



Date: 10/11/2020

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Nigel Whitehead, Manager of Planning Services

Date of Meeting: Cariboo Regional District Board_Nov13_2020

File: 6410-02

Short Summary:

Area "B" Advisory Planning Commission and Bouchie-Milburn Neighbourhood Plan Steering Committee Recognition

Voting:

Corporate Vote - Unweighted

Memorandum:

APC Mileage/Honorarium/Long Distance Phone Charges Policy No. 2015-11-34(15) allows for the CRD to reimburse each area Director to a maximum \$35 per person to take Advisory Planning Commission (APC) members and their spouses for an annual recognition dinner.

Director Bachmeier has requested waiving the policy to permit the purchase of a \$70 gift for each member/spouse for the Area "B" APC, or allow for a dinner, depending on COVID-19 restrictions/recommendations in place in December.

Further, Director Bachmeier would also like to include the same recognition for two additional members, which along with most of the Area "B" APC members, form the Bouchie-Milburn Neighbourhood Plan (BMNP) Steering Committee.

Attachments:

None

Financial Implications:

Area "B" APC and BMNP Steering Committee membership totals ten members between the two groups. Including spouses, the request is for a total of \$700. Of this \$700, \$560 would normally be available through the current APC Policy for annual dinner expenses.

Policy Implications:

The request is a relatively minor waiver from the current APC Mileage/Honorarium/Long Distance Phone Charges Policy D4.1.

Alignment with Strategic Plan:

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

We strongly recommend that the Cariboo Regional District hold no gatherings of any kind, even if they technically meet the current guidelines established by the Medical Health Officer. We should lead by example. We have no concerns with recognition and the purchase of suitable gifts.

Options:

1. Receipt;
2. Receipt and further action.

Recommendation:

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated November 10, 2020, regarding a request from Director Bachmeier to waive APC Mileage/Honorarium/Long Distance Phone Charges Policy No. 2015-11-34(15), to allow for recognition of both Area "B" Advisory Planning Commission and Bouchie-Milburn Neighbourhood Plan Steering Committee members via either dinner or gift, to a maximum of \$70 per member (including spouses), be received. *Further action at the discretion of the Board.*