

## SCHEDULE “B”

### CEMETERY SERVICES AGREEMENT

#### Preamble:

- A. The City operates Pioneer Cemetery and Quesnel Municipal Cemetery pursuant to Cemeteries Regulations Bylaw No. 1669 of 2009 as amended or replaced.
- B. The Regional District recognizes the benefit of the cemetery to residents of the north Cariboo and wishes to enter into a contract under which it will contribute to the operation of the service.

#### Service

1. The City shall:
  - (a) provide Cemetery Services for persons who, at the time of death, were residents of the Service Area;
  - (b) provide Cemetery Services in a competent, careful and professional manner;
  - (c) assume all expenses arising out of the operation of the Service.
  - (d) provide annually to the Regional District details of capital and operating revenues and expenditures related to the provision of Cemetery Services.
2. Notwithstanding the definitions set out in the Master Agreement, in this Schedule:

“Establishing Bylaw” means the Quesnel Cemetery Contribution Local Service Establishment Bylaw No. 4422, 2008 of the Regional District as amended or replaced.

#### Payment

3. In consideration for providing Cemetery Services under this Agreement:
  - (a) The City may retain all fees and other charges if any imposed in relation to the provision of Cemetery Services. It is intended that direct burial costs are funded by the fee structure.
  - (b) Fees payable by the Regional District shall be calculated in accordance with **Appendix “A”** provided the fees can be accommodated within the statutory limitations of the establishment bylaw and shall be paid to the City on or before August 15<sup>th</sup> each year.

#### Capital

4. Financing and payment of the costs for capital projects are projected to be provided from a reserve fund accumulated from City and Regional District contributions over previous years.

- (a) Should the reserve fund become depleted before the end of this Agreement, each parties shall provide fifty (50) percent of the total cost towards any future capital projects.
- (b) Future capital projects funded in accordance with section 3(a) shall not be conducted without prior approval from both the City and Regional District.

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**APPENDIX “A” OF SCHEDULE B**

**COST SHARING FORMULA FOR CEMETERIES OPERATIONS**

**General**

The cost of burials including personnel, equipment costs, and material costs will be fully recovered through the cemetery fee structure. The intent of this schedule of the Master Agreement is to fund the operations, maintenance and upkeep of the cemeteries, including any required capital upgrade projects.

**Funding Formula**

The costs will be based on the average net costs of the two previous years. The Cariboo Regional District will contribute fifty (50) percent of the Average cost. The amounts shall be updated annually by the City’s Director of Corporate and Financial Services and sent to the Cariboo Regional District no later than August 15<sup>th</sup> each year

**Cemetery Cost History and Contribution**

<u>Year</u>	<u>Net Operating Costs</u>
2017	\$ 142,004
2018	\$ 139,552
Average	\$ 140,763
<b>2020 Regional District Contribution @ 50%</b>	<b><u>\$ 70,382</u></b>