



**Grant for Assistance Application – Central Cariboo**

Cariboo Regional District  
File No. 1850-20  
Central  
SEP 30 2020  
Referred To DCO

**Organization Information Sheet**

Name of Organization:	Cariboo Archers
Mailing Address:	1513 Gannet Rd, Williams Lake, BC V2G5A8
Telephone (office):	[REDACTED] email: [REDACTED]
Purpose of Organization:	Promote the sport of archery in Williams Lake
How long has the organization operated in the community?	25+ years
BC Society Registration Number:	S0019065
Federal Charitable Registration Number: (if applicable)	
Chairperson's name:	Lee Jackman (President) Mary Thurow (Secretary)
Telephone:	[REDACTED] email: [REDACTED]
Treasurer or Financial Officer's name:	Al Campsall
Telephone:	[REDACTED] email: [REDACTED]

**Annual General Meeting:** Date of your last AGM June 24th, 2020 (please attach minutes).

**List of Directors:** Please attach list of current Directors

**Financial Statements:** Please attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

**Previous Grant from CRD:** Please indicate the amount of your previous grant from the CRD (if applicable) \$ 0

**A Final Report for your last grant received MUST be included with this submission, if not previously submitted.**

Current Grant Requested from CRD \$ 2000



## Grant for Assistance Application – Central Cariboo

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Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

Our regular activities will be funded by entrance fees collected at future events. In 2018 and 2019 we held large provincial 3d championships and were able to solicit donations and have built our bank account to \$23,400. We would like to obtain funds to hold an indoor event that necessitates renting a venue at great expense (\$4,600) but will also bring hotel rentals and restaurant traffic to our area as the event will be held before camping season starts.

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2. If your organization charges user fees/memberships/admission, attach your current fee structure:

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

We intend to hold the BC Archery Association Indoor Championships - a target archery event held in our hockey rink on Easter Weekend 2021. Covid-19 forced the cancellation of our 2020 event at the last minute, but the BCAA has developed a return-to-sport plan and we believe we will be able to hold a great event.

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4. Who does your organization serve?

see attached

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5. Does your organization receive a rental subsidy from the CRD? If so, how much?

No we do not at this time.

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6. Does your organization receive any benefit from permissive tax exemption, and if so, how much?

No

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7. Does your organization use CRD owned facilities? If so, which ones?

see attached

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8. How will you indicate that the CRD is contributing to your organization?

We can include the CRD logo on our printed materials and website, as well as at our welcome announcements and closing ceremonies. There will be lots of digital recognition as well on our facebook group, event page, signs etc.

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## Grant for Assistance Application – Central Cariboo

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### Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

We would like to have the CRD Grant cover the rental fees being charged by the City of Williams Lake for the venue. This is a 3 day event (Setup and practice Friday, competition Saturday and competition Sunday). Rental charges for the 2020 event were quoted at \$4600 and we anticipate a similar charge for the 2021 event (if not more for standard inflation) or if we need to secure the second rink in order to maintain social distancing while enabling as many participants to attend as possible.

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2. How do you know there is a need for this service/project in our community?

Williams Lake archers have had tremendous success over the past several years at target and 3d events and it has always required extensive travel. We want to showcase our archers' talents while showing off our town and bringing tourism dollars into our somewhat depressed community, especially in the "off" season after winter sports like hockey and skiing and before outdoor summer sports like soccer & baseball.

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3. Is your agency applying for funds from other levels of government or other sources for this project?

Not at this time.

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4. Would you still be able to complete the project if you do not receive the other funds applied for?

see attached

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5. Please describe the impact of this application being denied or approval of an amount less than requested.

Our executive is prepared to run this event at a loss just so that we can try it out and have a major archery indoor event held in the North (instead of frequently in the Okanagan, lower mainland, or Vancouver Island) but breaking even or even showing a profit at this 2021 event would encourage us to host future events as well, continuing to demonstrate all that we have to offer. As much help as possible would be appreciated.

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## Grant for Assistance Application – Central Cariboo

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6. Start date of the project: 2-April-2021

End date for the project: 4-April-2021

7. Please describe the key activities that will take place to complete the project and any associated timelines.

see attached

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8. Please provide a detailed financial budget for the project.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

see attached.

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**THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

  
President/Chairperson 



# Grant for Assistance Application – Central Cariboo

Supplemental information there wasn't room for on the application form

## Application Submitted by: Cariboo Archers.

Our Directors List can be seen within our AGM Minutes under section E.

The President is Lee Jackman, Treasurer Al Campsall, outgoing secretary is Mary Thurow and new secretary is Becky Waterhouse.

