

RECEIVED

SEP 13 2019

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA
Grant for Assistance Application



Organization Information Sheet

Name of Organization:	100 Mile & District Arts Council
Mailing Address:	P.O. Box 2262 . 100 Mile House, B.C. V0K 2E0
Telephone (office):	250-791-5274
Purpose of Organization (From Constitution or Incorporation Documents):	see attached cover letter
How long has the organization operated in the community?	since 1975
BC Society Registration Number:	S11835
Federal Charitable Registration Number: (if applicable)	
Chairperson's name:	Gordon Hoglund
Telephone:	[REDACTED]
Email:	[REDACTED]
Treasurer or Financial Officer's name:	Karen Smith
Telephone:	[REDACTED]
Email:	[REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors): May 27/2019

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD and District (if applicable) \$ 500.00

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Amount Requested \$ 500.00

Cariboo Regional District
File No. 1850-20-03

T:\SC Joint Committee\SC Joint Grant for Assistance Application.doc

SEP 16 2019
Referred To DCO

Grant for Assistance Application



Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?
Our major fundraising activity is the annual Winter Arts & Crafts Fair held each November. Next year we will be presenting a second fair in April to coincide with the Cyclone Taylor Cup. The fair sees up to 30 crafters vending their artistic crafts to the public. Funds are raised by charging vendors \$ 75 for vending spaces and by charging the public a \$2 admission fee. Secondary funding is through grants from the BC Arts Council and local government (100 Mile House and the CRD).
2. If your organization charges user fees/memberships/admission, attach your current fee structure: *See attached*
3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?
Our artistic member groups apply to us each year for an annual grant. Our primary goal is to meet these grant requests to support our local artists. A secondary goal is to provide our community with concert entertainment that is not normally available in a small town. We also sponsor three \$ 500 scholarships annually to PSO students pursuing a career in the arts. Each year is different depending on funding.
4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo)
Our members come from both the District & the South Cariboo. The fair draws vendors and the public from the District.
5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much?
No
6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department)
No
7. Does your organization use CRD or District owned facilities? If so, which ones?
We rent meeting room space at Parkside and rent Martin Exeter Hall for concerts.
8. How will you indicate that the CRD and District are contributing to your organization?
The logos are present on our programs, brochures, letterheads and advertising

Grant for Assistance Application



Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

The grant will be used to help meet our annual goal of supporting our Artistic Member Groups, scholarships and concerts.

2. How do you know there is a need for this service/project in our community?

Our member groups apply for grants that they rely on and students apply for the scholarships.

3. Is your agency applying for funds from other levels of government or other sources for this project?

We are applying for a BC Arts Council grant.

4. Would you still be able to complete the project if you do not receive the other funds applied for?

Our capacity to provide grants to member groups and scholarships would be reduced.

5. Please describe the impact of this application being denied or approval of an amount less than requested.

Application denial would mean the loss of an opportunity to receive a BC Arts Council grant.

6. Start date of the project: June 2019

End date for the project: May 2020

Grant for Assistance Application



7. Please describe the key activities that will take place to complete the project and any associated timelines.

July - August 2019- receive District / CRD grant. 2020 grant applications- BC Arts Council, District and CRD - Sept. 30 deadline. November 2019 - Arts & Crafts Fair. Feb/March 2020 - receive BC Arts Council grant. April 2020 - spring Arts & Craft Fair Distribute annual Member Group grants June 2020

8. Please provide a detailed financial budget for the project. *see attached*

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

Member groups describe the use of their grant each year when applying for a new grant as well as providing activity reports at our meetings through the year. Scholarship winners must provide proof of enrollment before receiving their scholarship funds.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

President/Chairperson



100 Mile & District Arts Council

Serving the South Cariboo Since 1976

Question #2- Fee Structure

Arts Council Memberships-	Individuals	\$15.00
	Seniors	10.00
	Business	30.00
Artistic Member Groups		30.00
	Concerts	15.00

