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DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA



Grant for Assistance Joint Application

Organization Information Sheet

Name of Organization:	South Cariboo Chamber of Commerce - Hot July Nights Car & Bike Show 2020
Mailing Address:	Box 2312, 100 Mile House, BC V0K 2E0
Telephone (office):	
Purpose of Organization (From Constitution or Incorporation Documents):	See attached #1
How long has the organization operated in the community?	1970
BC Society Registration Number:	Registered with the Federal Board of Trades Act
Federal Charitable Registration Number: (if applicable)	NA
Chairperson's name:	Christine Gallagher
Telephone:	[REDACTED]
Treasurer or Financial Officer's name:	Rick Takagi
Telephone:	[REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

May 9th, 2019 See attached #2

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

See attached #3

Previous Year Grant from CRD and District (if applicable) \$ 3500.00

NOTE: A Final Report for previous year's grant MUST be included with this submission.

See attached #4

Current Grant Amount Requested \$ 5000.00



Grant for Assistance Application

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

The committee is dedicated to draw more and more out of town participants and spectators to increase attendance each year by providing the event as a free community event. Plans to add more attractions to the event each year it continues. The Chamber is committed to facilitate and administrate this highly successful event. The Chamber is expanding its funding activities to better achieve the goals of the Chamber. We will continue to use this event to promote the South Cariboo and its many positive attributes.

2. If your organization charges user fees/memberships/admission, attach your current fee structure:

See attached #5

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

The goals are to continue to increase the amount of attendees and participants moving forward with each year. We would like to expand to engage more car and bike clubs from across BC and into the other provinces, as well as the USA.

4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo)

The Chamber services the South Cariboo as a whole. Participants with vehicles registrations calculated to 60% from the South Cariboo, 12% from Williams Lake, and 28% from other areas of the province. Representation percentage of the spectators will be relative to the population of each area in the South Cariboo.

5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much?

Yes, the Chamber Office space

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department)

No

7. Does your organization use CRD or District owned facilities? If so, which ones?

Yes, we frequently rent the Valley Room, Centennial Park and the South Cariboo Rec Centre

8. How will you indicate that the CRD and District are contributing to your organization? See next page



Grant for Assistance Application

The acknowledgement of the received funds are recognized in all advertising, social media, and programs. The Chamber also extends the invitation of our community leaders to participate in the event either as a guest speaker, booth space, and or other request from the CRD and District of 100 Mile House.

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

Grant funds are used in aid to cover the costs associated with the event such as advertising, website, insurance, entertainment, and equipment rentals.

2. How do you know there is a need for this service/project in our community?

Hot July Nights has been held in the community for many years and with participants and engagement fluctuating from year to year. Attendance is determined by the weather. Although attendance was down in 2019 we strongly believe it was due to the inclement weather. If the event were not to run there it would be greatly missed as an anticipated event every year.

3. Is your agency applying for funds from other levels of government or other sources for this project?

Not at this time

4. Would you still be able to complete the project if you do not receive the other funds applied for?

No, HJNs is not a revenue generator. Funds from sponsors and grants pay for the event every year. Very rarely does HJNs show a revenue. This is an event that is more about community engagement and promotion of the South Cariboo

5. Please describe the impact of this application being denied or approval of an amount less than requested.

HJNs Car & Bike Show would not be able to continue without its grant funding unless another source was found for funding.

6. Start date of the project: Present

End date for the project: July 2020



Grant for Assistance Application

7. Please describe the key activities that will take place to complete the project and any associated timelines.

The committee meets 9 months of the year monthly and logs over 400 hours of volunteer time to make the event a success. Fundraising starts in February and a schedule of tasks and timelines are organized. The Chamber provides the insurance, administration and support of the event and will continue to do so on an ongoing basis.

8. Please provide a detailed financial budget for the project.

See attached #6

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

Success of the event is dependant on the weather. Success will be measured by the number of participants and spectators. The number of out of region participants and spectators is also measured as a success point. Verbal feedback is requested of participants, vendors and spectators.

The numbers provide an economic boost to the South Cariboo

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

President/Chairperson

Providing a united voice for business and working to enhance the economic prosperity of the South Cariboo Community.

OUR MISSION STATEMENT

We exist to drive and support economic growth in the South Cariboo and promote it as an ideal community in which to live, work, and play.

