



## CARIBOO REGIONAL DISTRICT

### BOARD MINUTES

September 11, 2020

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald (via phone), Director W. Cobb, Director M. Campsall, Director G. Fourchalk, Alternate Director L-A Roodenburg

ABSENT : Chair M. Wagner, Director C. Mernett, Director B. Simpson

STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary

#### 1. **CALL TO ORDER**

**2020-9-1**

Moved Director Kirby

Seconded Director LeBourdais

That members of the public are not permitted to physically attend the September 11, 2020 meeting of the Cariboo Regional District Board due to the COVID-19 pandemic. As per Ministerial Order No. M192 from the Minister of Public Safety and Solicitor General, dated June 17, 2020, the Regional District cannot, at this time, ensure the safety of staff, Board members, and members of the public in such circumstances. Despite this, for the purposes of Division 3 of Part 4 of the *Community Charter*, the meeting is not to be considered closed to the public.

Openness, transparency, accessibility, and accountability, in respect of this meeting, will be achieved by the open publishing of the minutes.

**Carried Unanimously**

**1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2020-9-2**

Moved Director Delainey

Seconded Director Campsall

That the agenda be adopted with item 6.1 being brought forward for consideration at the start of the Planning Application portion of the agenda.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - August 21, 2020**

Corporate Vote - Unweighted

**2020-9-3**

Moved Director Richmond

Seconded Director Glassford

That the minutes of the Cariboo Regional District Board meeting held August 21, 2020, be received and adopted.

**Carried Unanimously**

**6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**6.1 Area G – DVP20200020**

Stakeholder Vote – Unweighted – All Electoral Areas

4675 Kitwanga Drive

Lot C, District Lot 76, Lillooet District, Plan 36278

(3090-20/20200020 – Johanson)

Director Richmond

A. Johanson, owner, joined the meeting via phone.

**2020-9-4**

Moved Director Richmond

Seconded Director Glassford

That the application for a Development Variance Permit pertaining to Lot C, District Lot 76, Lillooet District, Plan 36278 be approved to vary Section 5.12.3.1 (b) (i) of the South Cariboo Area Zoning Bylaw 3501, 1999 as follows:

That the minimum required front yard setback be reduced from 7.6 m (24.93 ft) to 5.18 m (17 ft) to allow the addition of a carport and a new detached garage.

Further, that the issuance is subject to the registration of a restrictive covenant on property title limiting vegetative cutting within 3 metres (9.84 feet) of the front property line.

Further, that the cost of preparation and registration of the covenant be borne by the applicants.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.2 Delegation - Josh Pressey, Ministry of Forests, Lands, Natural Resource Operations and Rural Development**

Josh Pressey, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, appeared before the Board to talk about the Community Forest Agreements and process.

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2020-9-5**

Moved Director Glassford

Seconded Director Delainey

That the Delegations Memorandum of Business, as of September 11, 2020, be received.

**Carried Unanimously**

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area G – BL 5285**

Stakeholder Vote – Unweighted – All Electoral Areas

4435 Fircrest Road

Parcel A (38046E and Plan B6004) of District Lot 5037, Lillooet District, Except Plans 6847 and 20135 and KAP77955

Text Amendment

(3360-20/20200027)

Director Richmond

**2020-9-6**

Moved Director Richmond

Seconded Director Delainey

That South Cariboo Area Zoning Amendment Bylaw No. 5285, 2020 be read a first and second time this 11<sup>th</sup> day of September, 2020.

Further, that the requirement for a public hearing on the bylaw be waived in accordance with Section 464(2) of the *Local Government Act*.

**Carried Unanimously**

**4.2 Area L – BL 5286 and 5135**

Stakeholder Vote – Unweighted – All Electoral Areas

5646 Horse Lake Road

The North 1/2 of District Lot 2141, Lillooet District, Except Plan 20555

From Agriculture designation to Upland Residential designation

From Rural 1 (RR 1) zone to Rural 3 (RR 3) zone

(3360-20/20180002 – Bob Plewes Contracting Ltd.) (Agent: Michael Kidston)

Director Macdonald

**2020-9-7**

Moved Director Macdonald

Seconded Director LeBourdais

That first, second and third readings of Cariboo Regional District South Cariboo Area Official Community Plan Amendment Bylaw No. 5134, 2018 be rescinded.

**Carried Unanimously**

**2020-9-8**

Moved Director Macdonald  
Seconded Director Delainey

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5286, 2020 be read a first and second time this 11<sup>th</sup> day of September, 2020.