PO Box 2262, 100 Mile House, BC V0K 2E0

Website 100milearts.com

Email administration@100MileArts.com



District of
100 Mile House



BRITISH
COLUMBIA
ARTS COUNCIL
Established in 1971



Government
of
**British
Columbia**



100 Mile & District Arts Council

Serving the South Cariboo Since 1975

The grant we received last year was used to support member groups, the Art Crawl, student scholarships and house concerts. In order to qualify for a B.C. Arts Council Grant we need to show that we have the support of local governments. This qualifies us to apply for a matching grant and funds up to fifty percent of a project.

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BRITISH
COLUMBIA
ARTS COUNCIL
ARTS COUNCIL OF BRITISH COLUMBIA



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Columbia**



100 Mile & District Arts Council

Serving the South Cariboo Since 1975

Proposed Budget
May 1, 2019-April 30, 2020

INCOME

Membership	450.00
Arts & Craft Fair	
Fall	4200.00
Spring	4200.00
Municipal Grant	500.00
BC Provincial Grant	<u>2500.00</u>
	11.850.00

Expenses

Dues & Memberships	150.00
Office Supplies	230.00
Insurance	450.00
Rent	320.00
Membership Grants	4500.00
Arts & Craft Fair	
Fall	1500.00
Spring	1500.00
Advertising	1350.00
Concerts	500.00
Scholarships	<u>1000.00</u>
	11500.00

Excess of Revenue over Expenses: \$350.00

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Columbia**



100 Mile & District Arts Council

'Serving the South Cariboo Since 1975

History, Mandate, Mission and Core Values

Established in 1974 and incorporated in 1975, the 100 Mile & District Arts Council is a volunteer-run, community-based umbrella organization for local arts and culture groups. We have no paid staff and no (other than bank accounts) physical assets. We rent meeting and archival storage space from one of our member groups (South Cariboo Arts and Culture Society). We are dedicated to developing opportunities for area residents to experience and/or participate in creative and cultural endeavors.

The 100 Mile & District Arts Council is pleased that, through its member groups, it is able to broadly serve the arts community. The Arts Council supports and encourages the arts in all fields regardless of the age, religion, sex or ethnic origin of the performer, artist, artisan, or audience member.

Some of the objects of the Society, as listed in our constitution, are

- to increase and broaden the opportunities for residents of 100 Mile House and surrounding district to enjoy and participate in cultural activities;
- to help coordinate the work and programs of cultural groups in the District;
- to render service to all participating groups;
- to act as a clearinghouse for information on cultural projects and activities;
- to bring to the attention of civic and provincial authorities the cultural needs of this community.

We believe our objectives are essentially a scaled-down version of the BC Arts Council's mandate: "[T]he BC Arts Council... supports a range of activities that includes funding for professional artists and arts organizations, community initiatives, training and scholarships." Within our budget restraints, we support local artists and art organizations, who, in turn create community initiatives and supply training to their own members and others. We also offer scholarships to graduating or recently graduated high school students.

PO Box 2262, 100 Mile House, BC V0K 2E0

Email administration@100MileArts.com



BRITISH
COLUMBIA
ARTS COUNCIL



District of
100 Mile House



Directors

Name

Bobbie Crane

Address

[REDACTED]

City

Lac La Hache

Postal Code

Position

Director

Phone

E-mail

[REDACTED]

[REDACTED]

Name

Melissa Hermiston

Address

[REDACTED]

City

108 Mile Ranch

Postal Code

V0K 2Z0

Position

Secretary

Phone

E-mail

[REDACTED]

[REDACTED]

Name

Gordon Heglund

Address

[REDACTED]

City

100 Mile House

Postal Code

V0K 2E3

Position

Director - Past President

Phone

E-mail

[REDACTED]

[REDACTED]

Name

Barbara Hooper

Address

[REDACTED]

