



CITY OF WILLIAMS LAKE

450 MART STREET, WILLIAMS LAKE, BRITISH COLUMBIA V2G 1N3
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October 21, 2020

File: 1-96-1; 0540-22-01

Central Cariboo Joint Committee

c/o Cariboo Regional District
Suite D, 180 Third Avenue North
Williams Lake, BC
V2G 2A4

c/o City of Williams Lake
450 Mart Street
Williams Lake, BC
V2G 1N3

RE: City Parks with Potential for Cost Sharing of Maintenance Costs with CRD

City Council considered the above matter at its regular meeting held October 20, 2020. Quoted hereunder is Resolution No. 329/20 as passed at that meeting:

"That pursuant to the report of the Manager of Recreation & Leisure Services dated October 13, 2020, Staff be directed to provide a list of City parks and facilities that could be jointly funded between the City of Williams Lake and Cariboo Regional District for consideration by the Central Cariboo Joint Committee."

This item has subsequently been referred to the October 28, 2020 Central Cariboo Joint Committee meeting for consideration.

Please contact the undersigned at 250-392-1773 if you have any questions in this regard.

Yours truly,

Ross Coupé
Corporate Officer

RC/rs
Attachment



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of the
CARIBOO CHILCOTIN

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CITY OF WILLIAMS LAKE COUNCIL REPORT

DATE OF REPORT: October 13, 2020
DATE & TYPE OF MEETING: October 20, 2020 Regular Council Meeting
AUTHOR: Kaitlyn Atkinson, Manager of Recreation and Leisure Services
SUBJECT: CITY PARKS WITH POTENTIAL FOR COST SHARING OF MAINTENANCE COSTS WITH CRD
FILE: 1-96-1; 0540-22-01

Recommendation

That staff be directed to provide a list of City parks and facilities that could be jointly funded between the City of Williams Lake and Cariboo Regional District for consideration by the Central Cariboo Joint Committee.

Purpose

The purpose of this report is to inform council which city parks provide mutual benefit to both residents of the City and the Cariboo Regional District (CRD) and could be considered for a cost-sharing agreement with the CRD.

Background / Discussion

The Community Services Committee met on March 5, 2020 to consider "Additional Cost Sharing to Support Park Maintenance Costs". They made the following recommendation at the March 24, 2020 Council meeting:

"That the Community Services Committee recommends the City of Williams Lake's current budgeted park maintenance costs be received and referred to Staff for further investigation and a report back to Council for consideration to submit a request to the CRD to enter into a cost sharing agreement for the municipal parks / recreation facilities that provide mutual benefit to both the residents of the City and the surrounding areas." (Res #91/20) CARRIED.

Res #91/20 was discussed again at the September 22, 2020 meeting of Council, leading to res #289/20 "that staff be directed to prepare a report on potential cost sharing options for City facilities and services that are used by the wider region with the Regional District" CARRIED.

The Cariboo Regional District (CRD) currently has a MOU with the City of Quesnel to reimburse the City for costs associated with recreation assets that serve the larger region. These are: The River Trails, West Fraser Timber Park (ball fields and courts), Lebourdais Park (ball field and water park).

Around the City of Williams Lake there are several parks and grounds that are utilized frequently City and CRD residents, including but not necessarily limited to:

- Boitanio Park: 2019 Actual Costs \$122,658.13
2020 Budget: \$141,362
- Kiwanis Park: 2019 Actual Costs \$39,534.24
2020 Budget: \$63,731
- River Valley: 2019 Actual Costs \$21,074.15
- 2020 Budget: \$33,113
- Scout Island: 2019 Actual Costs \$40,583.88
2020 Budget: \$61,781
- Stampede Ground: 2019 Actual Costs \$15,535.66
2020 Budget: \$38,713

These facilities are maintained through the Municipal Services department and the maintenance costs are budgeted for by them, within the Parks budget.

While the park costs outlined above comprise the most significant segment of the regionally accessed services provided by the City, Council may also wish to forward other items to the Joint Committee for consideration (such as Fee for Service agreements solely funded by the City). Once a list is forwarded to the Joint Committee, there may be some items the CRD may also wish to add to this list that could come back to Council for consideration.

