



Grant for Assistance Joint Application
September 30th, 2019

Organization Information Sheet

Name of Organization:	100 Mile House Flying Club
Mailing Address:	Box 465, 100 Mile House, BC V0K2E0
Telephone (office):	[REDACTED], (Director)
Purpose of Organization (From Constitution or Incorporation Documents):	promote Aviation in the Cariboo , spark Aviation as a career choice to local youth
How long has the organization operated in the community?	58 years - since 1961
BC Society Registration Number:	S 0006121
Federal Charitable Registration Number: (if applicable)	n/a
Chairperson's name:	Frank Schlueter, current director
Telephone:	[REDACTED]
Treasurer or Financial Officer's name:	Ursula Hart, Treasurer
Telephone:	[REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):
November 26th, 2018 , attach herein. directors: Aune, Hart, Springmann, Schlueter.

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.). *attached.*

Previous Year Grant from CRD and District (if applicable) \$ total \$2000

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Amount Requested \$ \$2000 combined



Grant for Assistance Application

Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?
 * membership fees * rental / user fees hourly for Club aircraft

* fundraising events

* Clubhouse rental

2. If your organization charges user fees/memberships/admission, attach your current fee structure: CLUB MEMBERSHIP \$40 P.A.

AIRCRAFT RENTAL \$140 P. HOUR

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

* increase number of Club memberships

* continue Kids Flight Days to project "Aviation" as a career choice

4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo) memberships throughout 100 Mile House and all of the South Cariboo Regional District

5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much?

None

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department)

No

7. Does your organization use CRD or District owned facilities? If so, which ones?

100 Mile House airport - CAV3

8. How will you indicate that the CRD and District are contributing to your organization?

CRD banner at events , newspaper article , inquire whether 100M Distr. has a banner



Grant for Assistance Application

5th Annual kids Flight Day was held October 5th/2019

2014, 2015, 2016, 2017 cancel(fires), 2018, 2019

Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

provide local youth a free motivational experience to consider Aviation as a professional career

2. How do you know there is a need for this service/project in our community?

PSO Senior Secondary already has an AV curriculum
This Club event can expand on that foundation.

3. Is your agency applying for funds from other levels of government or other sources for this project?

No.

4. Would you still be able to complete the project if you do not receive the other funds applied for?

N/A

5. Please describe the impact of this application being denied or approval of an amount less than requested.

Local youth may be denied an outstanding life experience , and miss out on 'aviation' as a rewarding professional career option.

6. Start date of the project:

once per annum

End date for the project:

per school year Sept/Oct



Grant for Assistance Application

7. Please describe the key activities that will take place to complete the project and any associated timelines. welcoming parents and kids , registration and waivers, theory of flight , safety around aircraft, control surfaces , actual flights approx. 30 minutes each, de-brief

pilot participation certificate.
total experience +/- 2 hours

8. Please provide a detailed financial budget for the project.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

good interest and participation by local youth for this free event.

2014 - 12 kids

2015 - 30 kids

2016 - 38 kids

2017 cancelled- fire year

2018 - 19 kids

2019 - 39 kids

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

[Redacted Signature]

President/Chairperson

FRANK SCHWETER
DIRECTOR , 100 MH FLYING CLUB.
SEPT. 30/2019

* ENCLOSURES.

100 Mile Flying Club Annual General Meeting

The AGM was held at the Red Rock Grill on November 26th , 2018.

Members in attendance:

Len Aune, Florian Krumsiek, Greg Messner , Frank Schlueter.

Ursula Hart (aka Capt. Cancel) participated via cellphone.

After suitable drinks were secured, the meeting was called to order at 17:15 pm.

The meeting Minutes of the previous meeting of October 25th were reviewed.