**Carried Unanimously**

**2020-9-9**

Moved Director Macdonald  
Seconded Director Glassford

That condition 1. of Cariboo Regional District Zoning Amendment Bylaw No. 5135, 2018 be amended to read:

1. Adoption of South Cariboo Area Official Community Plan Amendment Bylaw No. 5286, 2020.

**Carried Unanimously**

**5. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

**5.1 Area H – BL 5143**

Stakeholder Vote – Unweighted – All Electoral Areas

3920 and 3924 Eagle Creek Road  
District Lot 7551, Lillooet District  
From Rural 1 (RR 1) zone to Lakeshore Residential (RL) and Rural 2 (RR 2) zones (3360-20/20180009 – Elliott) (Agent: Nigel Hemingway)  
Director Wagner

**2020-9-10**

Moved Director Glassford  
Seconded Director Richmond

That first, second and third readings of Cariboo Regional District South Cariboo Area Official Community Plan Amendment Bylaw No. 5142, 2018 be rescinded.

**Carried Unanimously**

**2020-9-11**

Moved Director Delainey  
Seconded Director LeBourdais

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw No. 5143, 2018 be adopted this 11<sup>th</sup> day of September, 2020.

**Carried Unanimously**

**5.2 Area G – BL 5249**

Stakeholder Vote – Unweighted – All Electoral Areas

3711 Whitehorse Lake Road

The South 1/2 of the North West 1/4, Section 8, Township 30, Lillooet District, Except Plan 33708 and the North 1/2 of the South West 1/4, Section 8, Township 30, Lillooet District, Except Plan 33708

From Resource/Agricultural (RA 1) and Tourist Commercial (C 2) zones to Special Exception Resource/Agricultural (RA 1-1), Resource/Agricultural (RA 1) and Tourist Commercial (C 2) zones

(3360-20/20190059 – DBW Investments Ltd.) (Agent: Doug Dodge)

Director Richmond

**2020-9-12**

Moved Director Richmond  
Seconded Director Glassford

That Cariboo Regional District South Cariboo Area Zoning Amendment Bylaw No. 5249, 2019 be adopted this 11<sup>th</sup> day of September, 2020.

**Carried Unanimously**

**5.3 Area J – BL 5251**

Stakeholder Vote – Unweighted – All Electoral Areas

Hwy 20 - Tatla Lake Area

The North 1/2 of District Lot 326, Range 2, Coast District

From Resource/Agricultural (R/A) zone to Special Exception Resource/Agricultural (R/A-3) and General Industrial (M 2) zones

(3360-20/20190062 – Foster) (Agent: Dawson Road Maintenance – Mike Wolfram)

Director Kirby

**2020-9-13**

Moved Director Kirby  
Seconded Director Richmond

That Chilcotin Area Rural Land Use Amendment Bylaw No. 5251, 2019 be adopted this 11<sup>th</sup> day of September, 2020.

**Carried Unanimously**

**6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**6.2 Area L – DVP20200024**

Stakeholder Vote – Unweighted – All Electoral Areas

6654 Ryall Road

Lot 7, District Lots 3866 and 4048, Lillooet District, Plan 22971

(3090-20/20200024 – Oling)

Director Macdonald

**2020-9-14**

Moved Director Macdonald  
Seconded Director Richmond

That the application for a Development Variance Permit pertaining to Lot 7, District Lots 3866 and 4048, Lillooet District, Plan 22971 be deferred to the next meeting.

**Carried Unanimously**

**6.3 Area A – DVP20200025**

Stakeholder Vote – Unweighted – All Electoral Areas

1801 Beach Crescent

Parcel 1, District Lot 3971, Cariboo District, Plan PGP41287

(3090-20/20200025 – Murray)

Director Sjostrom

**2020-9-15**

Moved Director Sjostrom  
Seconded Director Richmond

That the application for a Development Variance Permit pertaining to Parcel 1, District Lot 3971, Cariboo District, Plan PGP41287 be approved. Further, that a Development Variance Permit be issued to vary Section 5.12.2 (b) (ii) of the Quesnel Fringe Area Zoning Bylaw No. 3504, 1999 as follows:

That the minimum required exterior side yard setback where abutting an undeveloped lake access road be reduced from 4.57 m (15 ft.) to 3 m (9.84 ft.) to allow the construction of an 80 sq. m (861.1 sq. ft.) garage.

