



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

October 23, 2020

10:25 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director C. Mernett, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk

ABSENT : Director G. Kirby, Director W. Macdonald (for a portion of the meeting)

STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2020-10B-1

Moved Director Forseth

Seconded Director Richmond

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - October 2, 2020

Corporate Vote - Unweighted

2020-10B-2

Moved Director Mernett

Seconded Director LeBourdais

That the minutes of the Cariboo Regional District Board meeting held October 2, 2020, be received and adopted.

Carried Unanimously

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2020-10B-3

Moved Director LeBourdais

Seconded Director Glassford

That the Delegations Memorandum of Business, as of October 23, 2020, be received.

Carried Unanimously

Director Macdonald joined the meeting.

4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

4.1 Area F – BL 5256

Stakeholder Vote – Unweighted – All Electoral Areas

5082 S Likely Road

District Lot 11491, Cariboo District

From RR 1 zone to RR 1, RR 2, RR 3-6 and RL 2 zone

(3360-20/20190064 – Ritson)

Director LeBourdais

2020-10B-4

Moved Director LeBourdais
Seconded Director Delainey

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5256, 2020 be amended as follows:

Deleting the following text from section 2(i):

8.10.3.1 Special Exception RL 2-1 Zone (3360-20/20190064)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned RL 2-1:

i. Lot Area (minimum) = 0.9 hectare (2.22 acres)

All other provisions of the RL 2 zone shall apply.

8.10.3.2 Special Exception RL 2-2 Zone (3360-20/20190064)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned RL 2-2:

i. Lot Area (minimum) = 1.0 hectare (2.47 acres)

All other provisions of the RL 2 zone shall apply.

Deleting section 2(ii) and replacing with:

- ii) rezoning District Lot 11491, Cariboo District, from Rural 1 (RR 1) zone to Rural 1 (RR 1), Rural 2 (RR 2), Special Exception Rural 3-6 (RR 3-6), and Lakeshore Residential 2 (RL 2) zones, as shown on attached Schedule "A";

Further, that Schedule "A" be amended to replace the areas proposed for Special Exception Lakeshore Residential 2 (RL 2-1 and RL 2-2) zones to Lakeshore Residential 2 (RL 2) zone.

Further, that Central Cariboo Area Rural Land Use Amendment Bylaw No. 5256, 2020, be read a third time, as amended, this 23rd day of October, 2020.

Carried Unanimously

4.2 Area L – BL 5286

Stakeholder Vote – Unweighted – All Electoral Areas

5646 Horse Lake Road
From Agriculture designation to Upland Residential designation
(3360-20/20180002 – Bob Plewes Contracting Ltd.) (Agent: Michael Kidston)
Director Macdonald

2020-10B-5

Moved Director Macdonald
Seconded Director Richmond

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5286,
2020 be read a third time this 23rd day of October, 2020.

Carried Unanimously

5. PLANNING BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

5.1 Williams Lake Fringe Area Official Community Plan Amendment Bylaw No. 5289, 2020

Stakeholder Vote – Unweighted – All Electoral Areas

2020-10B-6

Moved Director Forseth
Seconded Director Delainey

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated October 6, 2020, regarding Bylaw No. 5289, be received. Further that Williams Lake Fringe Area Official Community Plan Amendment Bylaw No. 5289, 2020 be read a first, second and third time this 23rd day of October, 2020.

Carried Unanimously

2020-10B-7

Moved Director Forseth
Seconded Director LeBourdais

That Williams Lake Fringe Area Official Community Plan Amendment Bylaw No. 5289, 2020 be adopted this 23rd day of October, 2020.

Carried Unanimously

6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

6.1 Area G – BL 5210

Stakeholder Vote – Unweighted – All Electoral Areas

4813 Eagle Avenue

Lot 25, District Lot 5, Lillooet District, Plan 5851, Except Plans 7382 and 28372

From Residential 2 (R 2) zone to Special Exception Residential 2 (R 2-2) and

Multi-Family Residential (R 3) zones

(3360-20/20190017 – Smith) (Agent: Michael Kidston)

Director Richmond

2020-10B-8

Moved Director Richmond

Seconded Director Glassford

That South Cariboo Area Zoning Amendment Bylaw No. 5210, 2020 be adopted this 23rd day of October, 2020.

Carried Unanimously

6.2 Area A – BL 5269 and 5270

Stakeholder Vote – Unweighted – All Electoral Areas

2192 Maple Drive

Lot A, District Lot 6679, Cariboo District, Plan 25430

From Highway Service Commercial designation to Institutional designation

From Highway Commercial (C 3) zone to Institutional (P) zone

(3360-20/20200016 – The Whole Child Early Learning Centre Ltd. – Judith Sutton)

Director Sjostrom

2020-10B-9

Moved Director Sjostrom

Seconded Director Mernett

That Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5269, 2020 be adopted this 23rd day of October, 2020.

