



**GRANT FOR ASSISTANCE APPLICATION
CENTRAL CARIBOO and CARIBOOCILCOTIN
Electoral Areas D, E, F, J AND K**

On an annual basis, Electoral Areas D, E, F, J and K of the Cariboo Regional District (CRD) jointly provide Grants For Assistance to local non-profit organizations for projects, activities and events that strengthen and enhance the wellbeing of the community, promote volunteerism and support the goals and priorities of the Cariboo Regional District.

Applications may be submitted to the Cariboo Regional District via mail or by hand at Suite D, 180 North Third Ave., Williams Lake, BC V2G 2A4; facsimile at 250-392-2812; or email at mailbox@cariboord.ca

THE DEADLINE FOR APPLICATIONS IS SEPTEMBER 30TH

Late applications will not be considered.

Before submitting your application, please ensure you have included all required documentation (incomplete applications will not be considered):

- Completed and signed application form
- Minutes of last Annual General Meeting
- List of current Directors
- Most current financial statements
- Required report for previous Grant for Assistance (if applicable and not already submitted – if unsure, please contact us). The report should contain the following information:
 - How the funds were utilized;
 - The success of the project or event;
 - The benefits of the project or event; and
 - The manner in which the CRD was publicly recognized for providing funding.
- Budget for project you are requesting funds for

If you have any questions, please contact the Cariboo Regional District, using the contact information noted above.



Grant for Assistance Application – Central Cariboo

Organization Information Sheet

Name of Organization:	Williams Lake Field Naturalist
Mailing Address:	1305A Borland Road, Williams Lake, BC V2G 5K5
Telephone (office):	(250) 398-8532 email: shemphill@xplornet.com
Purpose of Organization:	The WLFN offers nature education and interpretation to all ages. As managers of the Scout Island Nature Centre (SINC) and trails,
How long has the organization operated in the community?	WLFN has operated since 1971 and has managed SINC since
BC Society Registration Number:	S00013178 - Williams Lake Field Naturalists Society
Federal Charitable Registration Number: (if applicable)	11929 8644 RR0001 - Scout Island Nature Centre has Charitable Status
Chairperson's name:	Ordell Steen (co-chairs are Margaret Waring and Don Lawrence)
Telephone:	██████████ email: ██████████
Treasurer or Financial Officer's name:	Katharine van Spall, Treasurer
Telephone:	██████████ email: ██████████

Annual General Meeting: Date of your last AGM March 13, 2020 (please attach minutes)

List of Directors: Please attach list of current Directors

Financial Statements: Please attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Grant from CRD: Please indicate the amount of your previous grant from the CRD (if applicable) \$ 2020 Fee for Service \$12,500

A Final Report for your last grant received MUST be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ \$5280.00



Grant for Assistance Application – Central Cariboo

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

Similar to many non-profits, the WLFN and SINC prepare various grant applications on an annual basis. We apply for Federal funding to support our summer students and salmon programs; we regularly receive funding from the BC Lottery Corporation for staffing and education. Between the City of Williams Lake and the Cariboo Regional District, SINC receives two Fee-for-Service grants of \$12,500 each for operations and trail maintenance. The Fee-for-Service (FFS) grants are very important to help SINC access other grants as the FFS show community support. The new management plan will identify ways to secure stable funding for SINC to meet it's employment, education and infrastructure goals.

2. If your organization charges user fees/memberships/admission, attach your current fee structure:

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

In addition to managing the SINC for educational purpose and public use, in 2021 the WLFN will be preparing a new management plan for SINC to replace the one that was prepared in 2003. This management plan will ensure that SINC continues to operate for many years to come.

4. Who does your organization serve?

SINC serves 15,000 people per year through education programs, trail use and as a place to enjoy nature. We don't have statistics to show the percent that are citizens of Williams Lake, but we do know that the majority of people coming to the Nature Centre are from the Central Cariboo.

5. Does your organization receive a rental subsidy from the CRD? If so, how much?

No

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much?

No

7. Does your organization use CRD owned facilities? If so, which ones?

No

8. How will you indicate that the CRD is contributing to your organization?

The Cariboo Regional District will be recognized as a funding partner directly on the new Scout Island Nature Centre Management Plan.



Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

The grant will be used to hire a facilitator to help a volunteer committee prepare a new management plan for the SINC. The facilitator will assist the committee:

- by helping to develop a plan for gathering community input on the management of SINC;
 - by helping to receive and compile community input; and
 - by helping to incorporate community input into the management plan in such a way that SINC can meet the needs of the community while still maintaining its commitment to provide nature education and protect the natural values of the nature centre.
-

2. How do you know there is a need for this service/project in our community?

As indicated above, the SINC serves 15,000 people per year. They come for education programs, fresh air and exercise, and enjoyment of wildlife and nature. It is an oasis of peacefulness in the city. The management plan will ensure that SINC continues to provide these services for many more years.

3. Is your agency applying for funds from other levels of government or other sources for this project?

Yes, we have applied for a Grant-in-Aid from the City of Williams Lake. We will also apply to the Williams Lake Community Forest and the WL and District Credit Union.

4. Would you still be able to complete the project if you do not receive the other funds applied for?

We would still be able to complete the project but it would not be completed in a timely manner.

5. Please describe the impact of this application being denied or approval of an amount less than requested.

We have provided a budget for the assistance of a facilitator to ensure the the management plan is prepared in a timely manner and addresses community input and needs. If we do not receive financial assistance, this project will be prolonged as the volunteer committee is just that, a volunteer committee with people that have other commitments in their lives. If the application is denied or approved for a lesser amount, preparation of the new management plan will be delayed significantly and, perhaps, indefinitely.



Grant for Assistance Application – Central Cariboo

6. Start date of the project: The project has already been started by a volunteer committee composed of WLN volunteers. The Grant For Assistance will fund a project facilitator starting in January 2021 to help further the project and maintain momentum.

End date for the project: June 30, 2021

7. Please describe the key activities that will take place to complete the project and any associated timelines.

January 2021 - Facilitator is hired to work with volunteer committee to develop survey and methodology for obtaining community input on the management of SINC. February/March 2021 - Volunteer committee and facilitator meet with community groups and receive wide-ranging community input via surveys. April/May 2021 - Facilitator collates and interprets survey responses. Facilitator incorporates community input and input from the volunteer committee into a draft Management Plan. Meetings are held bi-weekly over these two months to ensure that the draft Management Plan is completed in a timely manner. June 2021 - facilitator presents the draft management plan to the WLFN Board of Directors and finalizes the plan as needed.

8. Please provide a detailed financial budget for the project.
9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

The Scout Island Nature Centre is used extensively by local residents and the development of a new management plan will ensure that it continues to provide services to the community for many years to come. The WL Field Naturalists, who oversee the Nature Centre, donate 3500 hours of volunteer time each year to manage, fund raise, build trails, protect habitat so that people of the region have a Nature Centre to enjoy 365 days a year, and programs that are free or low cost so that all can take part.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Ordell A. Steen Digitally signed by Ordell A. Steen
Date: 2020.09.28 13:07:59 -07'00'

President/Chairperson



Grant for Assistance Application – Central Cariboo

Addendum to Williams Lake Field Naturalist Grant for Assistance Application

2. Current Fee Structure:

WLFN charges annual membership fees as follows: \$30/family; \$20/individual. The SINC charges nominal fees for its nature programs to ensure that all members of the community have a chance to participate.

7. Key Activities and Associated Timelines:

- *January 2021* - Facilitator is hired to work with volunteer committee to develop survey and methodology for obtaining community input on the management of SINC.
- *February/March 2021* - Volunteer committee and facilitator meet with community groups and receive wide-ranging community input via surveys.
- *April/May 2021* - Facilitator collates and interprets survey responses. Facilitator incorporates community input and input from the volunteer committee into a draft Management Plan. Meetings are held bi-weekly over these two months to ensure that the draft Management Plan is completed in a timely manner.
- *June 2021* - facilitator presents the draft management plan to the WLFN Board of Directors and finalizes the plan as needed.