Our financial statement is signed by outgoing Secretary Mary Thurow (as the Treasurer Al Campsall is away hunting).

### 2. Fee Structure

The Cariboo Archers is "a club within a club" as all members are also members of the Williams Lake Sportsman's Association. We do maintain our own bank account but give 50% of annual profits to the WLSA as the facility is technically owned by the WLSA. We therefore don't charge members any additional fees to become Cariboo Archers members in addition to their WLSA membership. Event fees differ from event to event and for the variety of ages of our competitors but can be estimated at between \$6 per flatfield 3d round per person to \$80 per adult competing at a Provincial event, when a youth at that same event would be charged \$50. We endeavour to cover our costs through serious adults and promote the sport for our youth by keeping their costs low. At some smaller 3d events we would charge \$60 for a family so that all are encouraged to participate.

### 4. Who we serve

We have mostly served local archers (100 Mile to Quesnel) but we are expanding to serve archers from around the entire province, as well as Alberta & Yukon. Prior to cancelling our 2020 Provincials event we had received registrations from approximately 15 Yukon archers.

### 7. Do we use CRD-owned facilities?

No not for our regular events (3d shoots and kids JOP program) as we have a small indoor facility and extensive outdoor grounds on Bond Lake Road as part of the Williams Lake Sportsman Association. For this 2021 larger event we will be renting an ice-less hockey rink from the City of Williams Lake at an estimated rental cost of \$4600.

**Project Summary Questions.**

**3 & 4 Other levels of government funding?**

No, we are not pursuing other grant applications at this time. We secured a \$1000 grant from ViaSport BC in 2019 for the 2020 event but because it was canceled in February 2020 we were permitted to roll that over to help with our 2021 event. As we are still in the preliminary planning stages for the 2021 event, we do not know whether or not we will pursue other funds.

**7. Key activities and associated timelines**

Online and paper Registration forms will be built and distributed/posted online in January 2021.

Information packages including host hotels will be made available in February.

Registrations will be replied to and confirmed as they arrive and up until 1 week prior to the event – no registrations on the day-of will be accepted.

Schedules will be created and & distributed to participants in the week before the event.

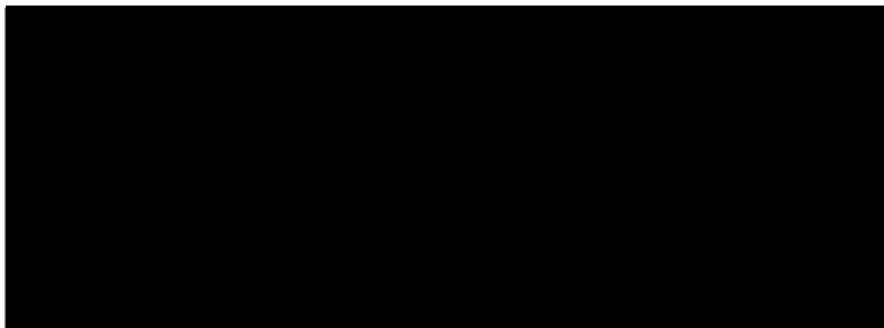
The event closes with awards Sunday afternoon April 4th.

**9. Measuring and evaluating success and impact on the community**

This project has the potential to positively impact the community's archers (by providing a high caliber competition close to home), as well as positively impacting the community's business (by bringing in out-of-town archers to contribute to our economy and see how great the Cariboo is.

We will be able to assess success by analyzing our registration list - how many locals participated, how many of those hadn't previously attended a major competition before? How many out-of-town guests came and what did their survey responses indicate of their time in Williams Lake? Success will also be visible, indirectly, over time as people continue to take up the sport and become new or more-dedicated Archers.

There may also be the opportunity to host the 2022 event as communities usually host 2 years back-to-back so if the volunteers feel it was successful, we may submit a bid to the BC Archery Association to host another year. We will be building the capacity of our volunteer base and expanding the Cariboo's exposure as a fantastic place to live, work & play. Thank you for considering our application.







Regarding target wear and tear, it is roughly calculated by how many shooters attended. Here are the actual amounts used for the last five years.

- 2019 - \$4000.00 for Flatfield and BC Championships - Actual expenditure for this year - \$8601.99
- 2018 - \$3500.00 for Flatfield and BC Championships - Actual expenditure for this year - \$10,615.71
- 2017 - \$2300.00 for for Flatfield and Outdoor - Actual expenditure for this year - \$2451.52
- 2016 - \$2500.00 for Flatfield, Outdoor and Hunter Warm-up - Actual expenditure for this year - \$462.00
- 2015 - \$1000.00 for Indoor and Outdoor - No money spent on targets

So, the amount calculated for 2015-2019 was \$13,300.00 and the actual expenditure was \$22,131.22. Because we are trying to calculate actual wear and tear on targets, it is a guessing game at best. Who is to say which target(s) are worn out more than others? We have bolstered our target inventory considerably in the past five years.