Our Vision

We see the South Cariboo as a prosperous and thriving region due to:

- A commitment to making this the "best place to do business."
- An unwavering dedication to improving quality of life within the community.
- Emergence of key new industries to diversify our traditional economic base.
- Wise use of our natural resources and responsible environmental stewardship.

Member Code of Conduct – Commitment

"As a member of the South Cariboo Chamber of Commerce ("Chamber"), I/we recognize that membership is a privilege. Further, membership brings with it the responsibility to assure that all members also understand and commit to the following membership Code of Conduct.

Accordingly, I/we shall commit to:

1. Conduct all business and professional activities in a reputable manner, to reflect honorably upon the business community;
2. Respect the good reputation, profile and status of the Chamber, and represent the Chamber accordingly;
3. Understand, support, and promote the Missions and Goals of the Chamber;
4. Whenever reasonably possible, participate in the functions and activities of the Chamber, plus, in the promotion and enhancement of business growth and related activities such as the Shop Local Incentive and the Chamber Bucks Program within the City of 100 Mile House.

I/we also understand that the failure to adhere to the professional and personal obligations outlined above, and as further defined in Chamber By-Laws, as well as Boards of Trade Act, *can result in the termination of my membership by the Chamber's Board of Directors* ("Board").

Membership continues in force for January 1st to December 31st each year and will remain in force until revoked in writing. Upon termination/revocation of Membership, all benefits, all media advertising and presence/links on the Chamber website are also terminated.

All corporate members are fully responsible and accountable for all actions of, and all charges incurred by, their designated Chamber representatives

2

SOUTH CARIBOO CHAMBER OF COMMERCE

Annual General Meeting – Meeting Minutes

Wednesday, May 8, 2019

Valley Room

6:30pm call to order – Quorum Declared

1. Approval of 2018 AGM minutes

- a. Motion to accept 2018 AGM minutes. 1) Rick Takagi 2) Ralph Myhill-Jones
All in favour.

2. Opening Comments (Welcome)

Christine Gallagher welcomed the Chamber members, directors and guests to the AGM. Christine acknowledged the food vendors for the meeting. Notable Chamber events from the past year include Hot July Nights Car & Bike Show, the South Cariboo Summer Festival and the Shop & Win Contest.

3. Financial Report – Keith Greenhalgh

2018 was an unusual year in that some funding from the Red Cross came through. The Chamber has shown growth, good cash flow, and stability.

- a. Motion to accept yearend financial statement ending March 31, 2019.
i. Ralph Myhill-Jones 2) Klm Andruk All in favour
- b. Motion to appoint PMT as accountant for 2018
i. Jeremy Welch 2) Rob Fry All in favour

4. Membership Fees

Motion to increase membership fees **by 2 %**

- i. Ralph Myhill-Jones 2) Rick Takagi All in favour

5. Bylaws

Motion to pass bylaws as read and presented.

- i. Ralph Myhill-Jones 2) Rob Fry All in favour

6. Guest speaker : Walter Bramsleven – GM for Mt Timothy Recreation Resort

Walter reviewed the purchase by an investment group of Mt Timothy in the spring of 2019. Plans are underway for extensive renovations, upgrades, and maintenance of the resort. One of the goals of the resort is to turn it into a year round facility.

7. District of 100 Mile House report.
Councillor Ralph Fossum updated the members of the successes during the year and acknowledged the great working partnership between the Chamber and the Municipality.

8. Call for Nominations
There was a first call for nominations from the floor.
Walter Bramsleven, Jodi Christenson, Stacey Borge, Christine Gallagher, Amanda Usher, Angela Williams and Martina Dopf.

There was a second call for nominations.
There was a third call for nominations.
There being no further nominations those standing for nomination were elected by acclamation.