Financial Considerations (Cost and Resource Allocation)

- Yes: By cost sharing with the CRD the City would be able to recoup some of the actual yearly maintenance costs.
- N/A

Legislative Considerations (Applicable Policies and/or Bylaws)

- Yes
- N/A

This project aligns with the following Strategic Priority Areas:

- Resilient and Diversified Economy
- Strong Community Relationships
- Financial Stability and Sound Asset Management
- Positive Community Image
- Healthy and Inclusive Workplace
- Other

Other Implications (Environmental/Social/Economic)

- Yes (explain)
- N/A

This report has been prepared in consultation with:

Ian James, Director of Leisure Services
Guillermo Angel, Events and Marketing Coordinator
Gary Muraca, CAO

Approved for Agenda by:

CAO

Respectfully submitted,

Kaitlyn Atkinson
Manager of Recreation and Leisure Services

ATTACHMENTS:

Attachment A - Background Information

FEE FOR SERVICE AGREEMENTS

1) CITY FEE FOR SERVICE AGREEMENTS

(Awarded and paid by the City)

	Organisation	Amount	Term
1	Big Brothers & Big Sisters of Williams Lake (RES #46/17)	\$15,000	3-Yr Term 2017-2019
2	Boys & Girls Club of Williams Lake and District (NOOPA) (RES #46/17)	\$15,000	3-Yr Term 2017-2019
3	Cariboo Chilcotin Conservation Society (Waste Wise Program) (RES #47/17)	\$24,500	3-Yr Term 2017-2019
4	Cariboo Chilcotin Conservation Society (Water Wise Program) (RES #47/17)	\$38,600	3-Yr Term 2017-2019
5	Community Policing Committee (RES #46/17)	\$15,000	3-Yr Term 2017-2019
6	Downtown WL Business Improvement Association (Winter Lights) (RES #345/17)	\$3,500	1-Yr Term 2019
7	Museum of the Cariboo Chilcotin Society (RES #293/18)	\$24,000	2-Yr Term 2018-2019
8	Scout Island (Nature Centre) (RES #33/17)	\$12,500	3-Yr Term 2017-2019
9	Social Planning Council (RES #46/17)	\$5,000	3-Yr Term 2017-2019
10	Stampede Association (RES #46/17)	\$25,000	3-Yr Term 2017-2019
11	Stampede Queen's Committee (RES #46/17)	\$5,000	3-Yr Term 2017-2019
12	Williams Lake and District Chamber of Commerce - TDC (RES #48/17)	\$150,000	3-Yr Term 2017-2019
13	Williams Lake Food Policy Council (RES #46/17)	\$5,600	3-Yr Term 2017-2019
14	Williams Lake Hospice Society (RES #47/17)	\$16,900	3-Yr Term 2017-2019
15	Youth for Christ (RES #46/17)	\$5,000	3-Yr Term 2017-2019
	TOTAL:	\$360,600	

2) CENTRAL CARIBOO RECREATION FUNCTION (City/CRD) FEE FOR SERVICE AGREEMENTS

(Awarded by the Joint Committee, 2 are further approved and paid by the City, 1 paid by CRD)

1	Scout Island Field Naturalists (Trails) (RES #125/16, renewed RES #40/19)	\$12,500	3-Yr Term 2019-2021
2	Williams Lake Cycling Club (RES #35/16, renewed RES #40/19)	\$20,000	3-Yr Term 2019-2021
3	150 Mile Greenbelt, Heritage & Trails Society (management and operation of its public recreation property) (*See Oct 28/15 CCJC Minutes)	\$3,000	3-Yr Term 2016-2018
	TOTAL:	\$35,500	

3) CENTRAL CARIBOO ARTS AND CULTURE FUNCTION (City/CRD) FEE FOR SERVICE AGREEMENTS

(All awarded by the Joint Committee, and paid by CRD)

1	Station House Studio & Gallery Society (RES #309/16)	\$17,000	3-Yr Term 2017-2019
2	Stampede Parade Committee (WL Daybreak Rotary Club) (RES #309/16)	\$5,000	3-Yr Term 2017-2019
3	Likely & District Chamber of Commerce (Cedar City Museum) (RES #309/16)	\$3,000	3-Yr Term 2017-2019
4	Horsefly Historical Society (RES #309/16)	\$3,000	3-Yr Term 2017-2019
5	WL Museum & Historical Society (RES #309/16)	\$35,000	3-Yr Term 2017-2019
6	150 Mile Greenbelt, Trail & Heritage Society (150 Mile Schoolhouse) (RES #309/16)	\$2,000	3-Yr Term 2017-2019
7	Community Arts Council of Williams Lake (RES #309/16)	\$5,000	3-Yr Term 2017-2019
8	Cariboo Chilcotin Metis Association (Metis Jamboree) (RES #309/16)	\$2,000	3-Yr Term 2017-2019
9	Women's Contact Society (Williams Lake Children's Festival) (RES #309/16)	\$2,000	3-Yr Term 2017-2019
10	Scout Island Nature Centre (Art in Nature / Nature in Art) (RES #309/16)	\$2,000	3-Yr Term 2017-2019
	TOTAL:	\$76,000	

