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1. Project Name

Project name:	Has this facility and/or footprint previously received financial support from Northern Development under this program?
Bouchie Lake Outdoor Rink Upgrade	<input type="radio"/> Yes <input checked="" type="radio"/> No

2. Applicant Profile

Applicant organization (legal name):	Non-profit society registration number: <i>(if applicable)</i>	
Cariboo Regional District		
Mailing address:	Telephone:	
Suite D, 180 N Third Avenue, Williams Lake, BC V2G 2A4	250-392-3351	
Email:	Website (URL):	
dcampbell@cariboord.ca	https://www.cariboord.ca/	

3. Primary Contact Information

Primary contact (for this application):	Position/title:	
Darron Campbell	Manager of Community Services	
Email:	Primary Phone Number:	Secondary Phone Number:
dcampbell@cariboord.ca	250-392-3351	

4. Project Location and Resolution

Appropriate jurisdiction the project is located within:	Name of the appropriate local government or First Nations Band providing the resolution of support:
<input checked="" type="radio"/> Municipality (city, town, village or regional district):	If regional district, what electoral area: B
<input type="radio"/> First Nation reserve:	
Has the resolution of support been secured? <i>★ Refer to the Application Guide for sample resolution wording.</i>	
<input type="radio"/> Yes; attached to application	<input checked="" type="radio"/> No; date resolution of support is expected to be secured: 10/23/20

5. Project Timeline

Stage of project:	Scheduled date (dd-mmm-yyyy):
Forecasted project start date	05/01/21
Forecasted project completion date	06/30/21

6. Project Overview

Will the applicant own and operate the asset?
<input checked="" type="radio"/> Yes <input type="radio"/> No <i>★ If the property/building is not owned by the applicant, please provide evidence of control (i.e. lease agreement for five years or more).</i>
Indicate the physical condition of the asset before investment. <i>★ Before photos required.</i>
<input type="radio"/> N/A <input type="radio"/> Very poor <input checked="" type="radio"/> Poor <input type="radio"/> Fair <input type="radio"/> Good <input type="radio"/> Very good
Enter a brief description of the project, including the scope and objective/outcome:
<p>The Bouchie Lake outdoor ice rink experiences high traffic during winter for ice skating and hockey and moderate traffic during summer for ball hockey, rollerblading, and basketball. At the heart of Bouchie Lake and Milburn Lake communities, this facility offers much needed recreation opportunity. In order to secure its benefit to the community now and for the generations to come, a significant upgrade is needed. The following is a list of the work needed:</p> <ul style="list-style-type: none"> • Replace rink boards and rink board caps • Seal all gaps with weather and UV resistant caulking • Rebuild radius corners with solid lumber • Rebuild three man gate and tractor gate • Prime, paint and seal surfaces with weather resistant paint • Install new puck board • Fill all gaps with weather and UV resistant Sikaflex • Install concrete ramp at tractor gate • Fill all concrete gaps in the floor • Rebuild and paint basketball frames, hoops, poles, and backstops • Paint proper hockey, basketball, and pickleball lines on concrete with weather and UV resistant durable outdoor paint. <p>Once the project has been completed this rural community will have a safe, accessible, and easy to maintain facility with recreation opportunities for all ages.</p>

Please explain why your project is needed in your community.

The Bouchie Lake Recreation Commission is a volunteer organization governed by the Cariboo Regional District (Bylaw No. 4751) and serves approximately 4,000 residents in Cariboo Regional District Electoral Area B. In recent years the condition of the outdoor rink has deteriorated. This facility provides much needed safe outdoor recreation space to the Bouchie Lake and Milburn Lake communities. By addressing these concerns now and repairing and upgrading the structure with strong, weather resistant materials and procedures, and easy to maintain facility can be achieved.

The rink is an outdoor facility used year-round by the local community and offers recreation space for the Bouchie Lake School Physical Education Program. Quesnel residents often visit during winter months to use the rink due to poor outdoor rink maintenance in their community.

For increased community use by a diverse and broader age range of patrons, upgrades include summer activities such as roller hockey, and pickleball will be completed. Even flooring and a wide ramp will provide low mobility access.

7. Strategic Factors

Fill out all that are applicable. The following strategic factors will be considered in the application assessment.

Does the project create space(s) that offer ancillary uses that will generate revenues for the applicant? If so, please explain

With upgrades, the project offers functional year round space. Currently, there are no plans for revenue generation, but there is a potential for venue rental in the future.

If any market research or a business case been completed, summarize the results:

This must be demonstrated by attaching the relevant supporting document.

Research was conducted on the necessary materials and repairs to ensure structures will last, including proper UV protected HDPE (puck board), proper concrete sealing to minimize heaving due to frozen moisture, and weather resistant paint and surface sealing.

Will the project foster cultural awareness and contributes to inclusivity? if so, please explain

By including additional uses like Pickleball, and continuing activities such as hockey, ice skating, basketball, and roller skating, the facility attracts a more diverse slate of users. Solid ramps and even flooring increases accessibility for low mobility users.