9. Board Retreat/ Strategic Planning Meeting was Scheduled for June 24th, 2019 at the Chamber office @ 4PM.

10. Adjournment 8:00pm
Motion to adjourn the 2019 AGM. 1) Rob Fry 2) Chad Swanson All in favour

List of attendees

Christine Gallagher	Shelly Morton
Leon Cretien	Robyn Angus
Rick Takagi	Chad Swanson
Martina Dopf	Angela Williams
Jeremy Welch	Dawn Sims
Kim Andruk	Val Nickless
Keith Greenholgh	Kim Andruk
Ralph Myhill-Jones	Alisha Piccolo
Rob Fry	Melissa Brown
Bev Fry	Julie Gilmore
Cathi Gimse	Rachel Choquis
Raven Nyman	Kathy Mcmillan
Walter Bramsleven	Krista Connell
Amarantha Cretien	Rachel Choquis
Cathi Gimse	Kathy Mcmillan

#2
SOUTH CARIBOO CHAMBER OF COMMERCE

Statement of Revenues and Expenditures

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

	2019	2018
Revenue		
Membership	\$ 26,183	\$ 24,338
Summer Festival	25,036	23,805
Business Excellence Awards	21,830	20,512
Other income	8,345	11,817
Visitor centre sign	7,388	7,750
Grants/In kind	6,000	8,700
Professional services	1,050	410
	<u>95,832</u>	<u>97,332</u>
General and administrative expenses		
Accounting fees	750	750
Advertising and promotion	3,118	1,707
Amortization	706	-
Bad debts	2,194	261
Bank charges and interest	1,172	1,011
Board	2,149	2,158
Donations	-	2,000
Event costs	308	249
Business Excellence awards	14,646	13,260
Summer Festival	18,703	10,775
Insurance	1,789	1,764
Memberships	2,925	2,439
Office	2,534	1,374
Professional fees	529	-
Rental	6,000	6,138
Repairs and maintenance	-	138
Telephone and utilities	2,301	1,962
Travel	1,394	2,575
Wages and benefits	39,836	33,964
	<u>101,054</u>	<u>82,525</u>
Excess (deficiency) of revenue over general and administrative expenses	\$ (5,222)	\$ 14,807

The accompanying notes are an integral part of this statement.

#4



Hot July Nights 2019 EVENT REPORT

The Hot July Nights event took place this year on July 12, 13 and 14. The weather leading up to the event was rainy and cool which negatively affected attendance of registrants and the viewing public. Overall it was a good event which went well despite the weather.

Friday, July 12

A rod run was organized by the 100 Mile Cruzers Car Club and run from the A & W and north to 108 Mile Ranch and the Lac La Hache area. It was well attended.

Saturday, July 13

There were around 50 participants in the poker run this year. Unfortunately the rain started at about the same time as the poker run. Despite this it was a successful event. It started from the South Cariboo Recreation Centre, stopped at several different businesses for cards along the route and finished up at the Iron Horse Pub in Lone Butte for a barbeque dinner and entertainment for the participants. This was the day that Lone Butte Rocks was happening so the poker run was a great tie in and support of that event. The 100 Mile Cruzers Car Club offered to organize the poker run again this year and did a great job.

Sunday, July 14

Registration and vendor set up opened Sunday morning at 8:00 am. The show opened at 10:00 am and ran to 3:00 pm, followed by the awards ceremony. Here are a few key points about the day.

- 185 combined registered and unregistered vehicles & bikes were in attendance. This is about 100 vehicles less than in 2018.
- Visitor attendance was down by over 50 %, again due to the inclement weather.
- There were several vendors on site. Unfortunately they did not as well as in past years because of the weather.
- The local band Front Porch performed all day.
- Sponsorship monies were spent on local newspaper advertising, radio advertising, internet advertising, prizes, outhouse rentals, locally produced printing and signs, miscellaneous expenses, and musical entertainment for Sunday.
- The event was advertised in the auto section of the Province as well (at no charge) and on Harrison's List (a website listing car and bike shows throughout western Canada and the US – no charge as well).
- The Hot July Nights website listed all the sponsors as well.

#5


South Cariboo
 Chamber of Commerce
Membership Registration

PRIVATE INFORMATION – INFORMATION ON THIS FORM WILL NOT BE SHARED PUBLICALLY

Length of time in business____ Average # of employees throughout the year: Full time____ Part time____

NEWSLETTER EMAIL PERMISSION: ___ YES (Please Circle) Email Address_____

Emergency contact info in addition to business contact information Cell Phone/Personal # (____) ____-____

Only to be used in the case of a state of emergency

Schedule of Annual Membership Investment Assessments (Membership Fees)

# of Employees (average)	Membership	GST	Total Annual Fee
Home-base No Employees	107.00	5.35	\$112.35
1-2	128.00	6.40	\$134.40
3-4	148.00	7.40	\$155.40
5-9	170.00	8.50	\$178.50
10-15	196.00	9.80	\$205.80
16-20	230.00	11.50	\$241.50
21-50	285.00	14.25	\$299.25
51+	450.00	22.50	\$472.50
Non-Profit Association	58.00	2.90	\$60.90
Non-Voting Associate	86.00	4.30	\$90.30
2 nd Business/Same Location	50.00	2.50	\$52.50

Amount of membership fees due \$_____. Payment can be made by Mastercard, Visa, cheque or cash.