Comments on **Old Business** resulting from the previous meeting:

- * the outside bulk fuel pump may become an issue , as it is surging.
Greg offered that there may be another pump still available from the same place at 113 Mile.
Also, Klint may have had some ideas as to pump repair or replacement.
May need to follow up with Klint, if the pump does become u/s.
The circuit board to be repaired (Markus) would appear to be a separate matter , as not likely to be related to the pump surging.
- * the Club washroom is now winterized.
The main water shutoff and septic tank have been located.
Thanks to those who helped out.
- * Klint was going to investigate/compare cheaper insurance Underwriters for ICT , after back from vacation.
- *ICT to be left fully fuelled after flying to reduce potential of condensation/contamination.
- * discussion around ongoing ICT maintenance items resulting from the annual inspection:

The magneto overhaul and the ELT re-cert have been taken care of in Kamloops. Thank you, Ursula.

Thank you to Len, who has already caught up on several other items left over after the inspection.

- 1) rudder trim tab to be adjusted , to alleviate significant right rudder pedal input.
- 2) seek out better fastening screws for cowling.
- 3) nose shimmy damper needs some washers/spacers installed.
- 4) nose wheel and one main tire to be replaced soon.
- 5) LH fuel needs new O-ring at the drain.

Now, on to **New Business**:

* regarding ICT:

after the low-idle setting was adjusted from 550rpm to 700 rpm during the annual, It has become an issue again.

As this has been deemed a matter of some urgency , efforts will be made to ferry ICT to the AME at Springhouse as soon as practical.

Dennis at Springhouse has been apprised on this matter.

Again , in the meantime : **throttle setting NOT below 1000 rpm until you have the runway numbers below you.**

Please have your approach well stabilized as to airspeed and altitude.

* Florian will look into setting up a website / and or a social media account when time permits. Thanks, Florian.

The objective is to build a greater membership and exposure for the Club. It might be fun to share flight experiences and a few pictures with the greater membership to build a more close-knit group.

Efforts have been made recently to seek out new affiliations with other Clubs , such as WL/Springhouse and Quesnel.

The focus would be for new paid memberships , renting out ICT to a greater number of flyers , and generally increase the social base through fundraiser dinners, aviation picture presentations , and flying outings.

* The attending members have confirmed that a COPA Flight be looked into , potentially together with the WL Club, which is already a COPA Flight. 100 Mile Flying Club business and financials shall be kept separate, but we

could have reciprocal memberships with other Clubs.

Frank knows the national COPA Director for BC , Dave McElroy , who is also the Pres. of the Kelowna Flying Club , with some 50 members and a Club aircraft.

Dave would be available for an invitation and presentation.

* the board members will look into re-patriating some former Club members to increase local memberships.

Will make contact and see where it goes.

* a new DG (with heading bug) to be looked into.

* Greg indicated that he will purchase a flying membership again on or about January 2019, bringing the number to 7 flyers.

* Upon completion of the application , the Grant-in-Aid funding has now been confirmed for \$ 2000.00.

Payment can be expected on or about August 2019 , for the 2018 application.

* Ursula had prepared financial snapshot of revenue and expenses. Thank you for that.

Assets of some \$ 19,000 cash , plus fuel on hand in the bulk tank. Volume to be determined soon, but it was around 1800 L some weeks ago.

No outstanding liabilities, except for payment of the Annual to Frank (\$ 870) , which can be repaid via ICT flying hours.

Revenue vs. expenses currently indicate a \$ 2100 deficit , but that was before the \$ 2000 CRD/100M Grant was confirmed.

* Greg has advocated for a greater need for checkouts and briefings, especially for those who only fly limited hours p.a. , and/or have lapsed currency,

and/ or are intending to fly to unfamiliar aerodromes.

It was suggested that the ICT flying manual be reviewed and amended to include briefings, and limitations for off-airport landings.

* A lengthy discussion was engaged by one of the members around the election of directors.

As per the new bylaws , written proxy voting for those unable to attend the AGM is approved.

Nominees for the Club board must be made public to all members via email prior to the AGM.

Actual voting for the nominees shall take place at the AGM by those attending.