City

Forest Grove

Postal Code

V0K 1J0

Position

VP. & Dir. - Scholarships

Phone

E-mail

[REDACTED]

[REDACTED]

Bruce Madu

Address

[REDACTED]

City

100 Mile House

Postal Code

V0K 2E0

Position

Director

Phone

[REDACTED]

E-mail

[REDACTED]

Name

Doris Rufli

Address

[REDACTED]

City

100 Mile House

Postal Code

V0K 2E0

Position

Director

Phone

E-mail

[REDACTED]

Name

Walt Sherry

Address

Box 526 [REDACTED]

City

108 Mile Ranch

Postal Code

V0K 2Z0

Position

Director - Past Treasurer

Phone

[REDACTED]

E-mail

[REDACTED]

Name

Karen Smith

Address

[REDACTED]

City

108 Mile Ranch

Postal Code

V0K 2Z0

Position

Treasurer

Phone

[REDACTED]

E-mail

[REDACTED]

Tammie OZanne
Box 570

September 21, 2018

[REDACTED]

108 Mile Ranch

[REDACTED]

[REDACTED]

email - [REDACTED]

**100 Mile & District Arts Council
Minutes of Annual General Meeting
held May 27, 2019
At Parkside Centre**

PRESENT: Gordon Hoglund, co-chair
Barbara Hooper, co-chair
Karen Smith, Treasurer, 100 Mile Performing Arts Society rep
Melissa Hermiston, Secretary
Bobbie Crane, Board Member, Cariboo Artist Guild rep
Walt Sherry, Board Member, Eclectica Community Choir rep
Bruce Madu, Board Member
Doris Rufli, Board Member
Tammie Ozanne, Board Member, South Cariboo Arts & Culture Society rep
Heather Black, South Cariboo Weavers and Spinners rep
Brian Porritt, 100 Mile Festival of the Arts rep
Rene Lafavour, Log Cabin Quilters rep

REGRETS: Rob Diether, Steme7uw'i Friendship Centre rep

ABSENT: 100 Mile Community Band rep
Cariboo Calico Quilters rep

MEETING CALLED TO ORDER AT: 2:00 p.m.

AGENDA: The agenda was circulated, with the following addition:
- 4a) Martin Exeter Hall update on stage floor (Barb & Karen)

Gord moved and Barb seconded that the agenda be adopted as amended. CARRIED.

MINUTES FROM LAST ANNUAL GENERAL MEETING: The minutes of the Feb. 13, 2018 annual general meeting were reviewed. Bruce pointed out that the update from the 100 Mile Festival of the Arts was missing from the minutes. Tammie requested that minutes be e mailed out ahead of time so members and reps have time to review them prior to the meeting. Gord noted that he normally does that but it was missed this time. Doris moved and Karen seconded that the minutes be adopted. CARRIED.

4. OLD BUSINESS ARISING FROM MINUTES:

a) MARTIN EXETER HALL – Barb and Karen met with the Joint Committee on May 13 to discuss the proposal of replacing the stage floor at MEH. They want Barb and Karen to be in charge of putting together and running the committee to get the ball rolling. Barb will be finding out who she needs to collaborate with for the committee. In addition to asking for new flooring they are looking at extending the back of the stage by two feet. The committee will be formed in the fall. Karen noted that the 100 Mile Performing Arts Society will be donating its proceeds from the recent Barkerville variety show towards the new stage floor (\$2,257.33). A letter from the 100 Mile Festival of the Arts should be forthcoming detailing their potential contributions as well.

5. CORRESPONDENCE:

- a) Harrison Festival of the Arts brochure
- b) Kamloops Art Gallery brochure

6. TREASURER'S REPORT – Karen circulated the latest financial report and statements as prepared by Gary Brooks. Karen noted that Gary has discovered that two \$500 scholarships were not paid out from 2017, as the recipients didn't get back to the board with their proof of enrolment etc. The \$1000 has been credited back towards the 2018 scholarships. Later in the meeting it was noticed that Gary mislabeled the BC grant funding for the Art Crawl. Karen said she'd inform him and make the change. Barb moved and Bobbie seconded that the reports be received. CARRIED.