Interested in becoming a sponsor for the following events? Please indicate yes or no to be contacted. Level of sponsorship can be entry level or title sponsor level. manager@southcariboochamber.org

Please contact regarding 25th Annual Business Excellence Awards sponsorship YES NO

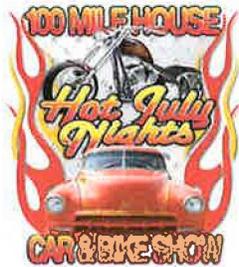
Please contact regarding 3rd Annual South Cariboo Summer Festival sponsorship YES NO

I hereby continue membership in the South Cariboo Chamber of Commerce. I understand and agree that membership contract will remain in effect until I resign, after giving 10 days advance notice in writing, and that my membership is due and payable on or before January 31st, 2019. I understand that the business membership will attach to the company named above, and not to any individual, and in non-transferable. Fees are payable annually for the period of one calendar year. Membership dues received by the Chamber of Commerce are non-refundable. New members (excluding past members) may be eligible for prorated membership dues if registered late in the year.

Business Authorized Signature_____Date_____

Authorized Personnel Name_____Position/Title_____

#6



Hot July Nights Show & Shine
Budget 2020

Revenue

Participant Entry	1000.00
Grants	3500.00
Sponsors	2000.00
Park Deposit- refund	500.00
total revenue	7000.00

Expenses

Advertising	1500.00
Signage	1500.00
Administration	750.00
Prizes/Bursaries	750.00
Misc Expenses	250.00
Entertainment	750.00
Park Deposit	500.00
Trophies	350.00
Supplies	500.00
Equipment Rentals	520.00
Total Expenses	7170.00
Net Income	170.00

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2019 SCHEDULE OF ACTIVITIES

Friday, July 12 - 100 MILE HOUSE A & W

- **Meet & Greet**
- **4 - 6 p.m. Early Show 'n Shine Registration**
- **6 p.m. 100 Mile House Cruzers Car Club Rod Run**

Saturday, July 13 - SOUTH CARIBOO RECREATION CENTRE

- **1 - 2 p.m. - Poker Run Registration**
- **2 p.m. - Poker Run Starts - to 70 Mile House and Green Lake area**
- **4:00 p.m. Poker Run finishes at the Iron Horse Pub in Lone Butte with BBQ dinner, entertainment and Poker Run prizes**
- **4 - 6 p.m. Early Show 'n Shine Registration**

Sunday, July 14 - SHOW 'N SHINE IN CENTENNIAL PARK

- **Enter off Cedar Avenue**
- **8 a.m. Gates Open for Registration. Register until 11 a.m.**
- **10 a.m. Show Opens for Spectators - FREE ADMISSION**
- **Live Music by *Front Porch Bluegrass Band*. Check them out on [Facebook](#)**
- **Vendors - Food and Goods**
- **3 p.m. Awards Ceremony**



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REGISTRATION

PRIZES - PRIZES - PRIZES!!!

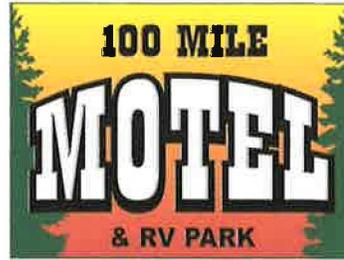
***FREE random draws for registered
Show 'n Shine participants!***

Winners must be in attendance at draw time to claim their prize.



- **Early Show 'n Shine Registration Friday, July 12 from 4 - 6 p.m. at the A & W**
- **Early Show 'n Shine Registration Saturday, July 13 from 4 - 6 p.m. at the Poker Run Finish - Iron Horse Pub in Lone Butte**
- **Registration opens at 8 a.m. Sunday, July 14 at Centennial Park. Enter off Cedar Avenue**
- **\$10 Entry Fee per vehicle**

Staying overnight? Support our sponsors and check out 100 Mile Motel & RV Park. Park your vehicle in front of your suite. Trailer parking is available.



