



Date: 17/12/2020

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Virgil Hoefels, Chief Building Official

Date of Meeting: Cariboo Regional District Board_Jan15_2021

File: 3120-20-S160220

Short Summary:

Area L – Notice on Title – Lot 43, Plan KAP22752, District Lot 679, Lillooet Land District

Voting:

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

Memorandum:

On June 7, 2016, a Stop Work Notice was posted for the construction of a garage without a building permit. The property owners submitted a permit application on July 10, 2016, but because the garage was already constructed and there were a number of noticeable deficiencies, they were requested to submit a report by a professional engineer and stamped drawings. One of the property owners stated the building would be constructed with or without a permit; and to date, the required documents have not been received. The property owners have received and signed for two registered letters regarding this matter and have not responded.

Attachments:

Stop Work Notice Checklist

Financial Implications:

Cost to file a Notice in the Land Title Office is \$74.87. Once the required documents are received and deficiencies are rectified, the Notice may be removed by the Cariboo Regional District upon receipt of a \$350.00 fee per the current Building Bylaw.

Policy Implications:

Although there are no policies relating to filing of Notices, the Board has dealt with a number of building bylaw contraventions by filing Notices. It has proven successful over time in resolving many of these situations.

Alignment with Strategic Plan:

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.

- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

1. Endorse filing Notice on Title;
2. Reject recommendation for filing Notice on Title and archive file (refer to archive procedure);
or
3. Defer.

Recommendation:

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated December 17, 2020, regarding Notice on Title - Lot 43, Plan KAP22752, District Lot 679, Lillooet Land District, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.