**Carried Unanimously**

**7. AGRICULTURAL LAND COMMISSION APPLICATIONS**

**7.1 Area E – ALRE20200026**

Stakeholder Vote – Unweighted – All Electoral Areas

3004 DeSous Road

The North East 1/4 of Section 34, Township 46, Lillooet District  
(3015-20/E20200026 – Murphy)

Director Delainey

**2020-9-16**

Moved Director Delainey  
Seconded Director Forseth

That the Provincial Agricultural Land Commission application for non-adhering residential use within the Agricultural Land Reserve, pertaining to the North East 1/4 of Section 34, Township 46, Lillooet District, be received and authorized for submission to the Provincial Agricultural Land Commission.

**Carried Unanimously**

**8. COMMUNITY SERVICES**

**8.1 Low Mobility Wilderness Trails Network Expansion Project - Investing in Canada Infrastructure Program Grant Application**

Corporate Vote – Weighted

**2020-9-17**

Moved Director Richmond

Seconded Director Bachmeier

That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 1, 2020, regarding the Investing in Canada Infrastructure Program grants, be received. Further, that an application for \$336,000 towards the \$458,200 Low Mobility Wilderness Trails Network Expansion Project be submitted to both the Community, Culture and Recreation stream and the COVID-19 Resilience stream of the grant program, for trail development at Pioneer Park on Dragon Lake, the Esler Sports Complex, and 108 Mile Lake. And further, that the matching funding required be included in the North Cariboo Recreation and Parks, Central Cariboo Recreation and Leisure Services, and South Cariboo Recreation and Culture functions' 2021 financial plans.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**9. LIBRARY**

**9.1 Annual Library Statistics Report**

Corporate Vote - Unweighted

**2020-9-18**

Moved Director LeBourdais

Seconded Director Sjostrom

That the agenda item summary from Wanda Davis, Manager of Library Services, dated September 3, 2020, regarding the annual report of library use statistics, be received.

**Carried Unanimously**

**10. FINANCE**

**10.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - August 2020**

Corporate Vote - Unweighted

**2020-9-19**

Moved Director Glassford  
Seconded Director Fourchalk

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of August 2020, in the amount of \$2,144,677.53, consisting of \$196,075.48 paid by cheque, \$1,889,318.33 paid through electronic funds, and \$59,283.72 paid by Mastercard, be received and ratified.

**Carried Unanimously**

**10.2 Funding for Development of a Regional Broadband Strategy**

Corporate Vote - Weighted

**2020-9-20**

Moved Director Bachmeier  
Seconded Director Kirby

That the agenda item summary from John M. MacLean, CAO, dated September 2, 2020, regarding funding for development of a Regional Broadband Strategy, be received. Further, that the Board approve use of Community Works Funds to a maximum of \$80,000 for the development of a Regional Broadband Strategy for the Cariboo-Chilcotin. Further, that staff prepare the necessary financial plan amendment reflecting this approval and bring it forward to the Board at a future meeting.

**Carried**

The meeting recessed at 11:24 a.m.

The meeting reconvened at 12:30 p.m.

PRESENT:	Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald (via phone), Director W. Cobb, Director M. Campsall, Director G. Fourchalk, Alternate Director L-A Roodenburg
ABSENT:	Chair M. Wagner, Director C. Mernett, Director B. Simpson
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, Monika Croft, Recording Secretary

**11. ADMINISTRATION**

**11.1 Request for Letter of Support from the Big Lake Community Association/Likely Xatsull Community Forest**

Corporate Vote - Unweighted

**2020-9-21**

Moved Director LeBourdais

Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 27, 2020, regarding a request for a letter of support from the Big Lake Community Association and the Likely Xatsull Community Forest for their submission of an application for a new Community Forest in the Big Lake area, be received. Further, that the letter of support be provided as requested.