Will this project enhance the physical appearance, character, or natural environment in the community? If so, please explain

Fresh wood, puck board, and paint will create an attractive facility, a much needed upgrade from the current condition.

Will the completion of the project will result in reduced operation, maintenance and related costs over the life-cycle of the asset? If so, please explain

Currently, the outdoor arena is in disrepair. Careful consideration of proposed materials and repairs will bring the facility to a high standard needing little maintenance in upcoming years. Research into proper puck board, caulking and other materials will minimize damage due to weather, temperature, and UV.

What, if any systems, policies or practices are in place to ensure that funds to replace the asset at the end of its life will be available?

This must be demonstrated by attaching the relevant supporting document (e.g. Asset Management Plan).

The facility is currently and will continually be operated by the Bouchie Lake Recreation Commission. This commission is financed through taxation of the surrounding CRD residents and various means, including grants, community fundraising and donations and the North Cariboo Recreation and Parks Service.

If the project is aligned with the long-term plans/vision of the community, please explain how.

This must be demonstrated by attaching the relevant supporting document (e.g. OCP)

The Cariboo Regional District's mission statement, 'Working in partnership with communities large and small, to make the Cariboo Chilcotin a socially, economically and environmentally desirable region to live, work, and play', shows regional government's dedication to supporting and fostering quality of life in rural communities.

Describe any accessibility concerns the completion of this project will alleviate:

The sturdy tractor ramp will allow summer accessibility to low mobility patrons.

Describe any health and safety concerns the completion of this project will alleviate:

Cracks in puck board have created sharp, dangerous edges, and damaged boards below have created unsafe surfaces. This unsafe floor surface is made worse by the cracks in the concrete. By fixing these issues and providing additional year-round recreation opportunities that appeal to a wide variety of patrons, this facility will help promote physical and mental health within the community.

If the project will support resident/workforce attraction and retention, please explain how.

The Bouchie Lake arena and the programs held there provide opportunities for recreation for the community, increasing rural residents' quality of life. The facility provides sports and recreation opportunities for local children without the barrier of travelling to neighbouring communities. Continued improvement to these facilities is an important selling feature for the community to attract and retain residents.

How does the project result in the preservation/creation of an amenity that serves multiple uses?

Maintaining current facilities like ice skating and hockey will continue to serve the youth population. Pickleball is one of the fastest growing sports in North America, especially in the 55+ age range. By adding amenities for this summer sport, the facility will be used by a more diverse population.

8. Project Budget, Funding Request, and Funding %

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$ 51,084.48 ✦ Applicants are required to use the Project Budget Template .	\$ 30,000 ✦ Maximum \$30,000.	% 58.73 ✦ Maximum 70%.

9. Other Funding Sources

Funding source: ✦ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
Cariboo Regional District - North Cariboo Recreation Capital Plan	\$21,084.48	Applicant contribution	<input type="checkbox"/> Approval letter attached <input type="checkbox"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
TOTAL OTHER FUNDING: \$ 21,084.48		TOTAL PROJECT FUNDING: \$ 51,084.48 (Northern Development + Other Sources)	
✦ Eligible project budget must match total project funding ✦			

10. Attachments

Check all documents that are applicable and attached to this application:

Document name:
<input checked="" type="checkbox"/> Detailed project budget using Northern Development’s Project Budget Template (required; in excel format)
<input checked="" type="checkbox"/> Detailed quotes
<input type="checkbox"/> Funding approval confirmations (required prior to approval, except in the Northeast)
<input type="checkbox"/> Local government or band resolution of support (required prior to the regional advisory committee meeting)
<input type="checkbox"/> Society certificate of incorporation (required for not-for-profit applicants)
<input checked="" type="checkbox"/> ‘Before’ photo(s)
<input checked="" type="checkbox"/> Most recent annual financial statements
<input checked="" type="checkbox"/> Letters of support from community organizations
<input checked="" type="checkbox"/> Lease agreement/or user agreement
<input checked="" type="checkbox"/> Business case or other market research
<input type="checkbox"/> Asset management plan
<input checked="" type="checkbox"/> Community alignment document (OCP, council priorities, strategic plan, economic development plan etc.)
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:

11. Authorization

- I have read and understand the [Application Guide](#) and confirm that all the required information has been completed in this form, and required attachments are being submitted.
- I understand that Northern Development has the right to discard incomplete applications.
- I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- I agree to enter into an agreement with Northern Development prior to commencing the project. Project costs incurred by the Applicant in the absence of a signed agreement are at the sole risk of the Applicant and any such costs may be considered ineligible for reimbursement.
- I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development.
- I also agree to submit reporting materials as required by Northern Development.
- I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- I agree to acknowledge funding by Northern Development, where applicable.
- I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ✦ Please type name.	Position/title:	Date:

12. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email to info@northerndevelopment.bc.ca.

✦ Please submit this Application Form and all attachments in one email; do not scan this form.