource/Agricultural (RA 1) and Tourist Commercial (C 2) zones to Special Exception Resource/Agricultural (RA 1-1), Resource/Agricultural (RA 1) and Tourist Commercial (C 2) zones

(3360-20/201900059 – DBW Investments Ltd. (Doug Witty) (Agent: Doug Dodge, Exton and Dodge Land Surveying Inc.)

Director Richmond

Doug Dodge, agent, was present in support of this application

2020-3A-7

Moved Director Richmond
Seconded Director Bachmeier

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw No. 5249, 2019 be read a third time this 6th day of March, 2020.

Carried Unanimously

6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

6.1 Area L – BL 5224 and 5225

Stakeholder Vote – Unweighted – All Electoral Areas

6115 Little Fort Highway 24

Lot 1, District Lot 4039, Lillooet District, Plan KAP69256

From Industrial designation to Rural Residential designation

From Special Exception Light Industrial (M 1-3) zone to Rural 1 (RR 1) zone
(3360-20/201900028 – Roseboom)

Director Macdonald

2020-3A-8

Moved Director MacDonald
Seconded Director Sjostrom

That Cariboo Regional District South Cariboo Area Official Community Plan Amendment Bylaw No. 5224, 2019 be adopted this 6th day of March, 2020.

Carried Unanimously

2020-3A-9

Moved Director MacDonald
Seconded Director Kirby

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw No. 5225, 2019 be adopted this 6th day of March, 2020.

Carried Unanimously

7. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

7.1 Area B – DVP 20200065

Stakeholder Vote – Unweighted – All Electoral Areas

1883 Blackwater Road

Lot 1, District Lot 6171, Cariboo District, Plan EPP23095

(3090-20/20190065 – Patchett)

Director Bachmeier

2020-3A-10

Moved Director Bachmeier

Seconded Director Massier

That the application for a Development Variance Permit pertaining to Lot 1, District Lot 6171, Cariboo District, Plan EPP23095 be approved. Further that a Development Variance Permit be issued to vary Section 4.24 (c) (ii) (1) of the Quesnel Fringe Area Zoning Bylaw No. 3504, 1999 as follows:

That the maximum total floor space be increased from 90 sq. m (968.75 sq. ft) to 134.15 sq. m (1,444 sq. ft) to allow the construction of a carriage house.

Carried Unanimously

8. AGRICULTURAL LAND COMMISSION APPLICATIONS

8.1 Area L – ALRL20200004

Stakeholder Vote – Unweighted – All Electoral Areas

6640 Perrey Road

Lot A, District Lot 4051, Lillooet District, Plan KAP61838, Except Plan KAP61839

(3015-20/L20200004 – Chell/Kline) (Agent: Jeff Kline)

Director Macdonald

2020-3A-11

Moved Director MacDonald

Seconded Director Glassford

That the Provincial Agricultural Land Commission application for inclusion into the Agricultural Land Reserve, pertaining to Lot A, District Lot 4051, Lillooet District, Plan KAP61838, Except Plan KAP61839, be rejected and not be

submitted to the Provincial Agricultural Land Commission as the proposal will likely have negative impacts on surrounding residential properties and does not align with the policies contained within the South Cariboo Official Community Plan and the CRD Agricultural Policy.

Carried Unanimously

S. Sajwan, Planning Officer, left the meeting.

E. Sonntag, Invasive Plant Management Coordinator, and L. Loveng, Acting Manager of Environmental Services, joined the meeting.

9. ENVIRONMENTAL SERVICES

9.1 2019 Year End Report for the Invasive Plant Management Program

Corporate Vote - Unweighted

2020-3A-12

Moved Director Forseth

Seconded Director Campsall

That the agenda item summary from Emily Sonntag, Invasive Plant Management Coordinator, dated February 20, 2020, regarding the 2019 Year End Report for the Invasive Plant Management Program as attached, be received.

Carried Unanimously

10. PROTECTIVE SERVICES

10.1 UBCM 2020 CEPF Application – Emergency Operations Centers and Training

Corporate Vote - Unweighted

2020-3A-13

Moved Director Richmond

Seconded Director Bachmeier

That the agenda item summary from Stuart Larson, Manager of Protective Services, dated February 19, 2020, regarding the 2020 UBCM Community Emergency Preparedness Fund application, be received. Further, that the Cariboo Regional District submit an application for the 2020 UBCM Community Emergency Preparedness Fund – Emergency Operations Centers and Training.

Carried Unanimously

11. FINANCE

11.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - February 2020

Corporate Vote - Unweighted

2020-3A-14

Moved Director Glassford

Seconded Director Campsall

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of February 2020, in the amount of \$1,671,472.79, consisting of \$379,604.04 paid by cheque, \$1,172,651.91 paid through electronic funds, and \$119,216.84 paid by Mastercard, be received and ratified.