7. ACTIVITY REPORT (formerly President's Report)

A written report by Gord and Barbara was circulated and reviewed. It outlined some of the AC's new projects over the past year including the Trash to Treasure fundraiser and this year's Art Crawl as well as the pilot program offering stipends to travelling professional musicians. The report also discussed our ongoing situation with the BC Arts Council including our two years of being on Fair Notice and our recent discovery that we would not be receiving our annual operating grant from the BCAC this year.

8. MEMBER GROUP REPORTS

South Cariboo Weavers & Spinners (Heather Black) – The weavers and spinners continue to meet on the second and fourth Tuesday of the month at Parkside. Several members took part in the Williams Lake Guild Spin last month and many members are preparing for the ANWG coming up in Prince George. Workshops are held once a month for newcomers and those who want to learn new techniques. A big focus is currently being placed on preparing for the Art Crawl in June.

Eclectica Community Choir (Walt Sherry) – The choir's first performance of the year took place March 2 in Williams Lake at the parade of choirs, where the group helped raise money for the Cariboo Memorial Hospital. The choir presented its benefit concert for the 100 Mile Hospital, Fischer Place & Mill Site Lodge on May 11 at Martin Exeter Hall. The choir won't be performing at the 108 Heritage Site for Canada Day this year. Registration for the fall season will take place Sept. 11, 18 and 25.

Cariboo Artists Guild (Bobbie Crane) – CAG resumed its monthly meetings March 5. Dates for the Summer Art Show and Sale are July 25 – Sept 7, this year's theme is Cast Shadows. Showcase Gallery exhibits include Katalin Kovacs (April), Penny Bailey (May) and Helen Kellington (June).

100 Mile Festival of the Arts (Brian Porritt) – Annual festival was held April 1 – 13, and was very successful. The showcase concert was held April 13 and also a great success. Will be seven participants attending the PABC Festival this year plus the PSO Vocal Ensemble. The PSO scholarship recipient has been selected and will be presented at the scholarship tea June 5. The AGM will take place June 18 at Parkside, doors open at 6:30 p.m.

Log Cabin Quilters (Rene Lafavor) – The group is meeting twice a month. They've had great response for their chemo quilts and preemie quilts. They are also working on fire hall quilts in case the need should arise this wildfire season. They'll be holding a quilting show next year at Interlakes.

South Cariboo Arts & Culture Society (Tammie Ozanne) – The group has undertaken a number of upgrades to Parkside including painting, new sink / taps, new bathroom lock and new floor in resource

room. They will now be taking on the project of making Parkside wheelchair accessible, and a grant is in process to help with the costs.

100 Mile Performing Arts (Karen Smith) – The group's presentation of Four Shorts, A Night of Comedy was well received by enthusiastic crowds. Missoula Children's Theatre has been booked for Sept. 16-21, and will be presenting the Snow Queen. The group hosted Mrs. McGinley's Gold Rush Variety Show on May 10, it was a great show with a large audience, which brought in \$2,257.33 in profits. Plans are underway for a musical in March 2020. A decision has been made on which show, but details are being finalized.

Stemetewuwi Friendship Centre (Rob Diether) as read aloud by Gord – the summary written by Rob highlighted the Friendship Centre's events planned for June, including a National Indigenous Day feast, two evenings of beginner fiddle lessons by Mary Thomas, Father's Day luncheon June 11 with the Canim Lake Elders, three evenings of Secwepemc language workshops, music circle June 22, introduction to west coast art technique June 24/25 and an open house. The Friendship Centre is looking forward to its involvement in the upcoming Art Crawl, and will be showcasing First Nations themed paintings, including some by Patsy Granberg.

