



## CARIBOO REGIONAL DISTRICT

### BOARD MINUTES

December 4, 2020

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT : Chair M. Wagner, Director M. LeBourdais  
**Participated via teleconference:** Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk
- ABSENT : Director C. Mernett
- STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary, J. Kozuki, IT Support

#### 1. CALL TO ORDER

##### 1.1 Adoption of Agenda

Corporate Vote - Unweighted

##### **2020-12A-1**

Moved Director Sjostrom

Seconded Director Bachmeier

That the agenda be adopted as presented.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - November 13, 2020**

Corporate Vote - Unweighted

**2020-12A-2**

Moved Director Massier

Seconded Director Forseth

That the minutes of the Cariboo Regional District Board meeting held November 13, 2020, be received and adopted.

**Carried Unanimously**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2020-12A-3**

Moved Director Delainey

Seconded Director Richmond

That the Delegations Memorandum of Business, as of December 4, 2020, be received.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**4. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

**4.1 Area F – BL 5256**

Stakeholder Vote – Unweighted – All Electoral Areas

5082 South Likely Road

District Lot 11491, Cariboo District

From Rural 1 (RR 1) zone to Rural 1 (RR 1), Rural 2 (RR 2), Special Exception RR 3-6, and Lakeshore Residential 2 (RL 2) zones

(3360-20/20190064 – Ritson)

Director LeBourdais

**2020-12A-4**

Moved Director LeBourdais  
Seconded Director Richmond

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5256, 2020 be adopted this 4<sup>th</sup> day of December, 2020.

**Carried Unanimously**

**5. DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**5.1 Area H – DVP20200042**

Stakeholder Vote – Unweighted – All Electoral Areas

8077 Canim Lake Road  
Lot 2, District Lot 2038, Lillooet District, Plan EPP42081  
(3090-20/20200042 – Roy)  
Director Wagner

**2020-12A-5**

Moved Chair Wagner  
Seconded Director Glassford

That the application for a Development Variance Permit pertaining to Lot 2, District Lot 2038, Lillooet District, Plan EPP42081 to vary the minimum required elevation above the natural boundary of Canim Lake from 3m (9.84 ft.) to 1.5m (4.92 ft.) be rejected because there are other suitable construction areas on the subject property with higher elevation.

**Carried Unanimously**

**6. DEVELOPMENT SERVICES - OTHER BUSINESS**

**6.1 Provincial Agricultural Land Commission Decisions Report**

Corporate Vote - Unweighted

**2020-12A-6**

Moved Director Kirby  
Seconded Director Macdonald

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated November 24, 2020, with attached Provincial Agricultural Land Commission Decisions Report as of December 4, 2020, be received.

**Carried Unanimously**

**7. FINANCE**

**7.1 Cariboo Regional District Third Quarter Financial Report**

Corporate Vote - Unweighted

**2020-12A-7**

Moved Director Campsall  
Seconded Director Cobb

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 26, 2020, regarding the 2020 Cariboo Regional District Third Quarter Financial Report, be received.

**Carried Unanimously**

**7.2 Monthly Expenditures Board Summary Report and Mastercard Summary Report - November 2020**

Corporate Vote - Unweighted

**2020-12A-8**

Moved Director Simpson  
Seconded Director Furchalk

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of November 2020, in the amount of \$1,240,253.07, consisting of \$101,428.36 paid by cheque, \$1,071,376.41 paid through electronic funds, and \$67,448.30 paid by Mastercard, be received and ratified.

**Carried Unanimously**

**8. BOARD REPORTS AND CORRESPONDENCE**

**8.1 Consent Calendar**

Corporate Vote - Unweighted

**2020-12A-9**

Moved Director Sjostrom

Seconded Director Bachmeier

That the consent calendar items, as of December 4, 2020, be received.

**Carried Unanimously**

**8.2 Responses to Board Correspondence/Meeting Follow-up**

**8.2.1 Central Mountain Air - Update on Services Plans for Cariboo Airports**

Corporate Vote - Unweighted

**2020-12A-10**

Moved Director Massier

Seconded Director Forseth

That the email from Bob Cummings, CEO, Central Mountain Air, dated November 24, 2020, responding to the request for an update on service plans for Cariboo airports, be received.