Carried Unanimously

11.2 Grant for Assistance Application – Afterburn Barrell Race

Corporate Vote - Unweighted

2020-3A-15

Moved Director LeBourdais

Seconded Director Forseth

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 26, 2020, regarding a Grant for Assistance Application from the Afterburn Barrell Race requesting \$500 for the 2020 Afterburn Slot Barrell Races, be received. Further, that \$500 be authorized as requested, split equally between the Electoral Areas D, E, and F Grants for Assistance funds.

Carried Unanimously

11.3 Grant for Assistance Application – Lac La Hache Community Club

Corporate Vote - Unweighted

2020-3A-16

Moved Director Richmond

Seconded Director MacDonald

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 26, 2020, regarding a Grant for Assistance Application from the Lac La Hache Community Club, requesting \$1,000 for a new sign, be received. Further, that \$1,000 be authorized from the Electoral Area G Grants for Assistance fund.

Carried Unanimously

11.4 Grant for Assistance Application – Rose Lake Miocene 4-H Club

Corporate Vote - Unweighted

2020-3A-17

Moved Director LeBourdais

Seconded Director Kirby

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 25, 2020, regarding a Grant for Assistance Application from the Rose Lake Miocene 4-H Club, requesting \$1,000 for the Easter Petting Zoo, be received. Further, that \$1,000 be authorized from the Electoral Area F Grants for Assistance fund.

Carried Unanimously

11.5 Grant for Assistance Application – Eagle View 4D Barrell Races

Corporate Vote - Unweighted

2020-3A-18

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 28, 2020, regarding a Grant for Assistance Application from the Eagle View 4D Barrell Races, requesting \$1,000 for the Horsin Around in the Cariboo event, be received. Further, that \$1000 be authorized as requested, split equally between the Electoral Areas D, E, and F Grants for Assistance funds.

Carried Unanimously

12. ADMINISTRATION

12.1 Request from City of Port Moody to Support Creation of a National Pharmacare Program

Corporate Vote - Unweighted

2020-3A-19

Moved Director Richmond

Seconded Director Massier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 25, 2020, regarding a request for support from the City of Port Moody for the development and implementation of a National Healthcare Program, be received.

Carried Unanimously

13. BOARD REPORTS AND CORRESPONDENCE

13.1 Consent Calendar

Corporate Vote - Unweighted

2020-3A-20

Moved Director Richmond

Seconded Director Glassford

That the consent calendar items, as of March 6, 2020, be received.

Carried Unanimously

13.2 Responses to Board Correspondence Meeting/Follow Up

13.2.1 Minister of Agriculture - Response to Concerns Regarding Changes to Regulation in the Agricultural Land Reserve

2020-3A-21

Moved Director Richmond

Seconded Director Glassford

That the letter from the Honourable Lana Popham, Minister of Agriculture, dated March 4, 2020, responding to the letter regarding the recent changes to the Agricultural Land Commission Act and the

comments made by the North Cariboo Agricultural Development Advisory Committee, be received.

Carried Unanimously

14. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

14.1 South Cariboo Joint Committee Minutes - February 10, 2020

Corporate Vote - Unweighted

2020-3A-22

Moved Director Richmond

Seconded Director MacDonald

That the minutes of the South Cariboo Joint Committee meeting, held February 10, 2020, be received.

Carried Unanimously

14.2 North Cariboo Rural Directors Caucus Minutes - February 11, 2020

Corporate Vote - Unweighted

2020-3A-23

Moved Director Glassford

Seconded Director Bachmeier

That the minutes of the North Cariboo Rural Directors Caucus meeting, held February 11, 2020, be received.

Carried Unanimously

14.3 North Cariboo Joint Committee Minutes - February 11, 2020

Corporate Vote - Unweighted

2020-3A-24

Moved Director Fourchalk

Seconded Director Sjostrom

That the minutes of the North Cariboo Joint Committee meeting, held February 11, 2020, be received.

Carried Unanimously

14.4 Central Cariboo Joint Committee Minutes - February 26, 2020

Corporate Vote - Unweighted

2020-3A-25

Moved Director Forseth

Seconded Director Kirby

That the minutes of the Central Cariboo Joint Committee meeting, held February 26, 2020, be received.

Carried Unanimously

14.4.1 Central Cariboo Arts and Culture Society Performances in the Park Service Agreement Renewal

Corporate Vote - Weighted

2020-3A-26

Moved Director LeBourdais

Seconded Director Forseth

That the following recommendation from the Central Cariboo Joint Committee meeting, held February 26, 2020, be endorsed:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated January 6, 2020, regarding the Central Cariboo Arts and Culture Performances in the Park services agreement with the Central Cariboo Arts and Culture Society and the City of Williams Lake, be received. Further, that the agreement be renewed for two years with annual contributions of \$15,000 paid to the society for coordinating the Performances in the Park event.

Further, that the appropriate signatories be authorized to execute the agreement.