9. STANDING COMMITTEE REPORTS

a) Scholarships – there will only be one scholarship handed out this year to Katrina Hansen in the field of Visual Arts (Barb).

b) Winter Arts & Crafts Fair – the application packages will be ready to mail out around the middle of June (Tammie).

10. NOMINATION & ELECTION OF BOARD MEMBERS

The following board members have agreed to stay on to fulfill their terms:

1st year of two year term: Doris, Gord, Bruce, Tammie

2nd year of two year term: Walt, Barb, Bobbie, Melissa, Karen

Discussion ensued about how to recruit more board members. Melissa agreed to posting something on the Facebook page regarding our need for new members, and Bobbie said she would ask Rob at the Friendship Centre if anyone there would be willing to join.

11. OTHER BUSINESS

a) BC Arts Council funding – Gordon provided the member group reps with a summary of our situation with the BCAC and our loss of our basic operating grant. The BCAC believes that we don't meet the guidelines for receiving our grant money. We have tried to remedy and change our ways over the past two years but this year discovered we wouldn't be receiving our operating grant (approx \$5000). Barb noted two of the main concerns were lack of accountability with what our member groups did with the funds, and lack of First Nations engagement. Discussion ensued as to what can be done and how member groups might be able to support us in our attempt to get our funding back. No clear path at this time as to what we are going to do moving forward and how our member groups will be affected.

b) Art Crawl & Trash to Treasure at Summer festival (Bobbie) – The Art Crawl has 24 businesses and 25 artists confirmed. The booklet will be going to press at the end of the month and should be in hands in

100 Mile for June 6th. Bobbie met with the Lions Club and secured \$250 in funding for supplies to build table top and floor easels (made by Doug Vaughan). The Arts Council will get to keep the easels once the Art Crawl is done and can then lend or rent them out as needed. Cost for supplies is \$204.12.

The Trash to Treasure fundraiser is confirmed for the Summer Festival (Aug. 10/11) at Canlan. Five artists have expressed interest. They will be painting two trash cans and two beer tubs. Melissa will send out a schedule for the Arts Council table a bit closer to the event for volunteers to book their time slots.

UPCOMING MEETING: Board Meeting— Sept. 3, 2019
General Meeting, Oct. 8, 2019
Board Meeting— Nov. 5, 2019

ANNUAL GENERAL MEETING ADJOURNED: 3:45 p.m.

100 MILE & DISTRICT ARTS COUNCIL

FINANCIAL STATEMENTS

(Unaudited - see Notice to Reader)

April 30, 2019

NOTICE TO READER

STATEMENT OF NET ASSETS

STATEMENT OF OPERATIONS

NOTES TO FINANCIAL STATEMENTS

Gary W. Brooks

ACCOUNTANT

973 Campus Court, Kelowna, BC V1Y 8C6

Phone: 250.808.8831 • Email: gwbrooks@live.ca

NOTICE TO READER

I have compiled the Statement of Net Assets of 100 Mile & District Arts Council as at April 30, 2019 and the Statement of Operations for the 12 month period then ended from information provided by the directors. My review consisted primarily of enquiry, reconciliation of accounts, analytical procedures and discussion related to information supplied to me.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles.

Kelowna, BC
May 24, 2019



Gary W. Brooks, Accountant

100 MILE & DISTRICT ARTS COUNCIL
STATEMENT OF OPERATIONS
(Unaudited - see Notice to Reader)
For the 12 Month Period Ended April 30, 2019