**Carried Unanimously**

**9. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**9.1 South Cariboo Rural Directors Caucus Minutes - November 9, 2020**

Corporate Vote - Unweighted

**2020-12A-11**

Moved Director Richmond

Seconded Director Delainey

That the minutes of the South Cariboo Rural Directors Caucus meeting, held November 9, 2020, be received.

**Carried Unanimously**

**9.1.1 Lone Butte Historical Association Contribution Agreement Renewal**

Corporate Vote - Weighted

**2020-12A-12**

Moved Director Macdonald

Seconded Director LeBourdais

That the following recommendation from the South Cariboo Rural Directors Caucus meeting, held November 9, 2020, be endorsed:

*That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated November 4, 2020, regarding the Lone Butte Historical Association Agreement renewal, be received.*

*Further, that the agreement be renewed with the increased contribution amount of \$4,500 per year, from the South Cariboo Economic Development budget for a three-year term, and that the appropriate signatories be authorized to execute the renewal agreement.*

**Carried Unanimously**

**9.2 Strategic Planning Session - November 12, 2020**

Corporate Vote - Unweighted

**2020-12A-13**

Moved Director Glassford

Seconded Director Kirby

That the minutes of the Strategic Planning Session, held November 12, 2020, be received.

**Carried Unanimously**

**9.3 South Cariboo Joint Committee Minutes - November 9, 2020**

Corporate Vote - Unweighted

**2020-12A-14**

Moved Director Campsall  
Seconded Director Macdonald

That the minutes of the South Cariboo Joint Committee meeting, held November 9, 2020, be received.

**Carried Unanimously**

**9.3.1 Grants for Assistance Applications**

Stakeholder Vote - Weighted - All Electoral Areas

**2020-12A-15**

Moved Director Richmond  
Seconded Director Delainey

That the following recommendation from the South Cariboo Joint Committee meeting, held November 9, 2020, be endorsed:

*That the Grants for Assistance Evaluation Report and applications as presented to the South Cariboo Joint Committee on November 9, 2020, be received. Further, that funds be allocated in the 2021 Grants for Assistance budget as noted below:*

1. *100 Mile & District Arts Council - \$125 from Electoral Area G, \$125 from Electoral Area H, \$125 from Electoral Area L, and \$125 from the District of 100 Mile House, for a total of \$500*
2. *100 Mile & District Community Policing Consultative Committee - \$1,000 from Electoral Area G and \$1,000 from the District of 100 Mile House, for a total of \$2,000*
3. *100 Mile House Flying Club - \$500 from Electoral Area G, \$500 from Electoral Area L, and \$1,000 from the District of 100 Mile House, for a total of \$2,000*
4. *100 Mile House Snowmobile Club - \$1,500 from Electoral Area G, \$500 from Electoral Area H, \$1500 from Electoral Area L, and \$1500 from the District of 100 Mile House, for a total of \$5,000 subject to the Club applying for Community Works Funds and being unsuccessful in receiving them.*

5. *Forest Grove & District Rod and Gun Club - \$2,000 from Electoral Area H*
6. *Hot July Nights Committee - \$1,000 from Electoral Area G, \$500 from Electoral Area H, \$1,000 from Electoral Area L, and \$1,500 from the District of 100 Mile House, for a total of \$4,000*
7. *Log Cabin Quilters - \$1,500 from Electoral Area L*
8. *Lone Butte Historical Association - \$5,000 from Electoral Area L*
9. *Timothy Lake Road Community Association - \$6,000 from Electoral Area G*

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**9.4 North Cariboo Joint Advisory Committee Minutes - November 10, 2020**

Corporate Vote - Unweighted

**2020-12A-16**

Moved Director Glassford

Seconded Director Massier

That the minutes of the North Cariboo Joint Advisory Committee meeting, held November 10, 2020, be received.