Trending! Our account balance has varied year to year, but is trending upward. However, calculating our huge target costs makes it difficult to properly quantify. Here are the actual balances for the last seven years. Costs per year vary greatly!

2020 balance - May 31, 2020 - \$23,414.32

2019 balance - January 21, 2019 - \$27,740.68

2018 balance - March 14, 2018 - \$22,119.42

2017 balance - January 9, 2017 - \$11,914.50

2016 balance - April 13, 2016 - \$10,916.64

2015 balance - March 28, 2015 - \$7496.29

2014 balance - March 10, 2014 - \$7805.25

We decided to apply to host the 2018 and 2019 BC 3D Championships in order to bolster our bank account and to show BC archers what a great job we do at our shoots - to 'put us on the map'. It appears to have worked on both counts!

As of May 31, 2020, Cariboo Archers' account balance stood at \$23,414.32.

Respectfully submitted

Al Campsall

Treasurer

*Comments / Questions:*

*Gavin – are there any projected major costs – none expected.*

**Moved: Mary                      Seconded: Gavin**  
**That the financial statement be adopted as read.**



Recent shoot feedback: Cariboo Archers received many accolades for our team work in hosting another fantastic BC 3D Championships (this included many positive comments as well as an award for our inventive shot variety). Many people said that they had never been to a better run shoot than the 2018 Championships until they attended the 2019 Championships - well done crew!

#### **D) New Business and Updates**

- 1) Cariboo Archers Shoots for 2020 – to be decided at the next Executive meeting.  
Fun 3D shoot for members only (no out-of-town shooters; as per PHO Covid-19 plan), combined with 720?  
Suggested date of July 25/26<sup>th</sup>, Friday 6pm 720 shoot and Saturday 3pm for 720 with 3d anytime Saturday/Sunday. We would need to tear down 720 on Saturday evening to allow for IPSC Sunday access. Weekend was booked at the meeting through Barry Jenkins. Discussion on discouraging out-of-towners / allowing first 50 to sign up / keeping quiet until we confirm its actually happening to have as many locals compared to guests to reduce Covid exposure. \*Have we booked judges for 720 portion? \*Al / Stu?
- 2) Due to Covid-19, the BC Indoor Target Championships were cancelled. We are again slated to host on April 2-4, 2021.
- 3) Ladies Only Archery and Gentlemen Only Archery nights. Four nights for each were hosted this past season with 14 men and 15 women attending.
- 4) Membership in the Williams Lake Sportsmen's Association is a necessity. Those not paid up will not be allowed to shoot at the facility for two reasons. First, for liability reasons and secondly that they are shooting for free while the rest of the members pay. Money from memberships is used for improvements to the club etc. New potential members will be allowed to shoot for one month (commencing their first time shooting) before they will be required to join to continue shooting. If your membership dues are not current, you will not be eligible to vote today if there are any elections.
- 5) The JOP program run by the WLSA is looking for a certified coach – if any archers are interested, please contact Bob Thurow or Lee Jackman. Right now, only Melanie McComber has been certified as a coach for Beginner Archers, has completed Making Ethical Decisions, and has a current Criminal Records Check. She just needs to complete the Range Safety Officer training – which should happen in the near future.



**E) Election of Officers**— Eleven positions are up for re-election. The rest were elected for two year terms in 2019, although Darren will not be staying on.

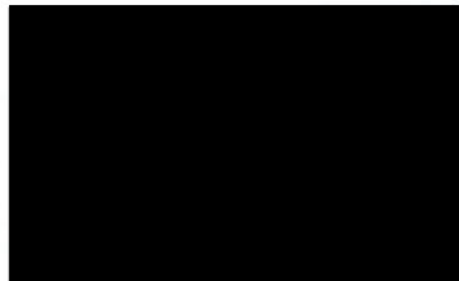
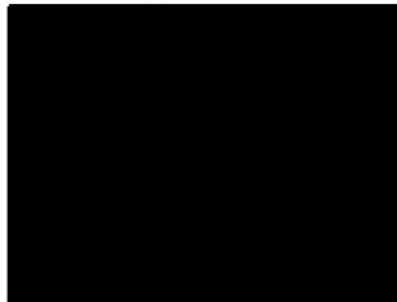
<u>Positions:</u>	<u>Currently Held By:</u>	
President	Lee Jackman	Stayed on
Secretary	<del>Mary Thurow</del>	now Becky Waterhouse
Treasurer	Al Campsall	Stayed on
Directors	Bob Thurow	Stayed on
	Fred Streleoff	Stayed on
	Gavin Laukkanen	Stayed on
	<del>Dan Mobbs</del>	now Mary Thurow
	Adam Lyons	- elected in 2019, staying
	Larry Fitzpatrick	Stayed on
	Ernie Schmid	Stayed on
	<del>Darren Sanford</del>	now Ty Thurow
	<del>Becky Waterhouse</del>	now Kevin Trott
	Lynn Sharman	- elected in 2019, staying