8. Detailed financial budget for the project:

The budget requested will be used to hire a facilitator to direct the work and assist the volunteer committee in the development of the new Scout Island Nature Centre Management Plan:

Facilitator @\$80/hour for 20 hours of planning and preparation - \$1600.00

Facilitator @\$80/hour for 7 meetings with volunteer committee, board of directors (3 hours each) - \$1680.00

Facilitator @\$80/hour for 25 hours for preparation of draft and final management plan - \$2000.00

Total Requested - \$5280.00

9. Measures of the impact of the project on the community:

The Scout Island Nature Centre is used extensively by local residents and the development of a new management plan will ensure that it continues to provide services to the community for many years to come. The WL Field Naturalists, who oversee the Nature Centre, donate 3500 hours of volunteer time each year to manage, fund raise, build trails, protect habitat so that people of the region have a Nature Centre to enjoy 365 days a year, and programs that are free or low cost so that all can take part.

Williams Lake Field Naturalists
Minutes of the Annual General Meeting
March 13, 2020 at Scout Island Nature Centre

Members present: Cathie Hamm, Mary-Jo Hilyer, Jean Oke, Katharine VanSpall, Nola Daintith, Rodger Hamilton, Margaret Waring, Rick Dawson, Chris & Ray Hornby, Fred McMechan, Sage Birchwater, Caterina Geuer, Kiera Gannon

A. **Adoption of Agenda:** Motion to accept agenda made by Ray Hornby, seconded by Jean Oke.
Carried.

B. **Adoption of Minutes:** Ray Hornby moved, Cathie Hamm seconded, acceptance of the minutes.
Carried.

C. **Treasurer's Report** presented by Katharine VanSpall, Treasurer

Highlights of the report:

- Capital Assets have gone up due to better inventory; value is based on replacement costs. Kath will look into depreciation of capital assets.
- SINC did not receive any Gaming money because the bank balance was too high.
- SINC expenses were greater than revenues in 2019 so we may be able to apply for a Gaming Grant in 2020.

Motion to accept the report was made by Katharine VanSpall and seconded by Ray Hornby.
Carried.

D. **President's Report** prepared by the 3 co-Presidents; Ordell Steen, Margaret Waring and Don Lawrence.

- Members organized and lead 12 field trips throughout the year.
- The annual yard sale yielded a profit of approximately \$2800. It is used to fund a \$1000 bursary to a graduating secondary student.
- The annual fundraising banquet was well attended (115 people). Dr. Chris Shepherd spoke on Asian primates.
- Many public evening presentations were held at the Nature Centre.
- Five issues of the Muskrat Express were prepared by editors Jim Sims and Margaret Waring. Thank-you!
- The Christmas Bird count was successfully organized by Phil Ranson.
- More than 250 school classes took part in Nature Centre programs lead by Bill Gilroy, Sue Hemphill, Frances McCoubrey, Kim Zalay and other teachers.
- A significant amount of FireSmart work was completed around the Nature Centre, caretaker's residence and block house by volunteers. Signage has been installed to describe the work.
- The strategic plan for SINC is being revised by a committee of directors and Nature Centre staff. Greater public input will be sought in the preparation of this plan.
- The new pedestrian bridge between SINC and the RC Cotton site is open and will be officially opened this spring. The City will work to reduce the potential for the spread of knapweed from the RC Cotton site.
- The Williams Lake Field Naturalists recently published a book on the history of Scout Island. The book was written by Ordell Steen and can be purchased at the Station House, the Open Book and SINC.

- Plans are underway for renovating the front entrance and wheelchair ramp of the Nature Centre this year.

Margaret Waring moved and Kath VanSpall seconded that the report be accepted. Carried.

E. Membership Report provided by Joyce Lawrence, Membership Co-ordinator

2019 Paid members:

- Family Memberships: 53 (includes 8 children)
- Single Memberships: 42
- Memberships can now be renewed through a digital process.

F. Scout Island Nature Centre Report:

The yearly report prepared by Sue Hemphill will be available at the banquet in April.

G. Formation of a president committee, as needed:

The following motion was made by Margaret Waring and seconded by Jean Oke: "That during the election of directors, if no one is elected to be president, then the new Board of Directors will appoint a committee of three directors from the newly elected Board to share the duties of president for the current term." Motion was carried.

