



**CARIBOO REGIONAL DISTRICT  
POLICY COMMITTEE MINUTES**

**December 9, 2020**

**10:00 am**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT:** Vice-Chair M. LeBourdais (Chaired the meeting)  
**Participated via teleconference:** Chair M. Sjostrom, Director J. Massier, Director A. Delainey, Director A. Richmond, Director G. Kirby

**ABSENT:** Director J. Glassford (for a portion of the meeting)

**STAFF:** A. Johnston, Manager of Corporate Services/Deputy CAO,  
N. Whitehead, Manager of Planning Services  
**Participated via teleconference:** V. Hoefels, Chief Building Official

**1. CALL TO ORDER**

**1.2 As per the Public Health Order from British Columbia's Medical Health Officer**

**PC.2020-12-1**

Moved Director Kirby

Seconded Director Delainey

That members of the public are not permitted to physically attend the December 9, 2020 meeting of the Policy Committee due to the COVID-19 pandemic. As per the Public Health Order from British Columbia's Medical Health Officer, dated December 4, 2020, the Regional District cannot, at this time, ensure the safety of staff, Committee members, and members of the public in such circumstances. Despite this, for the purposes of Division 3 of Part 4 of the *Community Charter*, the meeting is not to be considered closed to the public.

**Carried Unanimously**

**1.1 Adoption of Agenda**

**PC.2020-12-2**

Moved Director Kirby

Seconded Director Delainey

That the agenda be adopted as presented.

**Carried Unanimously**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Policy Committee Meeting - September 15, 2020**

**PC.2020-12-3**

Moved Director Richmond

Seconded Director Massier

That the minutes of the Policy Committee meeting, held September 15, 2020, be received and adopted.

**Carried Unanimously**

**3. REPORTS AND CORRESPONDENCE**

**3.1 Possible Amendments to Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5259, 2020**

Director J. Glassford joined the meeting via teleconference.

**PC.2020-12-4**

Moved Chair Sjostrom

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated October 13, 2020, regarding changes to the Board's remuneration bylaw in respect of emergency pay and Schedule B clarity, be received. Further, that staff draft new wording based on the Committee's discussion with additional input from the CAO and CFO, and if further review is determined to be necessary, provide the proposed wording to the Committee members via email prior to submitting for Board endorsement.

**Carried Unanimously**

**PC.2020-12-5**

Moved Director Massier  
Seconded Director Delainey

That the word "Side" be removed from the last page of Schedule B, and the wording be amended to read, "Treaty Table".

**Carried Unanimously**

**4. IN-CAMERA SESSION**

**4.1 In-Camera Session**

**PC.2020-12-6**

Moved Director Glassford  
Seconded Director Delainey

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(i) of the *Community Charter*.

**Carried Unanimously**

The meeting recessed at 10:34 a.m.

The meeting reconvened at 11:25 a.m.

PRESENT:	Vice-Chair M. LeBourdais <b>Participated via teleconference:</b> Chair M. Sjostrom, Director J. Massier, Director A. Delainey, Director A. Richmond, Director J. Glassford, Director G. Kirby
STAFF:	A. Johnston, Manager of Corporate Services/Deputy CAO, N. Whitehead, Manager of Planning Services <b>Participated via teleconference:</b> V. Hoefels, Chief Building Official

**5. ADJOURNMENT**

**PC.2020-12-7**

Moved Chair Sjostrom

Seconded Director Massier

That the meeting of the Policy Committee be adjourned at 11:25 a.m., December 9, 2020.

**Carried Unanimously**

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Chair

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Manager of Corporate Services