The proxy votes shall then be added to the votes cast at the AGM.

It is not sufficient to declare any nominee as elected by acclamation prior the the AGM.

Any paid member shall be able to vote in person at the AGM , or by proxy if they so chose.

* Due to poor attendance recently , a discussion was had about regular meetings going forward.

There are many options.

Most Flying Clubs do hold regular, predictable meetings. Many are combined with a dinner/social.

Some have skip months due to winter , or family vacations during school holidays.

A few Clubs have no public meetings , but handle all business via email.

Club meeting options floated at this AGM were for regular meetings in :

* February , April, June , July , August , September , November.

No meetings December , January , March , May , October.

The board members shall handle any Club business as they deem fit in the very best interest of the Club.

Any Club member wishing to voice an opinion as to how attendance could be improved, please feel free to to make suggestions.

herewith elected to the 100 Mile House Flying Club board:

* Len Aune

* Ursula Hart

* Markus Springmann

* Frank Schlueter.

As per the bylaws , the above directors will share and assign responsibilities among themselves.

A conversation between these directors is in order as to how to divide up their responsibilities.

* The outgoing and incoming secretary and treasurer to ensure a smooth transition.

* A big Thank You is due to the outgoing directors for their efforts in the past year:

Greg, for checkouts and briefings with ICT flyers.

Len, for much past and ongoing maintenance.

Marina , for a great job handling administration and especially on the BC Societies file.

Ursula, for handling books , accounts, dinners , member inquiries , and so on.

Everyone who helped out with the organizing and staging of the two Kids Flight Days in 2018.

The meeting was adjourned at 19:30.

Regards, Frank (your temp. secretary).

FYI , the undersigned consumed the better part of a bottle of Mead , wondering what he signed up for again.

From: **Ursula Hart** hart.ursula@gmail.com
Subject: My notes for the AGM - so sorry I cannot make it.
Date: November 26, 2018 at 12:46 PM
To: **Frank Schlueter** fschlueter@xplornet.ca, **Len Aune** lcaune@shaw.ca, **Markus Springmann** markus@countryprime.com,
Gregory Messner gregmessner@me.com, **Marina Cecil** marinajcecil@gmail.com, **Nils Larsson** nils-air@hotmail.com

Hello Former and future board members

I am sorry I am unable to make it to the meeting. Thank-you to the board-member who will read it at tonight's meeting.

Here are the notes I would have presented in person regarding the financials of the club:

Notes for the AGM on November 26, 2018 – Red Rock Grill

Financial Summary.

Savings Account: **\$10,252.45**

Chequ'g Acct : **\$ 9,254.92**

- Whatever is in the fuel tank.

Owing: \$850 – to Frank for annual inspection.

1) Banking:

Although documents provided to the Credit Union were insufficient for me to merge accounts, this matter can remain unchanged for as long as it takes without detriment to the club.

Reason for merging accounts: save on double banking fees. Furthermore, we want banking cards so I can print monthly statements thus saving the club another \$24. The Bank requires 2 separate banking cards to 2 separate signors. Currently Marina and I are on account.

have drafted a letter for the account merger for replacing Marina on the account.

signatures are required on our cheques, but I have been signing the cheques alone without any problems to date.

he person to replace Marina will have become a member of the credit union and have a credit check done if not already a member.

2) Spread sheet: Attached is a spreadsheet of the actual revenues and expenditures since July 28, 2018 to present. All the foreseen fixed costs of operating ICT are behind us and will not renew until August 2018.

The \$1100 sign up is for 5 hours of flying, and 6 members have signed up for another year of flying. Their payments (seen as 5 hour blocks) total 30 hours of flying.

- 1) Frank
- 2) Markus
- 3) Nils
- 4) Florian
- 5) David Jurek

6) Ursula Hart

Hours flown from August 1- November 25th = 48.5 hours. All hours flown after 30 hours represent a further \$30/hour "revenue stream". However, this amount should be banked toward overhaul replacement of parts for ICT.

