



**Date:** 13/11/2020

**To:** Central Cariboo/City of Williams Lake Joint Committee

**And To:** John MacLean, Chief Administrative Officer

**From:** Darron Campbell, Manager of Community Services

**Date of Meeting:** Central Cariboo Joint Committee\_Nov25\_2020

**File:** 2260-20-6720-04

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## Short Summary:

Central Cariboo Arts and Culture Society – Service Delivery and Arts Centre Management Agreement Renewals

## Voting:

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## Memorandum:

Please find the attached proposed renewal agreements between the Central Cariboo Arts and Culture Society, the Cariboo Regional District and the City of Williams Lake.

The current five-year agreements with the Society expire at the end of December 2020. The arrangement includes two separate agreements that act together to enable the Society to deliver Central Cariboo Arts and Culture services on behalf of the Regional District as well as occupy and manage the Central Cariboo Arts Centre, which is owned by the City of Williams Lake.

The current agreement includes an annual payment from the Regional District to the Society of \$90,000 per year; the total of \$70,000 for service delivery and \$20,000 for management and operations of the arts centre.

The proposed renewal is for another five-year term at an increased amount as noted in Schedule B of the agreement, raising the total payment amount of \$102,000 in 2021 up to \$116,000 in 2025.

Key deliverables of the agreements include organization and delivery of the annual arts and culture project grants program, administration of the Fee for Service Agreements in the function as well as daily operation of the arts centre, including space rentals and working regularly with tenant groups.

### **Attachments:**

Proposed Service Delivery and Arts Centre Management and Operations Agreements.

### **Financial Implications:**

The agreements have an annual payment ranging from \$102,000 in 2021 to \$116,000 in 2025. This amount is allocated in the 2021-2025 Central Cariboo Arts and Culture function five-year financial plan as endorsed by the Joint Committee on October 28, 2020 and received by the Regional District Finance Committee at its meeting on October 22, 2020.

### **Policy Implications:**

The review and renewal of the agreements with the Society are a key goal of the 2020 Central Cariboo Arts and Culture function Business Plan.

### **Alignment with Strategic Plan:**

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### **CAO Comments:**

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### **Options:**

- 1) Endorsement of recommendation;
- 2) Receipt and other action;
- 3) Defer

### **Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated November 13, 2020, regarding renewal agreements with the Central Cariboo Arts and Culture Society for service delivery as well as management and operations of the Central Cariboo Arts Centre, be received. Further, that the agreements be renewed for a five-year term with an annual payment increasing from \$102,000 in 2021 to \$116,000 in 2025 and that the appropriate signatories be authorized to execute the agreements.