**Carried Unanimously**

**11.2 Discussion on the Assignment of Speakers to CRD Resolutions at Upcoming Virtual UBCM**

Corporate Vote - Unweighted

**2020-9-22**

Moved Director Forseth

Seconded Director Fourchalk

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 9, 2020, regarding the assignment of speakers to CRD Board resolutions at the upcoming UBCM Convention, be received. Further, that the speakers be assigned as follows:

Maintenance of Forest Service Roads - Director LeBourdais

Legislative Clarification on Temporary Use Permits - Director Forseth

Expanded Role for RCMP Auxiliary Program - Director Bachmeier

Funding for Rural Crime Reduction/Prevention Groups - Director Bachmeier

Vegetation Control Along Powerlines - Chair Wagner

Enumeration and Consideration of Seasonal Populations - Chair Wagner/Director Richmond

Funding for Rural Community Policing Resources - Director Bachmeier

**Carried Unanimously**

**11.3 Request from MLA Oakes to Participate in CRD's UBCM Ministers' Meetings**

Corporate Vote - Unweighted

**2020-9-23**

Moved Director Fourchalk

Seconded Alternate Director Roodenburg

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 9, 2020, regarding a request from MLA Oakes to participate in any CRD Ministers' meetings being scheduled during the upcoming virtual UBCM Convention, be received.

**Carried Unanimously**

**2020-9-24**

Moved Director Forseth  
Seconded Director Delainey

That a response be provided thanking MLA Oakes for the offer to attend the CRD's Minister meetings at the virtual UBCM Convention, but politely declining and offering to provide an update after the meetings have concluded to keep communication flowing.

**Carried**

**12. BOARD REPORTS AND CORRESPONDENCE**

**12.1 Consent Calendar**

Corporate Vote - Unweighted

**2020-9-25**

Moved Director Richmond  
Seconded Director LeBourdais

That the consent calendar items, as of September 11, 2020, be received.

**Carried Unanimously**

**2020-9-26**

Moved Director Richmond  
Seconded Director Bachmeier

That a letter, signed by all member municipalities jointly with the CRD, be sent to Minister Trevena, Minister Donaldson, Minister Ralston, and MLA Oakes with a copy to Emily Columbo, Regional Manager Cariboo (Quesnel), Ministry of Forests, Lands, Natural Resource Operations and Rural Development, advocating strongly for three-phase power for Barkerville and Wells. Further, that the letter include the importance to First Nations, and an economic analysis with the economic development reports from the EDO at the City of Quesnel.

**Carried Unanimously**

## **12.2 Responses to Board Correspondence/Meeting Follow-up**

### **12.2.1 UBCM - Designated Time for Resolution Discussions**

Corporate Vote - Unweighted

**2020-9-27**

Moved Director Forseth

Seconded Director LeBourdais

That the letter from Claire Moglove, Chair of the UBCM Resolutions Committee, dated August 27, 2020, regarding the request from the CRD and member municipalities for changes to the UBCM Convention schedule and the current resolutions process, be received.

**Carried Unanimously**

## **13. COMMITTEE MINUTES AND RECOMMENDATIONS**

### **13.1 North Cariboo Rural Directors Caucus Minutes - September 8, 2020**

Corporate Vote - Unweighted

**2020-9-28**

Moved Director Sjostrom

Seconded Director Bachmeier

That the minutes of the North Cariboo Rural Directors Caucus meeting, held September 8, 2020, be received.

**Carried Unanimously**

#### **13.1.1 Lack of Flights to and from the Quesnel Airport**

Corporate Vote - Unweighted

**2020-9-29**

Moved Director Bachmeier

Seconded Director Delainey

That the following recommendation from the North Cariboo Rural Directors Caucus meeting, held September 8, 2020, be endorsed:

*That a letter be forwarded to Central Mountain Air requesting clarification of service plans for the Cariboo.*

**Carried Unanimously**

**15. CHAIR REPORT/CAO REPORT**

**15.1 Chair Report - Up to and Including September 8, 2020**

Corporate Vote - Unweighted

**2020-9-30**

Moved Director Richmond

Seconded Director Fourchalk

That the report from Chair Margo Wagner, for the period up to and including September 8, 2020, be received.

**Carried Unanimously**

**16. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity to provide any brief reports/updates and/or appointments at this time.

**2020-9-31**

Moved Director Bachmeier

Seconded Director Delainey

That Lauren Dillabough be appointed to the Bouchie Lake Recreation Commission.

**Carried Unanimously**

**2020-9-32**

Moved Director Macdonald

Seconded Director Richmond

That the previous appointment of Chris Lance to the Area L Advisory Planning Commission be rescinded.

**Carried Unanimously**

17. **ADJOURNMENT**

Corporate Vote - Unweighted

**2020-9-33**

Moved Director Delainey

Seconded Director Forseth

That the meeting of Cariboo Regional District Board be adjourned at 2:17 p.m.  
September 11, 2020.

**Carried Unanimously**

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Chair

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Manager of Corporate Services