From the spreadsheet you can see that this year we have a deficit of \$2167. This is in part due to low flying membership, and in part because of the fuel purchase in the spring. Greg Messner, Florian Buetler, and Stu Maitland have not signed up this year

Furthermore, we have not received Grants from the District of 100 Mile House, nor the Cariboo Regional District as of yet. If they do come through, the financial picture below changes Significantly.

Thankfully the Sarver team has taken a keen interest in supporting the club.

2017-2018 FISCAL YEAR

Revenue (source)	date	Amount
Flyers 2018-2019		
Nils Larsson	5 hours	1100
Florian Krumsiek		1100
Frank Schluetter		1100
David Jurek		1100
Ursula Hart		1100
Markus Springmann		1100
Memberships		
Sarver wood		1,160
8 Nils Markus Marina Greg Frank Len Florian Ursula Jack		320
<i>Dinners:</i>		
Club House	20-Aug	140
Club House	20	80
CRD		0
District of 100 Mile House		0
Total		8300

Expenses

District of 100 - Hangar Fees	Feb 1st, 2018	378
Petro Value - 2,000l	July 9th, 2018	3566.85
Property Tax	July 9th, 2018	373.92
SPOT	July	218.19

2Fund Raiser/kids Day	July	280
Groceries/Taxi		
Insurance	August, 2018	1829
Garth Electric	05-Sep-18	189
Aircraft Pocket	Sept 26th	125
Len: Seal Kits	October	217.09
Annual Inspection	October	850
500 hr Mag Inspection	October	1302.56
Inland - 5 year Batt + Cert	Oct-18	472.61
ELT		
Societies Fees	Noveber	40
Banking Fees	Credit Union	102
NavCanada		68.25
HYDRO	JAN 1-DEC 31	455
Total Expenses	Jan 2018-November 2018	10467.47
Deficit for jan-Dec 2018		2167.47

100 MILE HOUSE FLYING CLUB

Incorporation Number **S0006121**
 Business Number **12611 3075 BC0001**
 Status **ACTIVE**
 Member Funded **Yes**

Annual Report \$40.00
 (/societies/50006121/filing/annual_report?year=2019)

Change of Directors \$15.00
 (/societies/50006121/filing/changeOfDirectors)

Change of Address \$15.00
 (/societies/filing/changeOfAddress?corpNum=S0006121)

Change to Bylaws \$50.00
 (/societies/filing/bylawAlteration?corpNum=S0006121)

More Options

Go to your Home (/societies/your_dashboard) to:

- Manage a different Extraprovincial Non-share Corporation or Society
- Create a new Extraprovincial Non-share Corporation or Society

... Help us make this site better!
 Take a short survey (/societies/survey) (5 minutes)

To Do List

1 item

Annual Report 2019

[What are the Annual Report requirements?](#)

[Open Annual Report \(\\$40.00\) \(/societies/50006121/filing/annual_report?year=2019\)](#)

Society's Registered Office Address

[\(/societies/filing/changeOfAddress?corpNum=S0006121\)](#)

[Address Requirements](#)

Delivery Address

CLUBHOUSE
 WRANGLER WAY
 100 MILE HOUSE BC V0K 2E0

Mailing Address

P.O. BOX 465
 100 MILE HOUSE BC V0K 2E0

Society's Email Address

[Why is an Email Address requested?](#)

Primary Email

fschlueter@xplornet.ca

Alternate Email

hartursula@gmail.com

Edit

Society's Directors

[\(/societies/50006121/filing/changeOfDirectors\) Who can be a director?](#)

LEN AUNE

PO BOX 591
 108 MILE RANCH BC V0K 2Z0

URSULA HART

70 MILE HOUSE BC V0K 2K0

FRANK SCHLUETER

70 MILE HOUSE BC V0K 2K2

MARKUS SPRINGMANN

LAC LA HACHE BC V0K 1T0