Carried Unanimously

2020-10B-10

Moved Director Sjostrom
Seconded Director Glassford

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5270, 2020 be adopted this 23rd day of October, 2020.

Carried Unanimously

7. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

7.1 Area D – DVP20200030

Stakeholder Vote – Unweighted – All Electoral Areas

1423 Soda Creek Townsite Road
Lot 17, Townsite of Soda Creek, Plan 28738
(3090-20/20200030 – Van Gerven)
Director Forseth

2020-10B-11

Moved Director Forseth
Seconded Director Bachmeier

That the application for a Development Variance Permit pertaining to Lot 17, Townsite of Soda Creek, Plan 28738 be approved. Further, that a Development Variance Permit be issued to vary Section 8.13.2 (b) (iii) of the Central Cariboo Area Rural Land Use Bylaw No. 3503, 1999 as follows:

That the minimum required interior side yard setback be reduced from 1.5 metres (4.92 feet) to 0.95 metres (3.12 feet) to legalize the existing 41.04 sq. m (441.75 sq. ft.) ancillary structure.

Carried

7.2 Area D – DVP20200033

Stakeholder Vote – Unweighted – All Electoral Areas

581 Kemp Road
Lot 1, District Lot 8821, Cariboo District, Plan PGP43608
(3090-20/20200033 – McKeeman (Agent: Smith Timber Works Ltd. – Brock Smith)
Director Forseth

2020-10B-12

Moved Director Forseth
Seconded Director Bachmeier

That the application for a Development Variance Permit pertaining to Lot 1, District Lot 8821, Cariboo District, Plan PGP43608 be approved. Further, that a Development Variance Permit be issued to vary Section 4.25 (c) (iii) (1) of the Williams Lake Fringe and 150 Mile House Area Zoning Bylaw, 3502, 1999 as follows:

That the maximum total floor area of a secondary dwelling be increased from 130 sq. m (1,400 sq. ft.) to 195 sq. m (2,100 sq. ft.).

Carried Unanimously

8. AGRICULTURAL LAND COMMISSION APPLICATIONS

8.1 Area A – ALRA20200036

Stakeholder Vote – Unweighted – All Electoral Areas

Hwy 97 North, Marguerite Area
District Lot 445, Cariboo District, Except Plans 21896, 22919 and EPP4218
(3015-20/A20200036 – 0719191 B.C. Ltd.)
Director Sjostrom

2020-10B-13

Moved Director Sjostrom
Seconded Director Glassford

That the Provincial Agricultural Land Commission application for a soil or fill use within the Agricultural Land Reserve, pertaining to District Lot 445, Cariboo District, Except Plans 21896, 22919 and EPP4218, be received and submitted to the Provincial Agricultural Land Commission with a recommendation for approval.

Carried Unanimously

9. DEVELOPMENT SERVICES - OTHER BUSINESS

9.1 Request to Increase Maximum Number of Advisory Planning Commission (APC) Members

Stakeholder Vote – Unweighted, All EA's

2020-10B-14

Moved Director Forseth
Seconded Director Massier

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated October 9, 2020, regarding a request from Director Forseth to increase the maximum membership for Advisory Planning Commissions, be received.

Carried Unanimously

2020-10B-15

Moved Director Forseth
Seconded Director Macdonald

That staff bring forward an amended APC bylaw to increase the maximum membership from ten to fourteen.

Carried

The meeting recessed at 11:00 a.m.

The meeting reconvened at 11:05 a.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director C. Mernett, Director W. Macdonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk
ABSENT:	Director G. Kirby
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, N. Whitehead, Manager of Planning Services, S. Larson, Manager of Protective Services, M. Croft, Recording Secretary

3. DELEGATIONS/GUESTS

3.2 Delegation - Julie Steciw, Wildlife Biologist, Natural Resource Operations, Cariboo Natural Resource Region

Julie Steciw, Wildlife Biologist, Natural Resource Operations, Cariboo Natural Resource Region, joined the meeting via teleconference to provide an update on species at risk and future protection orders.

3.3 Delegation - Stephanie Masun, Community Liaison Program Coordinator, and Wylie Bystedt, Recovery Manager, Flood 2020

Stephanie Masun, Community Liaison Program Coordinator, appeared before the Board and Wylie Bystedt, Recovery Manager, Flood 2020, joined the meeting via teleconference to provide an update.

The meeting recessed for lunch at 12:35 p.m.

