



Date: 17/12/2020

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Virgil Hoefels, Chief Building Official

Date of Meeting: Cariboo Regional District Board_Jan15_2021

File: 3120-20-C190001

Short Summary:

Area E – Notice on Title - Lot 13, Plan KAP32447, Section 12, Township 44, Lillooet Land District

Voting:

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

Memorandum:

On December 21, 2018, a Stop Work Notice was posted for the construction of a large outbuilding without a building permit. On April 4, 2019, after discussions between the property owners, the Building Inspector and the Planning Department, the property owners were provided with a best remedy to bring the structure into compliance. Site inspections on February 10, 2020 and March 16, 2020 revealed that while the property owners did make some of the recommended alterations, the structure remains non-compliant. No response has been received to follow-up letters.

Attachments:

C190001 - Stop Work Notice Checklist

Financial Implications:

Cost to file a Notice in the Land Title Office is \$74.87. Once the required documents are received and deficiencies are rectified, the Notice may be removed by the Cariboo Regional District upon receipt of a \$350.00 fee per the current Building Bylaw.

Policy Implications:

Although there are no policies relating to filing of Notices, the Board has dealt with a number of building bylaw contraventions by filing Notices. It has proven successful over time in resolving many of these situations.

Alignment with Strategic Plan:

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.

- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

1. Endorse filing Notice on Title;
2. Reject recommendation for filing Notice on Title and archive file (refer to archive procedure); or
3. Defer.

Recommendation:

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated December 17, 2020, regarding Notice on Title - Lot 13, Plan KAP32447, Section 12, Township 44, Lillooet Land District, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection report issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.