

**Date:** 03/07/2020

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** Choose an item.

**From:** John MacLean, Chief Administrative Officer

**Date of Meeting:** Cariboo Regional District Board\_Jul10\_2020

**File:** UBCM Convention

## Short Summary:

Compensation – Attendance at UBCM Virtual Convention

## Voting:

Corporate Vote - Unweighted

## Memorandum:

This year the Union of British Columbia Municipalities (UBCM) Convention will be held virtually due to the COVID-19 pandemic. Normally, pursuant to the Director's Remuneration Bylaw, we compensate for the time and expense of attending the Convention.

As the Convention is virtual we would appreciate direction from the Board as to how they want to manage remuneration. Are there conditions or qualifications that the Board wants to have in place in order to approve remuneration and expenses? For instance, do we wish to still participate in the convention as a COVID-19 safe group and gather in small groups?

The relevant section of the Remuneration Bylaw is as follows:

Meeting Remuneration	Meeting Rate	Travel Time	Vehicle Allowance	Expenses	Comments
<b>Category 1: Board Activities</b>					
<b>a) Sanctioned Business Meetings</b>					
Board meeting	206	✓	✓	✓	
Special Board meeting	206	✓	✓	✓	
Committee of the Whole	206	✓	✓	✓	
Budget Meeting	206	✓	✓	✓	
Strategic planning / retreat	206	✓	✓	✓	
Director orientation	206	✓	✓	✓	
<b>b) Sanctioned Non-Business Meetings*</b>					

Meeting Remuneration	Meeting Rate	Travel Time	Vehicle Allowance	Expenses	Comments
LGLA seminars	133/83	√	√	√	
Electoral area forum	133/83	√	√	√	
Community to Community Meetings	133/83	√	√	√	
Treaty Advisory Meetings	133/83	√	√	√	
NCLGA convention	133/83	√	√	√	
UBCM convention	133/83	√	√	√	
FCM convention	133/83	√	√	√	
Attendance at meetings hosted by Federal/Provincial Representatives where the issue discussed is a priority to the Board.	133/83	√	√	√	
<i>Notes:</i> For sanctioned non-business meetings, the lower rate of \$83.00 shall apply to any meetings less than 4 hours duration.					

### Attachments:

None

### Financial Implications:

Planned expenses are already included in the 2020 Financial Plan.

### Policy Implications:

None

### Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☒ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### CAO Comments:

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### Options:

1. Receipt and Direction from the Board as to establishment of a new policy/practice for the 2020 UBCM Convention

2. Receipt
3. Deferral

**Recommendation:**

That the agenda item summary from John M. MacLean, CAO, dated July 3, 2020, regarding Director Remuneration during the 2020 UBCM Virtual Convention, be received. *Further direction at the discretion of the Board.*