The meeting reconvened at 1:10 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director W. Macdonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk
ABSENT:	Director G. Kirby, Director C. Mernett
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, M. Croft, Recording Secretary

10. COMMUNITY SERVICES

10.1 100 Mile House Community Club Community Works Funding (CWF) Energy Efficiency Project

Corporate Vote – Weighted

2020-10B-16

Moved Director Campsall
Seconded Director Forseth

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 6, 2020, regarding a proposal from the 100 Mile House Community Club to install insulation in the roof and, if possible, complete any other related, minor services at the 100 Mile House Community Hall, be received. Further, that up to \$23,000 for the project be approved from the 2020 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried Unanimously

10.2 NDIT Application – Business Façade Improvement Program 2021

Corporate Vote - Unweighted

2020-10B-17

Moved Director Forseth
Seconded Director Bachmeier

That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated October 14, 2020, regarding a grant application from the Cariboo Regional District to the Northern Development Initiative for \$20,000 in funding from the Business Façade Improvement program to encourage private sector investment in local business improvements in the region, be received. Further, that the application be supported.

Carried Unanimously

10.3 NDIT Application – Bouchie Lake Outdoor Arena Upgrades 2021

Corporate Vote - Unweighted

D. Campbell, Manager of Community Services, joined the meeting.

2020-10B-18

Moved Director Bachmeier
Seconded Director Richmond

That the agenda item summary from Beth Holden, Economic & Community Development Officer, dated October 15, 2020, regarding the application for Bouchie Lake Outdoor Rink Upgrades to Northern Development Initiative Trust for \$30,000 in funding from the Community Spaces Program, be received. Further, that the grant application be submitted as attached.

Dealt with by the following resolution

2020-10B-19

Moved Director Massier
Seconded Director Simpson

That the agenda item summary from Beth Holden, Economic & Community Development Officer, dated October 15, 2020, regarding the application for Bouchie Lake Outdoor Rink Upgrades to Northern Development Initiative Trust for \$30,000 in funding from the Community Spaces Program, be referred to the North Cariboo Joint Advisory Committee.

Carried

2020-10B-20

Moved Director Sjostrom
Seconded Director Forseth

That a discussion item be brought forward to the North Cariboo Joint Advisory Committee regarding the process for grant applications that fall under the sub-regional recreation budget.

Amended by the following resolution

2020-10B-21

Moved Director Forseth
Seconded Director Sjostrom

That a discussion item be brought forward to all Joint Committees regarding the process for grant applications that fall under the sub-regional recreation budgets and brought back to the Committee of the Whole for further consideration.

Carried Unanimously

10.4 Community Economic Recovery Infrastructure Program (CERIP) – Grant Funding Opportunity

Corporate Vote - Weighted

2020-10B-22

Moved Director Richmond

Seconded Director Delaine

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 15, 2020, regarding potential grant applications to the Community Economic Recovery Infrastructure Program, be received.

Carried Unanimously

2020-10B-23

Moved Director Sjostrom

Seconded Director LeBourdais

That partnership applications be submitted for \$500,000 with Mount Timothy Resort to upgrade the facility to operate under COVID-19 health regulations and construct a campground and outdoor gathering spaces, and for \$100,000 with Troll Mountain Resort to upgrade the facility to operate under COVID-19 health regulations and construct a yurt and outdoor picnic tables.

Further, that an application be submitted for \$300,000 to correct runway terrain at the Anahim Lake Airport.

And further, that the appropriate signatories be authorized to enter into the necessary agreements, should the grant applications be successful.

Carried

2020-10B-24

Moved Director Massier
Seconded Director Bachmeier

That the \$210,000 funding required for a compressor and header trench replacement at the Quesnel Twin Arenas' Arena Two be referred to the North Cariboo Joint Advisory Committee for consideration of other funding sources.

Carried Unanimously

11. FINANCE

11.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - September 2020

Corporate Vote - Unweighted

2020-10B-25

Moved Director Campsall
Seconded Director Glassford

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of September 2020, in the amount of \$2,097,484.32, consisting of \$191,747.17 paid by cheque, \$1,838,385.69 paid through electronic funds, and \$67,351.46 paid by Mastercard, be received and ratified.

Carried Unanimously

12. ADMINISTRATION

12.1 CRD 2021 Meeting Schedule

Corporate Vote - Unweighted

2020-10B-26

Moved Director Sjostrom
Seconded Director LeBourdais

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 7, 2020, with the attached 2021 Meeting Schedule, be received and that the CRD 2021 Meeting Schedule be endorsed as presented.

Carried Unanimously

12.2 Policy Committee Recommendation for Endorsement – CAO Evaluation Policy

Corporate Vote - Unweighted

2020-10B-27

Moved Director Forseth

Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 14, 2020, regarding a Policy Committee recommendation from its March 5, 2020 meeting, be received. Further, that the following Policy Committee recommendation be endorsed:

That the amendments to the CAO Evaluation and Compensation Policy be endorsed as attached.