**F) Further New Business**

- a. Bag Course – Yellow bags in plywood boxes have lasted fairly well. Yellow Morel bags are approx \$60 ea. Lee to talk with West Fraser re: plywood donation for boxes.
- b. Beetle Attack – John Walker is looking at beetle on the WLSA property. Kevin Trott to help with beetle sanitation. Lee to investigate what John found when probing. Lee to put John Walker in touch with Kevin (Trott – 250-267-2125). Access control through the WLSA driveway is paramount for future considerations of safe property use.

**G) Adjournment 8:09pm**

**Next Exec meeting will be July 15<sup>th</sup>, 7pm at WLSA club house.**





## Cariboo Archers Financial Statement, June 24, 2020

### 2019 Flatfield Shoot (May 4/5)

Revenues	\$1193.50
Expenses	<u>\$1154.16</u>
Profit	\$ 39.34

### 2019 BC 3D Championships (June 22/23) – BC Archery Association

Revenues	\$8582.10
Expenses	<u>\$4587.54</u>
Profit	\$3994.56

Cheque written to WLSA of \$1997.28 (50% of profit)

Our expectation had been to spend a significant amount of last year's account total to purchase new targets for the 2019 BC 3D Championships we hosted on the June 22/23 weekend. We did spend \$11,601.99 on new wall targets downstairs and many new 3D targets. We also purchased a SeaCan for storage (\$3000.00).

Regarding target wear and tear, it is roughly calculated by how many shooters attended. Here are the actual amounts used for the last five years.

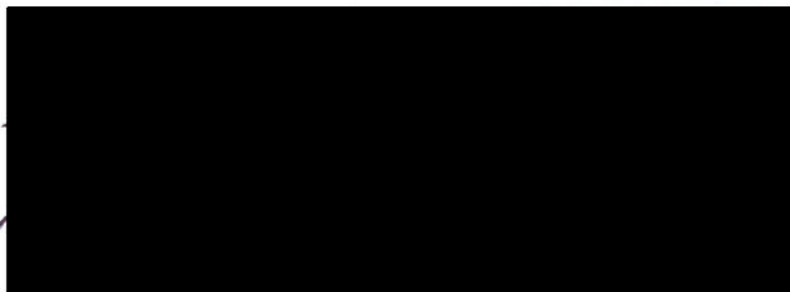
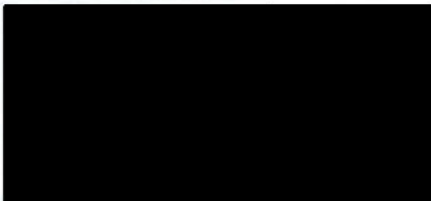
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So, the amount calculated for 2015-2019 was \$13,300.00 and the actual expenditure was \$22,131.22. We have bolstered our 3D target inventory considerably in the past five years.

Purchasing all of the paper targets for the BC Indoor Championships, Cariboo Memorial Arena rental and other related costs will be considerable for us to host the Championships in 2021.

As of May 31, 2020, Cariboo Archers' account balance stood at \$23,414.32.

Respectfully submitted  
Al Campsall  
Treasurer



## 2021 BCAA Indoor Target Championships - Cariboo Archers

Revenue	Registration Fees (avg \$60/ person x 125 people)	\$ 7,500.00
	Shirt order profits	\$ 500.00
	ViaSport Grant	\$ 3,000.00

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\$ 11,000.00

Expenses	BCAA portion of registration fees (\$7/person)	\$ 875.00
	Online Registration Form web fees	\$ 300.00
	Archery Canada fee	\$ 50.00
	Officials Fees	\$ 980.00
	Head Judge Fee	\$ 500.00
	Facility Rental	\$ 4,600.00
	Insurance (covered through BCAA)	\$ -
	BC Archery target trailer mileage	\$ 1,800.00
	Paper Targets & shipping	\$ 2,600.00
	Volunteer Meals	\$ 500.00
	Volunteer/Security Clothing	\$ 500.00

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\$ 12,705.00

Estimated Profit (Loss) -\$1,705.00