H. Election of Directors:

The election of directors and officers was facilitated by Mary-Jo Hilyer. The following were elected:

President: no nominations, vacant

Vice-President: no nominations, vacant

Secretary: Nola Daintith was nominated and elected by acclamation

Treasurer: Katharine VanSpall was nominated and elected by acclamation

Directors: the following directors were nominated and elected by acclamation: Ordell Steen, Don Lawrence, Margaret Waring, Ray Hornby, Frances McCoubrey, Peter Opie, Cathie Hamm, Jean Oke, Fred McMechan and Sean Donahue

I. New Business

1. Membership fees for 2021: Margaret Waring moved and Kath van Spall seconded that we maintain the current membership fees for 2021 and encourage a donation for those that receive a paper copy of the Muskrat. Carried.
2. Report to Registrar of Societies: Fred McMechan moved and Cathie Hamm seconded that we submit the annual report to the Registrar of Societies. Carried.

J. Announcements

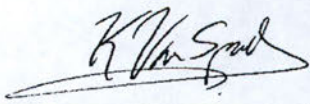
1. Field trip planning meeting is March 31 at 5pm at the Nature Centre.
2. Scout Island Nature Center Banquet is April 17. Decision to proceed at end of March.
3. Field trip to Alkali Lake is Sunday, April 19.
4. Plant and Yard Sale is Saturday, May 9.
5. We are looking for volunteers to help with the SINC strategic plan, and to take the lead on organizing a BC Nature meeting in Williams Lake.

Motion to Adjourn made by Ray Hornby, seconded by Rodger Hamilton at 8:20pm. Carried.

Williams Lake Field Naturalists
1305A Borland Road, Williams Lake, BC V2G 5K5
Statement of Revenue and Expenditures
for the year ended December 31, 2019

Note: This statement has been prepared using the accrual method of financial reporting.

	<u>WLFN</u> <u>Chequing</u> <u>Account</u>	<u>WLFN Term</u> <u>Deposit</u>	<u>Total</u>
Revenue			
Memberships	\$3,050.00		\$3,050.00
Yard Sale	\$3,027.45		\$3,027.45
Term Deposit Interest		\$34.02	\$34.02
Total	\$6,077.45	\$34.02	\$6,111.47
Expenditures			
BC Nature Membership and Insurance	\$1,542.75		\$1,542.75
Society Filing Fee	\$40.00		\$40.00
Yard Sale float	\$200.00		\$200.00
Donation to SINIC - Yard Sale excess profit	\$1,827.00		\$1,827.00
Donation for Christmas Bird Count	\$150.00		\$150.00
Donation to Whitebark Pine Ecosystem Foundation of Canada	\$200.00		\$200.00
Lake City Secondary Bursary - for 2020	\$1,000.00		\$1,000.00
Gate latch for River Valley exclosure	\$25.90		\$25.90
Office supplies	\$37.50		\$37.50
Website	\$684.11		\$684.11
Equipment - microphones for speakers	\$335.99		\$335.99
Biodiversity Centre for Wildlife Studies membership	\$45.00		\$45.00
Banking service charges	\$78.00		\$78.00
Total	\$6,166.25	\$0.00	\$6,166.25

Prepared by: 
Katharine VanSpall, Treasurer

Williams Lake Field Naturalists
1305A Borland Road, Williams Lake, BC V2G 5K5
Statement of Assets and Liabilities

Note: This statement has been prepared using the accrual method of financial reporting.