Carried Unanimously

14.4.2 Cariboo Memorial Recreation Complex 2020 Financial Plan and Capital Adjustment

Corporate Vote - Weighted

2020-3A-27

Moved Director Forseth

Seconded Director LeBourdais

That the following recommendation from the Central Cariboo Joint Committee meeting, held February 26, 2020, be endorsed:

That the City of Williams Lake Council Report from Ian James, Director, Community Services, dated January 19, 2020, regarding the Cariboo Memorial Recreation Complex 2020 Financial Plan and Capital Adjustments, be received. Further, that the Central Cariboo Recreation Financial and Business Plans for 2020 be amended to remove the Cariboo Memorial Recreation Complex rear parking lot overhaul project; add the installation of audible door activation alarms system on ice arena pad #1 & #2 emergency exit doors; and increase the allocation for the replacement of the Cariboo Memorial Recreation Complex administration office and the pool change room Air Handler unit.

Still further, that the construction of the Gazebo joint-venture project between West Fraser and the Cariboo Memorial Recreation Complex be deferred to 2021, and that staff investigate grant opportunities for this project.

Carried Unanimously

14.4.3 Stampede Parade Proposal - Daybreak Rotary Club

Corporate Vote - Weighted

2020-3A-28

Moved Director Forseth

Seconded Director LeBourdais

That the following recommendation from the Central Cariboo Joint Committee meeting, held February 26, 2020, be endorsed:

That the correspondence, dated November 26, 2020, from the Daybreak Rotary Club, regarding the club's proposal for producing the Williams Lake Stampede Parade be received. Further, that \$10,000 in funding for DayBreak Rotary to produce the 2020 Stampede Parade be provided through the Central Cariboo allocation of Cariboo Strong Funds.

Carried Unanimously

15. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

15.1 Cariboo Regional District Freedom of Information and Protection of Privacy Bylaw No. 5261, 2020

Corporate Vote - Unweighted

2020-3A-29

Moved Director Richmond

Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 25, 2020, regarding Bylaw No. 5261, be received. Further, that Cariboo Regional District Freedom of Information and Protection of Privacy Bylaw No. 5261, 2020 be read a first, second and third time this 6th day of March 2020.

Carried Unanimously

2020-3A-30

Moved Director Richmond

Seconded Director Sjostrom

That Cariboo Regional District Freedom of Information and Protection of Privacy Bylaw No. 5261, 2020 be adopted this 6th day of March 2020.

Carried Unanimously

16. BYLAWS FOR CONSIDERATION OF ADOPTION

16.1 Quesnel Fringe Area Fire Protection Boundary Expansion Bylaw No. 5255, 2020

Corporate Vote - Unweighted

2020-3A-31

Moved Director Sjostrom

Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 25, 2020, regarding Bylaw No. 5255, be received. Further, that Quesnel Fringe Area Fire Protection Boundary Expansion Bylaw No. 5255, 2020 be adopted this 6th day of March 2020.

Carried Unanimously

16.2 Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019

Corporate Vote - Weighted

2020-3A-32

Moved Director MacDonald

Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated March 2, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5236, be received. Further, that Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019 be adopted this 6th day of March 2020.

Carried Unanimously

16.3 Cariboo Regional District Barlow Creek Fire Protection Loan Authorization Bylaw No. 5237, 2019

Corporate Vote – Weighted

2020-3A-33

Moved Director Massier

Seconded Director Fourchalk

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated March 2, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5237, be received. Further, that Cariboo Regional District Barlow Creek Fire Protection Loan Authorization Bylaw No. 5237, 2019 be adopted this 6th day of March 2020.

Carried Unanimously

17. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

17.1 Request from Director Bachmeier for NCLGA Resolutions

Corporate Vote - Unweighted

2020-3A-34

Moved Director Bachmeier
Seconded Director Massier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 14, 2020, with a request from Director Bachmeier to submit three resolutions to the North Central Local Government Association's 2020 annual convention, be received. Further, that staff work with Director Bachmeier to develop and submit three resolutions to the NCLGA regarding an expanded role for the RCMP auxiliary program, funding for rural crime reduction/prevention groups, and funding for rural community policing resources.

Carried Unanimously

19. DIRECTORS' ROUNDTABLE

The Directors were given the opportunity to provide any brief reports/updates and/or appointments at this time.

2020-3A-35

Moved Director Bachmeier
Seconded Director Sjostrom

That Director Bachmeier be appointed to the North Cariboo Seniors Council and receive mileage only to attend meetings.

Carried Unanimously

20. IN-CAMERA SESSION

20.1 In-Camera Session

Corporate Vote - Unweighted

2020-3A-36

Moved Director Campsall
Seconded Director Kirby

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(k) of the *Community Charter*.

Carried Unanimously

The meeting recessed at 10:50 a.m. to go in-camera.

The meeting reconvened at 11:14 a.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. MacDonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk, Alternate Director L-A Roodenburg
ABSENT:	Director A. Delaine, Director B. Simpson
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, E. Epp, Manager of Communications, L. Volkmann, Recording Secretary

21. ADJOURNMENT

Corporate Vote - Unweighted

2020-3A-37

Moved Director Cobb

Seconded Director Kirby

That the meeting of Cariboo Regional District Board be adjourned at 11:15 a.m. March 6, 2020.

Carried Unanimously

Chair

Manager of Corporate Services