2019 trophies will be awarded for:

Cars & Trucks:

- FAVORITE EUROPEAN CAR
- FAVORITE JAPANESE CAR
- FAVORITE MUSCLE CAR 1974 & NEWER
- FAVORITE MUSCLE CAR 1973 & OLDER
- FAVORITE FORD OR MERCURY
- FAVORITE MOPAR
- FAVORITE GM
- FAVORITE OTHER AMERICAN BRAND (AMC, STUDEBAKER, KAISER, NASH, HUDSON, RAMBLER ETC.)
- FAVORITE TRUCK 1974 & NEWER
- FAVORITE TRUCK 1973 & OLDER
- FAVORITE TRAILER COMBO
- FAVORITE HOT ROD
- FAVORITE RAT ROD OR HOME BUILT

Bikes:

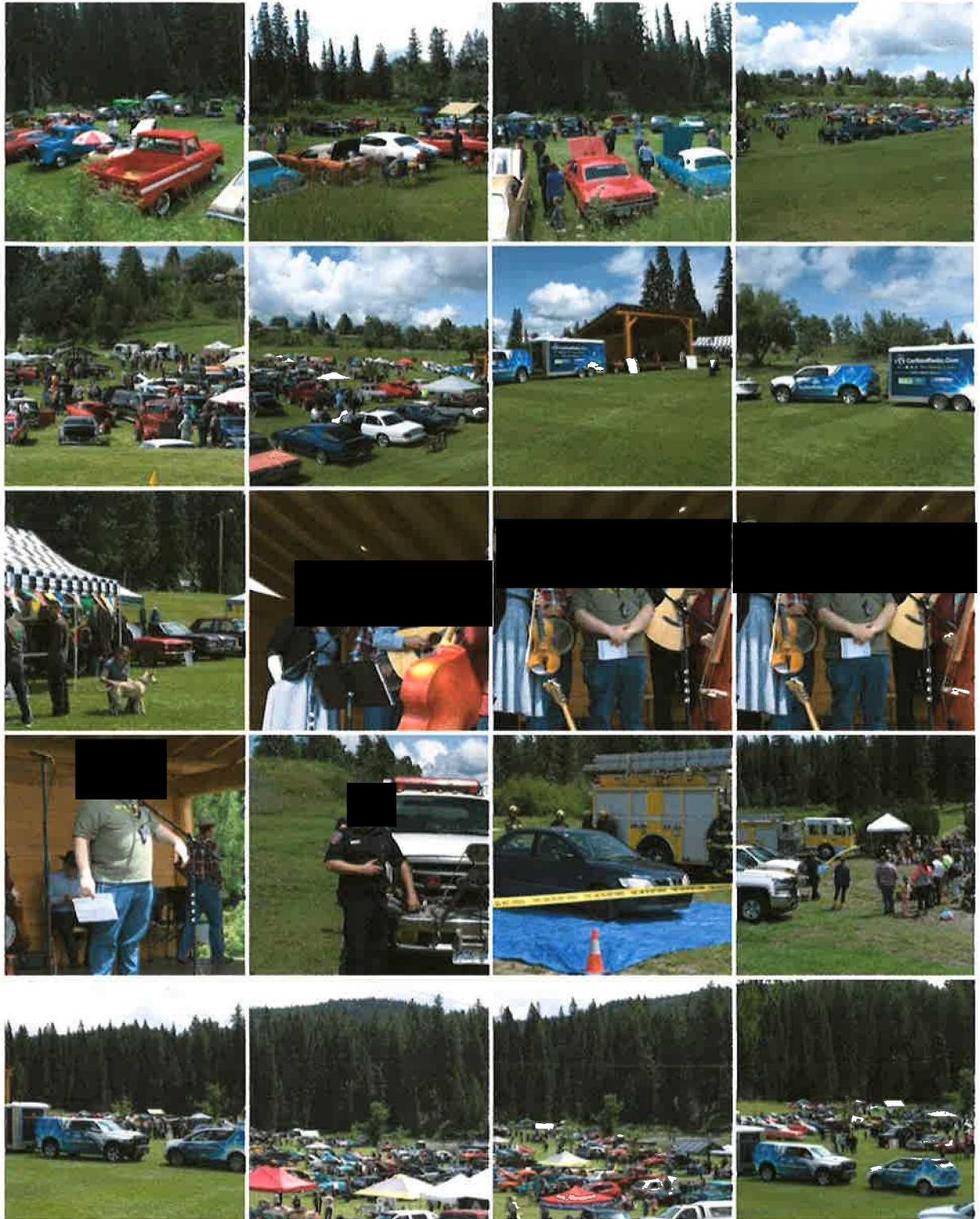
- FAVORITE JAPANESE BIKE
- FAVORITE EUROPEAN BIKE
- FAVORITE CUSTOM BIKE
- JOE MUENCH AWARD – BEST AMERICAN BIKE