	12 Months 30Apr2019	7 Months 30Apr2018
RECEIPTS		
Membership	\$ 95	\$ 470
Arts & Crafts Fair	4,294	3,943
Other Events	830	-
BC Provincial grants (Note 6)	3,650	5,033
Municipal Grants	500	375
	<u>9,369</u>	<u>9,821</u>
EXPENDITURES		
Dues and memberships	141	140
Office and miscellaneous	227	339
Insurance	425	248
Rent and facility operation	318	216
Community Arts Group grants and other (Note 7)	4,400	135
Arts & Crafts Fair	1,412	855
Newsletters, internet, promotion	1,326	1,023
Concerts	350	500
Scholarships, Bursaries (Note 5)	500	-
	<u>9,099</u>	<u>3,456</u>
EXCESS (or DEFICIT) OF RECEIPTS OVER EXEPENDITURES	<u>\$ 270</u>	<u>\$ 6,365</u>

100 MILE & DISTRICT ARTS COUNCIL

STATEMENT OF NET ASSETS

(Unaudited - see Notice to Reader)

As At April 30, 2019

Assets

	30Apr2019	30Apr2018
Current		
Cash, Operating Account	\$ 542	\$ 1,172
Restricted Scholarship Fund (Note 5)	1,740	1,732
Restricted Special Projects Fund (Note 4)	5,747	6,344
Prepaid expenses	177	177
	<u>\$ 8,206</u>	<u>\$ 9,425</u>

Liabilities and Assets

Liabilities

Scholarships payable (Note 5)	\$ -	\$ 1,500
	<u>-</u>	<u>1,500</u>

Net Assets

Operating	\$ 719	\$ (151)
Restricted	7,487	8,076
	<u>8,206</u>	<u>7,925</u>
	<u>\$ 8,206</u>	<u>\$ 9,425</u>

Director

Director

100 MILE & DISTRICT ARTS COUNCIL

NOTES TO FINANCIAL STATEMENTS

(Unaudited - see Notice to Reader)

For the 7 Month Period Ended April 30, 2019

1. NET ASSETS, OPERATING

	30Apr2019	30Apr2018
Net assets, start of year	\$ (151)	(1,516)
Excess (or Deficit) of receipts over expenditures	\$ 270	6,365
Transfers from (to) restricted funds	600	(5,000)
	<u>\$ 719</u>	<u>\$ (151)</u>

2. SIGNIFICANT ACCOUNTING POLICIES

The Arts Council accounts for its activities on a fund accounting basis appropriate for a society using the deferral method. No amortization is recorded on capital assets.

The Arts Council has changed its fiscal year end to April 30 from September 30 for the 2018 yearend, resulting in a seven month reporting period for the April 2018 yearend.

3. PURPOSE OF THE COUNCIL

The Council is incorporated under the Societies Act of British Columbia. The Council is a volunteer-run, community-based organization dedicated to developing opportunities for area residents to experience and/or participate in creative and cultural endeavours.

4. SPECIAL PROJECTS FUND

These are funds put aside for worthwhile events promoting the Arts hosted by the Arts Council or a Member Group, and include concerts, stage performances, artistic displays, and also include funding for Member Group Grants, which are awarded in May.

5. SCHOLARSHIPS AND BURSARIES

The Council is committed to providing annual scholarships to graduate students of Peter Skene Ogden Secondary School on the following amounts. The scholarships are awarded in June.

Donna Loveridge Memorial	\$ 500	- visual arts
Arts Council	500	- performing arts
Arts Council	500	- literary arts
	<u>\$ 1,500</u>	

6. BC PROVINCIAL GRANTS

The Council applies annually for a provincial operating grant for the following fiscal year. The grant received is based on a number of factors and varies in total from year to year. A portion of the grant is received on behalf of arts member groups and paid out to them upon receipt of the grant.

	30Apr2019	30Apr2018
BC Arts Council Grants received		
Basic Assistance	\$ 3,650	\$ 5,033
Local Government Matching	-	-
	<u>\$ 3,650</u>	<u>\$ 5,033</u>

7. ARTS MEMBER GROUP GRANTS

Community Arts Group grants awarded
(Grants are awarded in May)

	<u>\$ 4,250</u>	<u>-</u>
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