Carried Unanimously

13. BOARD REPORTS AND CORRESPONDENCE

13.1 Consent Calendar

Corporate Vote - Unweighted

2020-10B-28

Moved Director Massier

Seconded Director Cobb

That the consent calendar items, as of October 23, 2020, be received.

Carried Unanimously

2020-10B-29

Moved Director LeBourdais

Seconded Director Massier

That Dr. Phil Owens of UNBC be invited to attend an upcoming Board meeting as a delegation to talk about the impacts to the Quesnel Lake and Quesnel River System from the Mount Polley tailings pond breach in 2014 and the remediation side of things.

Carried Unanimously

14. BYLAWS FOR CONSIDERATION OF ADOPTION

**14.1 Cariboo Regional District Interlakes Area Fire Protection Loan Authorization
Bylaw No. 5271, 2020**

Corporate Vote - Weighted

2020-10B-30

Moved Director Macdonald

Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 15, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5271, be received. Further, that Cariboo Regional District Interlakes Area Fire Protection Loan Authorization Bylaw No. 5271, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

**14.2 Cariboo Regional District Ten Mile Lake Fire Protection Loan Authorization
Bylaw No. 5273, 2020**

Corporate Vote – Weighted

2020-10B-31

Moved Director Bachmeier

Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 15, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5273, be received. Further, that Cariboo Regional District Ten Mile Lake Fire Protection Loan Authorization Bylaw No. 5273, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

**14.3 Cariboo Regional District West Fraser Fire Protection Loan Authorization Bylaw
No. 5274, 2020**

Corporate Vote - Weighted

2020-10B-32

Moved Director Glassford
Seconded Director Sjoström

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 15, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5274, be received. Further, that Cariboo Regional District West Fraser Fire Protection Loan Authorization Bylaw No. 5274, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

14.4 Cariboo Regional District Wildwood Fire Protection Loan Authorization Bylaw No. 5275, 2020

Corporate Vote - Weighted

2020-10B-33

Moved Director Forseth
Seconded Director Fourchalk

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 15, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5275, be received. Further, that Cariboo Regional District Wildwood Fire Protection Loan Authorization Bylaw No. 5275, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

14.5 Cariboo Regional District Forest Grove Fire Protection Loan Authorization Bylaw No. 5276, 2020

Corporate Vote - Weighted

2020-10B-34

Moved Chair Wagner
Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 15, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5276, be received.

Further, that Cariboo Regional District Forest Grove Fire Protection Loan Authorization Bylaw No. 5276, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

14.6 Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5277, 2020

Corporate Vote - Weighted

2020-10B-35

Moved Director Macdonald

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 15, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5277, be received.

Further, that Cariboo Regional District Deka Lake Fire Protection Loan Authorization Bylaw No. 5277, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

14.7 Lexington Water Service Boundary Expansion Bylaw No. 5287, 2020

Corporate Vote - Unweighted

2020-10B-36

Moved Director LeBourdais

Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 8, 2020, regarding Bylaw No. 5287, be received. Further, that Lexington Water Service Boundary Expansion Bylaw No. 5287, 2020 be adopted this 23rd day of October 2020.

Carried Unanimously

15. CHAIR REPORT/CAO REPORT

15.1 Chair Report

Corporate Vote - Unweighted

2020-10B-37

Moved Director Campsall
Seconded Director Glassford

That the report from Chair Margo Wagner, for the period up to and including October 21, 2020, be received.

Carried Unanimously

17. IN-CAMERA SESSION

17.1 In-Camera Session

Corporate Vote - Unweighted

2020-10B-38

Moved Director Fourchalk
Seconded Director Delainey

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Sections 90 (1) (a) and (c) of the *Community Charter*.

Carried Unanimously

The meeting recessed at 2:33 p.m. to go in-camera.

The meeting reconvened at 3:26 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director W. Macdonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk
ABSENT:	Director G. Kirby, Director C. Mernett

Rescind Appointments – Electoral Area G APC and 108 Greenbelt Commission

2020-10B-39

Moved Director Richmond
Seconded Director Massier

That the previous appointments of Ron Soeder to the Electoral Area G Advisory Planning Commission and 108 Greenbelt Commission be rescinded.

Carried Unanimously

18. ADJOURNMENT

Corporate Vote - Unweighted

2020-10B-40

Moved Director Forseth
Seconded Director Campsall

That the meeting of Cariboo Regional District Board be adjourned at 3:39 p.m. October 23, 2020.

Carried Unanimously

Chair

Manager of Corporate Services