



**Date:** 28/11/2019

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** John MacLean, Chief Administrative Officer

**From:** Alice Johnston, Manager of Corporate Services/Deputy CAO

**Date of Meeting:** eSCRIBE Meeting Date

**File:** 3900-20-5236

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## Short Summary:

Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019

## Voting:

Corporate Vote - Unweighted

## Memorandum:

The Board gave three readings to Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019 on August 23, 2019, and the Bylaw has subsequently received Statutory Approval from the Deputy Inspector of Municipalities. Pursuant to the *Community Charter* and the *Local Government Act*, the Board may now proceed with the public assent process. Staff recommend the Alternative Approval Process (AAP), which has been discussed previously by the Board in regard to borrowing for fire trucks.

If AAP is chosen, the Board must establish a deadline for receiving elector response forms, which must be at least 30 days after the second public notice is published. When establishing the date, the Board should keep in mind that if 10% or more electors sign an elector response form during the AAP and the Board decides to proceed to an assent vote (referendum), the vote must be held within 80 days of the deadline established for the AAP.

The Board must also establish the elector response forms and make a fair determination of the total number of electors in the AAP area. These documents are attached for the Board's consideration of endorsement.

## Attachments:

- 1) Bylaw No. 5236
- 2) Statutory Approval
- 3) Public Notice
- 4) Elector Response Form
- 5) Determination of Number of Electors

## Financial Implications:

Obtaining public assent through an AAP process saves significantly over the cost of conducting a referendum.

### Policy Implications:

n/a

### Alignment with Strategic Plan:

- ☒ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☒ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### CAO Comments:

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### Options:

- 1) Endorse recommendations;
- 2) Receipt and other action;
- 3) Defer.

### Recommendation:

**#1:** That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 28, 2019, regarding Bylaw No. 5236, be received. Further, that participating area approval is to be obtained through the Alternative Approval Process for Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019.

**#2:** That the Cariboo Regional District Board authorizes the Elector Response Form as attached hereto for the Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019 Alternative Approval Process, which allows for a single elector response on each form, and which may be accepted by email or facsimile provided it is an accurate copy of the original form.

**#3:** That the Cariboo Regional District Board has determined that 980 represents the total number of eligible electors for the Alternative Approval Process with respect to Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019.

**#4:** That the Cariboo Regional District Board has established March 2, 2020 at 4:00 p.m. as the deadline for receiving elector responses for the Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5236, 2019 Alternative Approval Process.