



**Date:** 30/04/2020

**To:** Chair and Directors, Cariboo Chilcotin Regional Hospital District

**And To:** John MacLean, Chief Administrative Officer

**From:** Kevin Erickson, Chief Financial Officer

**Date of Meeting:** Cariboo Chilcotin Regional Hospital District\_May08\_2020

**File:** Hospital

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## Short Summary:

Report on Foundation Partnership Policy with respect to the Request made by the Cariboo Foundation Hospital Trust

## Voting:

Corporate Vote - Weighted

## Memorandum:

At the Cariboo Chilcotin Regional Hospital District regular board meeting on April 17<sup>th</sup>, 2020, the Board was presented with a Foundation Partnership Grant request from the Cariboo Foundation Hospital Trust of \$90,041.49 for the purchase of maternity services equipment for Cariboo Memorial Hospital. At that time, it was noted that granting this request would use up 90% of the 2020 budget allocation for Foundation Partnership Grants.

During the discussion there were questions raised regarding the Foundation Partnership Grant Policy. As such, it was decided to defer the item until more information regarding Foundation Partnership Grants could be provided. In this regard, questions of note were over the amount budgeted and how budget and amounts granted were allocated throughout the Cariboo. That is, are grants awarded on a regional basis or is it a first come first served basis?

## Background:

The creation of the Foundation Partnership Grants was a result of a complete policy review of the CCRDH in 2011. At the CCRHD September 15<sup>th</sup>, 2011 Committee of the Whole meeting, then CAO Janis Bell put forward a proposed policy update which included an item specifically addressing Foundation Partnership Grants (AIS attached). In accepting the proposed changes to the CCRHD policies, the Committee made the following amendments with respect to Foundation Partnership Grants:

- The three core foundations/societies to be specified when referring to the Foundation Partnership Grants;
- Add that societies are also eligible where they are operated by a Health Authority who will take ownership of the equipment/capital projects

There was no mention as to the three core foundations mentioned in the minutes.

When the COW recommendation came before the Board on October 6, 2011 further amendments were put forward (attached to this Agenda Item Summary) before the policy was adopted. Resolution CCH.11-10A-4 removed the line citing the three core foundations and replaced it with “Organizations eligible for foundation partnership grants will be hospital related foundations and societies.” The policy has remained unchanged since that time.

**Current Policy:**

Foundation Partnership Grants – are intended to partner with community foundations to achieve objectives of the residents of the Cariboo Chilcotin that may lie beyond the immediate priority constraints of Health Authority funding. The Cariboo Chilcotin Regional Hospital District will allocate an annual sum within the budget to partner with foundations.

- Organizations eligible for foundation partnership grants will be hospital-related foundations or societies.
- Proposals to access funds must be submitted in writing outlining the project details, benefits, budget and timeframe.
- Projects within a hospital or health care facility operated by a Health Authority must be approved by the Health Authority prior to submission to the RHD.
- Projects should not replace the responsibilities of the Health Authority.
- A maximum of 40% of the total cost of the project will be funded by the RHD.
- While applications will be considered on a first come, first serve basis, attempts will be made to achieve equitable distribution of the funds across the region or to support broad initiatives that benefit the region as a whole.
- Funds allocated to the foundation partnership program will not accumulate except with the prior authorization of the Board to accumulate multi-year allocations for a specific project.

(Resolution No. CCH.11-10A-5)

The initial budget for Foundation Partnership grants was \$300,000 and was included as minor capital expenditures in the five-year financial plans. Notes to the working papers indicate allocations of \$100,000 each for the South Cariboo, Central Cariboo and North Cariboo.

In 2017, the Five-year Financial Plan began recognizing Foundation Partnerships as a separate line item. For this year the annual budget was reduced to \$100,000.00 and any reference to an allocation of funding disappeared. No mention is made behind the reasoning for this reduction however, it is likely due to total grants given out in any one year have never exceeded \$100,000 let alone the \$300,000 originally budgeted. A breakdown of grants awarded since 2011 has been provided.

### **Attachments:**

- 1) CFHT Foundation Grant Request – March 12, 2020
- 2) Interior Health support of Cariboo Foundation Hospital Trust grant
- 3) September 15, 2011 AIS – Cariboo Chilcotin Regional Hospital District Policies
- 4) Amendments to Policies at CCRHD Board October 6, 2011
- 5) 2011 – 2019 Foundation Partnership Grants Awarded

### **Financial Implications:**

As mentioned at the April meeting there are sufficient funds in the budget to award the \$90,041.49 that Cariboo Foundation Hospital Trust is seeking.

If the Board is worried about not having enough to fund a subsequent request, there is nothing in the policy that says they must award the full amount. The Board could decide on a lesser amount to grant or defer a portion of the grant until a later date contingent on funds being available. This is to say the remaining portion would only be payable if nobody else asked for a grant that would make payment of the second installment exceed budget.

If a future grant request is received in excess of the remaining budget, the Board can always amend the budget and draw from reserves. There are ample reserves to cover what are generally small amounts and doing so avoids having to deny a foundation or society needed funding.

### **Policy Implications:**

The request by the Cariboo Foundation Hospital Trust meets the spirit of the policy in that the equipment they wish to purchase is not an immediate priority to Interior Health so was not included in their 2020/2021 budget. Further, the Foundation meets the criteria identified in the policy to receive a grant: they are a hospital-related foundation, their request has been approved by Interior Health prior to submission, to date, no other applications have been received so equitable distribution of funds is not a factor and, enhanced maternity services at CMH from the equipment this grant will fund can be seen to benefit a wider area of the region than just Williams Lake and surrounding communities.

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### **CAO Comments:**

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### **Options:**

- 1) Endorse the recommendation
- 2) Receipt and other action
- 3) Defer

### **Recommendation:**

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated April 30, 2020, regarding a request by the Cariboo Foundation Hospital Trust to provide funding by way of a Foundation Partnership Grant, be received. Further, that 40% (\$90,041.49) of the total

estimated cost of \$225,103.72 for nursery equipment purchases, to be made by the Cariboo Foundation Hospital Trust, be approved from the Cariboo Chilcotin Regional Hospital District Foundation Partnership Grants program.