	December 31, 2019	December 31, 2018
Assets		
Current Assets		
Williams Lake Field Naturalists Chequing Account	\$8,961.01	\$9,049.81
Williams Lake Field Naturalists Term Deposit	\$5,253.07	\$5,219.05
Scout Island Nature Centre Chequing Account ^{1,2}	\$73,433.75	\$84,200.98
Scout Island Nature Centre Investment Savings Account ^{1,2}	\$78,421.53	\$78,099.65
Gaming Account	\$348.20	\$12,054.50
Inventory for resale	\$4,705.00	\$4,705.00
Total Current Assets	\$171,122.56	\$193,328.99
Capital Assets		
Furniture - Nature House main floor	\$15,514.00	\$15,514.00
Displays and paintings	\$37,200.00	\$37,200.00
Preschool - furniture and educational aids	\$25,040.00	\$25,040.00
Computers and audio-visual equipment	\$7,370.00	\$7,370.00
Science equipment	\$19,321.00	\$10,921.00
Library Books	\$23,265.00	\$23,265.00
Kitchen appliances, dishes and cutlery	\$1,941.00	\$2,341.00
Animal specimens	\$24,163.00	\$22,563.00
Tools	\$8,556.00	\$6,830.00
Appliances	\$2,806.00	-
Total Capital Assets	\$165,176.00	\$151,044.00
Total Assets	\$336,298.56	\$344,372.99
Liabilities		
Current Liabilities		
Deferred Revenue for projects continuing into following year (externally restricted)	\$28,125.00	\$23,125.00
Total Liabilities	\$28,125.00	\$23,125.00
Summary of Restricted Funds		
Williams Lake Field Naturalists Chequing Account & Term Deposit	\$14,214.08	\$14,268.86
Internally Restricted for Nature Centre repairs & improvements ¹	\$30,000.00	\$0.00
Internally Restricted for Nature Centre front entrance & wheel chair ramp ²	\$0.00	\$10,000.00
Externally Restricted Funds for projects continuing into following year	\$28,125.00	\$23,125.00
Total Restricted Funds	\$72,339.08	\$47,393.86

Prepared by: _____



Katharine VanSpall, Treasurer

¹ \$30,000 of the Scout Island Nature Centre account was internally restricted by the Executive on October 29, 2019 for front entrance improvements, solar panels and roofing.

² \$10,000 of the Scout Island Nature Centre account was internally restricted by the Executive on November 15, 2017 for upgrades for Nature House front entrance and wheel chair ramp.

Williams Lake Field Naturalists
1305A Borland Road, Williams Lake, BC V2G 5K5
Statement of Revenue and Expenditures for Scout Island Nature Center
for the year ended December 31, 2019

Note: This statement has been prepared using the accrual method of financial reporting.

REVENUE	SINC Chequing Acct.	SINC Investment Savings Acct.	Gaming Acct.	Total
School and Community Programs				
Gaming Grant ¹			\$0.00	\$0.00
Other Grants				
SD #27 ¹	\$6,000.00			\$6,000.00
Federal Summer Student Grant ¹	\$11,634.00			\$11,634.00
Fisheries & Oceans Canada ¹	\$20,900.00			\$20,900.00
City of Williams Lake Operating Grant (in part) ¹	\$10,000.00			\$10,000.00
Cariboo Foundation - Anonymous donor ¹	\$4,000.00			\$4,000.00
Cariboo Regional District & City of Williams Lake Central Cariboo Arts & Culture Society Contribution ¹	\$2,000.00			\$2,000.00
Williams Lake Community Forest ¹	\$3,000.00			\$3,000.00
Program Fees	\$11,888.30			\$11,888.30
Air Quality Education				
Bike to Work BC ¹	\$550.00			\$550.00
Province of BC ¹	\$9,000.00			\$9,000.00
Nature Center Maintenance & Improvements				
Trails, Signage and Habitat Restoration				
City of WL & Cariboo Regional District - Trail System ¹	\$12,500.00			\$12,500.00
General				
The Nature Trust of BC	\$1,000.00			\$1,000.00
Rona - for front entrance upgrades ¹	\$5,000.00			\$5,000.00
Sales & Fundraising				
Sales (books, t-shirts, bug viewers, etc.)	\$951.45			\$951.45
Banquet - Ticket Sales	\$3,860.00			\$3,860.00
Fundraising (chocolate sales)	\$3,481.50			\$3,481.50
General - for use in any of the above programs				
City of Williams Lake Operating Grant (in part)	\$2,500.00			\$2,500.00
Cariboo Foundation - Jean Waite	\$3,662.42			\$3,662.42
Donations (Individuals)	\$5,416.93			\$5,416.93
Donations (Organizations & Businesses)	\$2,627.00			\$2,627.00
GST Rebate	\$471.83			\$471.83
Investment Income		\$321.88		\$321.88
TOTAL REVENUE	\$120,443.43	\$321.88	\$0.00	\$120,765.31

¹ externally restricted funds

Williams Lake Field Naturalists
1305A Borland Road, Williams Lake, BC V2G 5K5
Statement of Revenue and Expenditures for Scout Island Nature Center
for the year ended December 31, 2019

