



**Date:** 16/12/2019

**To:** Chair and Directors, Finance/Budget Committee

**And To:** John MacLean, Chief Administrative Officer

**From:** Stuart Larson, Manager of Protective Services

**Date of Meeting:** Finance-Budget Committee\_Jan15\_2020

**File:** 7200-01

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## Short Summary:

Fire Department Charge Cards

## Voting:

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## Memorandum:

During the emergencies starting in 2017, it was decided to increase the available spending limits of charge cards for the Volunteer Fire Department Chiefs from \$1500 to \$3000 as there was insufficient CRD staff to accommodate the purchasing required to support operations in an ever-changing dynamic environment. Since that time, the capacity to action and monitor spending has been put into place. By returning to the pre-emergency spending limits of the charge cards, this will ensure fiscal accountability, reduce the likelihood of inappropriate purchases, and increase the opportunity for combined purchases which will reduce overall costs.

## Attachments:

N/A

## Financial Implications:

Greater fiscal accountability.

## Policy Implications:

N/A

## Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.

- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### **CAO Comments:**

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### **Options:**

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

### **Recommendation:**

That the agenda item summary from Stuart Larson, Manager of Protective Services, dated December 16, 2019, regarding Fire Department charge cards, be received. Further, that a reduction in spending authority from \$3000 to \$1500 per purchase for Fire Departments be approved.