GRAND TOTAL FFS: \$472,100

GRANTS IN AID

1) CITY GRANTS IN AID

(Existing policy expects Joint Committee award, but in recent years awarded on an annual basis and paid by the City)

	Organisation	Amount	Term
1	Cariboo Chilcotin Child Development Centre Association	\$4,000	1-Yr Term 2019
2	Navy League of Canada – Chilcotin Branch	\$2,000	1-Yr Term 2019
3	Rocky Mountain Rangers RCACC Parent Support Committee	\$2,000	1-Yr Term 2019
4	Royal Canadian Legion Branch 139	\$22,000	1-Yr Term 2019
5	Williams Lake & District Daycare Society	\$5,000	1-Yr Term 2019
	TOTAL:	\$35,000	

PERMISSIVE TAX EXEMPTIONS

1) PERMISSIVE TAX EXEMPTIONS

(Permissive tax exemptions are provided by City Council under Bylaw No. 2238, 2015)

	Organisation	Value of Exemption (2018)
1	1057582 BC Ltd (Cariboo Community Church)	\$8,208
2	Abraham's Lodge & Care Society	\$1,670
3	BC Conference of Mennonite Brethren Churches	\$1,728
4	Boys & Girls Club of Williams Lake	\$3,282
5	Cariboo Chilcotin Child Development Centre Association	\$24,485
6	Cariboo Elks Home Society	\$10,631
7	Cariboo Friendship Society	\$16,649
8	Chamber of Commerce	\$926
9	Christian & Missionary Alliance (Canadian Pacific District)	\$819
10	Church of Jesus Christ of Latter-Day Saints In Canada	\$1,053
11	Evangelical Free Church of Williams Lake	\$1,851
12	Fraser Basin Property Society	\$2,114
13	Governing Council of The Salvation Army Canada West	\$5,186
14	Guru Nanak Sikh Temple Society	\$2,191
15	Lucky's Ventures Ltd (Salvation Army)	\$6,290
16	Nature Trust of BC	\$20,360
17	Patricia I Gunderson (Gendun Buddhist Centre)	\$2,362
18	Pentecostal Assemblies of Canada	\$1,749
19	Potato House Sustainable Community Society	\$1,500
20	Roman Catholic Bishop of Kamloops	\$1,251
21	Royal Canadian Legion Branch 139	\$5,016
22	Scott & Twila Rentals Ltd (Voice of Pentecost Church)	\$1,215
23	Seniors Activity Centre Society	\$4,099
24	Seventh-Day Adventist Church (BC Conference)	\$3,614
25	St John Evangelical Lutheran Church of Williams Lake	\$1,176
26	Station House Studio & Gallery Society	\$1,503
27	Trust of Congregation of First Baptist	\$1,920
28	Trustee Cong St Andrew United Church	\$1,663
29	Trustees of Central Cariboo Congregation Jehovah's Witness	\$2,134
30	Western Singh Sabha Association	\$696
31	Williams Lake Association for Community Living	\$2,941
32	Williams Lake Curling Club	\$4,398
33	Williams Lake Golf & Tennis Club	\$38,014
34	Williams Lake Golf & Country Club	\$52
35	Williams Lake Stampede Association/ Trail Riders / Forest Educatio	\$8,132
36	Youth for Christ Williams Lake	\$2,769
	TOTAL:	\$193,646

AGREEMENTS AND OTHER JOINT SERVICES

1) AGREEMENTS WITH MONETARY OR IN KIND VALUE BETWEEN THE CITY AND CRD
(Agreements are signed as required, funding / compensation is negotiated as agreement term)