**Carried Unanimously**

**9.4.1 NDI Application for Funding - Upgrades to the Bouchie Lake Outdoor Rink**

Corporate Vote - Weighted

**2020-12A-17**

Moved Director Bachmeier

Seconded Director Sjostrom

That the following recommendation from the North Cariboo Joint Advisory Committee meeting, held November 10, 2020, be endorsed:

*That the Cariboo Regional District's application to Northern Development Initiative Trust for \$30,000 in funding from the Community Spaces*



*Program for upgrades to the Bouchie Lake outdoor rink be submitted as attached.*

*And further, that the appropriate signatories be authorized to enter into the necessary agreements, should the grant application be successful.*

**Carried Unanimously**

**9.4.2 Gold Rush Cycling Club Application to NDIT - Expansion of the Wonderland Trail Network**

Corporate Vote - Unweighted

**2020-12A-18**

Moved Director Massier

Seconded Director Cobb

That the following recommendation from the North Cariboo Joint Advisory Committee meeting, held November 10, 2020, be endorsed:

*That the Gold Rush Cycling Club's application to Northern Development Initiative Trust, for \$79,541 in grant funding under the Recreation Infrastructure Program to expand the Wonderland Trail Network, be supported.*

**Carried Unanimously**

**9.4.3 License of Occupation with the Quesnel Youth Soccer Association for Management of Soccer Complex**

Corporate Vote - Weighted

**2020-12A-19**

Moved Director Sjostrom

Seconded Director Massier

That the following recommendation from the North Cariboo Joint Advisory Committee meeting, held November 10, 2020, be endorsed:

*That the Cariboo Regional District and City of Quesnel enter into the attached five-year license of occupation with the Quesnel Youth Soccer Association for the management of the Soccer Complex at a cost to the*

*North Cariboo Recreation and Parks Service of \$76,670 in 2021 with inflationary increases in each additional year of the agreement.*

*And further that appropriate signatories of the CRD and City be authorized to execute such documentation as required to complete the agreement.*

**Carried Unanimously**

#### **9.4.4 Renaming of Alex Fraser Park Outdoor Arena**

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of Quesnel

##### **2020-12A-20**

Moved Director Simpson

Seconded Director Bachmeier

That the following recommendation from the North Cariboo Joint Advisory Committee meeting, held November 10, 2020, be endorsed:

*That the request to name the Alex Fraser Park outdoor arena, the "Gus Cameron Arena" be approved.*

**Carried Unanimously**

#### **9.4.5 Commemorative On-Site History of the Namesake Alex Fraser and Naming of Outdoor Arena for Gus Cameron**

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of Quesnel

##### **2020-12A-21**

Moved Director Sjostrom

Seconded Director Glassford

That the following recommendation from the North Cariboo Joint Advisory Committee meeting, held November 10, 2020, be endorsed:

*That staff work with Alex Fraser Park stakeholders to coordinate a commemorative on-site history of the namesake Alex Fraser and the naming of the outdoor arena for Gus Cameron. Further, that staff work*

*with the Alex Fraser Park Society to investigate potential sponsors/donors to assist in the cost of the signage.*

**Carried Unanimously**

**10. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION**

**10.1 CRD 2020 Financial Plan Amendment Bylaw No. 5263(1), 2020 - A Bylaw to Recognize Amendments During the Year to the 2020 Financial Plan**

Corporate Vote - Weighted

**2020-12A-22**

Moved Director Fourchalk

Seconded Director Glassford

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 26, 2020, regarding Bylaw 5263(1) to recognize budget amendments made over the course of the year, be received. Further, that Cariboo Regional District 2020 Financial Plan Amendment Bylaw No. 5263(1), 2020 be read a first, second and third time this 4<sup>th</sup> day of December 2020.

**Carried Unanimously**

**2020-12A-23**

Moved Director Cobb

Seconded Director Forseth

That Cariboo Regional District 2020 Financial Plan Amendment Bylaw 5263(1), 2020 be adopted this 4<sup>th</sup> day of December 2020.

**Carried Unanimously**

**11. BYLAWS FOR CONSIDERATION OF ADOPTION**

**11.1 Cariboo Regional District Lac La Hache Fire Protection Loan Authorization Bylaw No. 5272, 2020**

Corporate Vote - Weighted

**2020-12A-24**

Moved Director Richmond  
Seconded Director LeBourdais

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 17, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5272, be received.

Further, that Cariboo Regional District Lac La Hache Fire Protection Loan Authorization Bylaw No. 5272, 2020 be adopted this 4<sup>th</sup> day of December 2020.

