



Date: 21/11/2019

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Dec06_2019

File: 1855-05

Short Summary:

Williams Lake Curling Club Community Works Funding (CWF) Project and Enabling Agreement

Voting:

Corporate Vote – Weighted

Memorandum:

Please find attached a financial request from the Williams Lake Curling Club, to the Cariboo Regional District. The request is up to \$25,500 to perform lighting, heating and hot water tank upgrades at the Williams Lake Curling Arena.

The lighting upgrade will involve replacing current lights with LEDs in the lobby and upper lounge areas. The lighting upgrade is expected to result in savings of approximately 7,500 KWH/year.

The heating upgrade will involve replacing two old rink unit heaters with a more energy efficient model, and replacing electric space heaters and electric pipe tape with energy efficient gas radiant heating units. The heating upgrade is expected to result in savings of approximately 5,200 KWH/year.

The hot water tank upgrade will involve replacing the current 40-gallon hot water tank with an “on-demand” system. This upgrade is expected to result in savings of approximately 1,800 KWH/year.

Because the curling arena is not owned by the CRD, a contribution agreement between the Regional District and the Williams Lake Curling Club is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

- 1) CWF project request package for the Williams Lake Curling Club.
- 2) Request letter from the Williams Lake Curling Club.

Financial Implications:

The proposal from the Williams Lake Curling Club requests up to \$25,500 from the Community Hall Improvements envelope of the 2019 CWF program.

The Board approved the CWF funding schedule for 2019, including the Community Hall Improvements envelope which currently has a total of \$51,700 available. If this application from the Williams Lake Curling Club is approved, \$25,500 will be committed, leaving a balance of \$26,200 available for community hall projects.

Policy Implications:

None. The Board approved the CWF funding schedule for 2019, including the Community Hall Improvements envelope. This project meets CWF criteria for the upgrade of lighting and heating for energy efficiency.

Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

- 1) Receipt; 2) Approval of the recommendation; 3) Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated November 21, 2019, regarding a proposal from the Williams Lake Curling Club to perform lighting, heating and hot water tank upgrades at the Williams Lake Curling Arena and, if possible, any other related, minor services at the Williams Lake Curling Arena, be received. Further, that up to \$25,500 for the project be approved from the 2019 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.