CARS/TRUCKS/BIKES

- Long Distance Award







7

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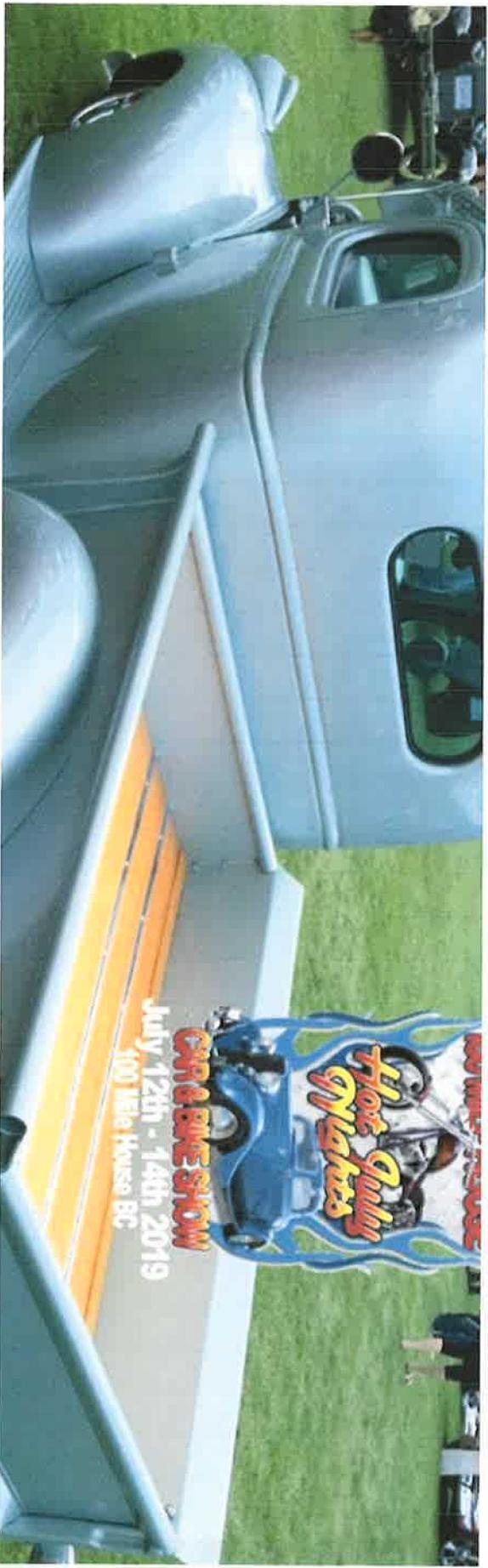
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Hot July Nights Weekend Picture Album 2019

461 Photos • Updated 2 months ago

Despite all of the rain this weekend, the show & shine was quite busy in Centennial Park. Approximately 175 car, truck and bike owners braved the weather and registered their vehicles for 2019 HJN Show & Shine. Some of these picture are from the poker run and rod run but mostly the show & shine in Centennial Park 100 Mile House This

year there seemed to be a little more diversity in the show which include a mini quarter mile racer, home made 4x4's, a few rat rods and VW Bugs. Chris Adams from Country 840 MC'd the event this year and local bluegrass band Front Porch played a few sets of traditional bluegrass music mixed with some country favs. It was a bit of a blur at the end of the show getting the winners so hopefully we have them right. Huge shout out to the dedicated volunteers and sponsors that keep HJN's going every year. Plus, to the District of 100 Mile House Staff, 100 Mile Fire Rescue and the 100 Mile

Lions club. RF/CR