**Carried Unanimously**

**11.2 Cariboo Regional District Maple Drive Streetlighting Service Establishment Bylaw No. 5280, 2020**

Corporate Vote - Unweighted

**2020-12A-25**

Moved Director Sjostrom  
Seconded Director Campsall

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 19, 2020, regarding the results of the Alternative Approval Process conducted for Bylaw No. 5280, be received.

Further, that Cariboo Regional District Maple Drive Streetlighting Service Establishment Bylaw No. 5280, 2020 be adopted this 4<sup>th</sup> day of December 2020.

**Carried Unanimously**

**11.3 CRD Deka Lake Fire Protection Service Boundary Amendment Bylaw No. 5283, 2020**

Corporate Vote - Unweighted

**2020-12A-26**

Moved Director Macdonald  
Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 17, 2020, regarding Bylaw No. 5283, be received. Further, that CRD Deka Lake Fire Protection Service Boundary Amendment Bylaw No. 5283, 2020 be adopted this 4<sup>th</sup> day of December 2020.

**Carried Unanimously**

**12. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**12.1 Request from Chair Wagner to Access EA H Director Initiative Fund to Purchase Plaques for Retiring Commission Members**

Policy requires 2/3rd of Electoral Area Directors in Favour

**2020-12A-27**

Moved Chair Wagner

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 12, 2020, regarding a request from Chair Wagner to access up to \$200 from the Electoral Area H Director Initiative Fund to purchase plaques for two retiring commission members, be received and authorized as requested.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**12.2 Appointments to Outside Organizations for 2021**

Corporate Vote - Unweighted

**2020-12A-28**

Moved Director Kirby

Seconded Director Massier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated November 25, 2020, regarding 2021 appointments to outside organizations, be received. Further, that the following appointments be endorsed:

Municipal Finance Authority:

- Director Al Richmond      Alternate: Director Jim Glassford

Fraser Basin Council:

- Director Bob Simpson      Alternate: Director Mary Sjostrom

NDIT Regional Advisory Committee:

- Director Margo Wagner      Alternate: Director Willow Macdonald
- Director Mary Sjostrom      Alternate: Director Chad Mernett

Further, that after attending each meeting, the appointees write a brief report back to the Board for information purposes.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**13. DIRECTORS' ROUNDTABLE**

The Directors were given an opportunity to provide any brief reports/appointments at this time.

**2020-12A-29**

Moved Director Delainey

Seconded Director LeBourdais

That Shilo Labelle be appointed as Secretary of the Electoral Area E Advisory Planning Commission.

**Carried Unanimously**

**2020-12A-30**

Moved Director Bachmeier

Seconded Director Glassford

That the previous appointment of Ken Falloon to the Bouchie Lake Recreation Commission be rescinded.

**Carried Unanimously**

**2020-12A-31**

Moved Director LeBourdais

Seconded Director Richmond

That the CRD apply for intervenor status with the CRTC (Canadian Radio-Television and Telecommunications Commission) to enable access to submissions on the Commission's proceeding to identify and implement potential regulatory measures to make access to poles owned by Canadian carriers more efficient.

**Carried Unanimously**

The meeting recessed at 10:47 a.m.

The meeting reconvened at 11:00 a.m.

PRESENT : Chair M. Wagner, Director M. LeBourdais  
**Participated via teleconference:** Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Director G. Fourchalk

ABSENT : Director C. Mernett

STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary, J. Kozuki, IT Support

### **3. DELEGATIONS/GUESTS**

#### **3.2 Delegation - TELUS**

Tyler Mooi, Manager, Local Governments, Indigenous PureFibre Connectivity, and Julia Dillabough, Manager, CSD Home Team, Cariboo Chilcotin, for TELUS, will be joined the meeting via teleconference to talk about the broadband needs of the rural and remote areas and TELUS's broadband expansion strategy.

### **14. ADJOURNMENT**

Corporate Vote - Unweighted

#### **2020-12A-32**

Moved Director Forseth

Seconded Director Richmond

That the meeting of Cariboo Regional District Board be adjourned at 11:38 a.m.  
December 4, 2020.

**Carried Unanimously**

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Chair

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Manager of Corporate Services