	Agreements	Amount	Term
1	Central Cariboo Recreation and Leisure Services Facility Management Agreement (management and operations)	CRD covers all operating and capital costs* of facility operations plus 3% administration fee. *Costs are partially recovered from City residents through CRD taxation requisition.	renewed for 5-Yr Term 2019-2023
2	Central Cariboo HandyDart – Community Transit Partnership Agreement	Up to \$10,000/yr to City (based on "annual net municipal cost of the services")	renewed for 3-Yr Term 2017-2019
3	Fire Protection Services Agreement	2019 = \$587,943.46/yr to City 2020 = \$598,633.34/yr to City	renewed for 2-Yr Term 2019-2020
4	Emergency Social Services – Memorandum of Understanding (for Emergency Planning & Operations Centre)	\$3,000/yr to City for training & supplies; \$250/day when tasked with operating emergency reception centre on behalf of the CRD; \$350/day when tasked with performing group lodging functions on behalf of the CRD.	5-Yr Term 2015-2019
5	Central Cariboo Victim Services Contribution Agreement	\$24,750/yr paid to City by CRD	3-Yr Term 2017-2019
6	Landfill Site Lease Agreement	\$5/renewal term	renewed for 5-Yr Term 2019-2023
7	Landfill Use Agreement & Landfill Closure and Post-Closure Cost Agreement	City and CRD share operating costs under the formulas that account for use origin and contributing population. The City also pays to CRD 3% management fee based on the total operating costs.	Expired in 2018, but continue to operate under expired agreement terms.
8	Cemetery Services Agreement	The City is not charging extra for district residents. \$17,000/yr paid to City by CRD *(plus additional equipment, etc. costs as agreed upon).	Expired in 2016, but continue to operate under expired agreement terms.
9	Building & Plumbing Inspection Services Agreement(s)	Mutual reimbursement of staff wages, and all other costs incurred, while working on other jurisdiction business.	Expired in 2016, but continue to operate under expired agreement terms.
10	Joint Use Facilities Agreement	Applicable fees as they apply.	4-Yr Term 2016-2019
11	Central Cariboo Arts & Culture Centre Management & Operations Agreement	The City provides the facility. Arts and Culture Society to be responsible for minor repairs under \$200. The Society to keep all rental and other fees collected. The City to be responsible for repairs above \$200. CRD to pay the Society \$20,000/yr to manage the facility.	renewed for 5-Yr Term 2015-2020
12	Central Cariboo Arts & Culture Society – Performances in the Park Agreement	The City provides access to park. CRD to pay to Arts & Culture Society \$15,000/yr.	renewed for 3-Yr Term 2017-2019
TOTAL:		N/A	

2) AGREEMENTS AND MOUS WITHOUT MONETARY OR IN KIND VALUE TRANSFER BETWEEN THE CITY AND CRD
(Agreements are signed as required, there is no funding / compensation as agreement term)

	Agreements	Status	Term
1	Memorandum of Understanding	Expired in 2013	N/A
2	Central Cariboo / City of Williams Lake Terms of Reference (Schedule to the MOU)	Ongoing	No term - carry in perpetuity.
3	Grants for Assistance (Grants-in-Aid) Agreement (Schedule to the MOU)	Ongoing, no monetary payments between the City and CRD, but both parties agreed to contribute to grantees \$35,000 and \$15,000 (70/30) respectively.	Same term as MOU. The City runs an independent process since 2015.
4	Boundary Extensions Agreement	Expired in 2013	N/A
5	Mutual Aid Firefighting Assistance Agreement	Ongoing, no monetary compensation between the City and CRD for mutual aid.	1997 - in force until cancelled
6	Williams Lake Particulate Monitoring Participation Agreement (Airshed)	In-kind contributions and/or direction on network configuration	Multi-party agreement that includes the City and CRD, expired in 2018, but monitoring continues.
TOTAL:		N/A	

TAXATION FOR REGIONAL SERVICES

1) TAX REQUISITIONS BY CRD TO CITY RESIDENTS - REGIONAL DISTRICT SERVICES
(THE City of Williams Lake collects the taxes from City residents on behalf of CRD)

	Services	2019 Amounts
1	9-1-1 Emergency Telephone Systems	\$91,166
2	CRD Administrative Services	\$111,259
3	Arts and Culture	\$88,647
4	Central Cariboo Recreation (most of the funding is for the recreation complex facility managed by the City under agreement)	\$2,057,540
5	Central Cariboo Search and Rescue	\$66,011
6	CRD Governance	\$26,307
7	Invasive Plant Management	\$44,877
8	Library Network	\$357,729
9	Solid Waste Management	\$1,921
	TOTAL:	\$2,845,457

2) TAX REQUISITIONS BY CRD TO CITY RESIDENTS - REGIONAL HOSPITAL
(THE City of Williams Lake collects the taxes from City residents on behalf of CRD)

	Services	2019 Amounts
1	Regional Hospital	\$1,216,645