EXPENDITURES	SINC			Total
	SINC Chequing Acct.	Investment Savings Acct.	Gaming Acct.	
School and Community Programs				
Wages and Benefits - Summer Staff	\$34,312.63			\$34,312.63
Wages and Benefits - Education Coordinator	\$28,783.09		\$7,648.80	\$36,431.89
Nature Educators (Contractors)	\$6,537.30		\$3,979.50	\$10,516.80
Honoraria for Nature Education	\$100.00			\$100.00
Mileage	\$2,674.00			\$2,674.00
Bussing	\$434.28			\$434.28
Miscellaneous	\$71.25			\$71.25
Cleaning	\$6,857.69			\$6,857.69
Air Quality Education				
Williams Lake Air Quality Program Support	\$5,340.00			\$5,340.00
Nature Centre Maintenance & Improvements				
Nature House Displays & Equipment	\$3,614.47			\$3,614.47
Trails, Signage and Habitat Restoration				
Wages and Benefits - Groundskeeper & Summer Staff	\$9,966.60			\$9,966.60
Materials & Miscellaneous	\$3,265.75			\$3,265.75
HCTF Invasive Plant Management	\$7,860.17			\$7,860.17
Sales & Fundraising				
Sales inventory (books, t-shirts, etc.)	\$81.77			\$81.77
Banquet Expenses	\$2,210.00			\$2,210.00
Fundraising (chocolate sales)	\$2,387.75			\$2,387.75
General - support of any of the above programs				
Executive Director	\$10,000.00			\$10,000.00
Office Supplies & Expenses	\$1,209.52			\$1,209.52
Advertising	\$260.00			\$260.00
Website	\$140.00			\$140.00
Banking Service Charges & Cheques	\$127.36		\$78.00	\$205.36
Insurance	\$3,121.00			\$3,121.00
Bookkeeping	\$1,749.11			\$1,749.11
WCB Premium	\$106.92			\$106.92
TOTAL EXPENDITURES	\$131,210.66	\$0.00	\$11,706.30	\$142,916.96

Prepared by: 
Katharine VanSpall, Treasurer

Williams Lake Field Naturalists
1305A Borland Road, Williams Lake, BC V2G 5K5
Statement of Assets and Liabilities for Scout Island Nature Centre

Note: This statement has been prepared using the accrual method of financial reporting.

	December 31, 2019	December 31, 2018
Assets		
Current Assets		
Scout Island Nature Centre Chequing Account ^{1,2}	\$73,433.75	\$84,200.98
Scout Island Nature Centre Investment Savings Account ^{1,2}	\$78,421.53	\$78,099.65
Gaming Account	\$348.20	\$12,054.50
Inventory for resale	\$4,705.00	\$4,705.00
Total Current Assets	\$156,908.48	\$179,060.13
Capital Assets		
Furniture - Nature House main floor	\$15,514.00	\$15,514.00
Displays and paintings	\$37,200.00	\$37,200.00
Preschool - furniture and educational aids	\$25,040.00	\$25,040.00
Computers and audio-visual equipment	\$7,370.00	\$7,370.00
Science equipment	\$19,321.00	\$10,921.00
Library Books	\$23,265.00	\$23,265.00
Kitchen appliances, dishes and cutlery	\$1,941.00	\$2,341.00
Animal specimens	\$24,163.00	\$22,563.00
Tools	\$8,556.00	\$6,830.00
Appliances	\$2,806.00	-
Total Capital Assets	\$165,176.00	\$151,044.00
Total Assets	\$322,084.48	\$330,104.13
Liabilities		
Current Liabilities		
Deferred Revenue for projects continuing into following year (externally restricted)	\$28,125.00	\$23,125.00
Total Liabilities	\$28,125.00	\$23,125.00

Prepared by: 
 Katharine VanSpall, Treasurer

¹ \$30,000 of the Scout Island Nature Centre account was internally restricted by the Executive on October 29, 2019 for front entrance improvements, solar panels and roofing.

² \$10,000 of the Scout Island Nature Centre account was internally restricted by the Executive on November 15, 2017 for upgrades for Nature House front entrance and wheel chair ramp.