



**Date:** 28/04/2021

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** John MacLean, Chief Administrative Officer

**From:** Jessica Kozuki, Information Technology Support Specialist

**Date of Meeting:** Cariboo Regional District Board\_May07\_2021

**File:** 1855-20-21-08

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## **Short Summary:**

Local Government Development Approvals Program – Request for Support

## **Voting:**

Corporate Vote - Unweighted

## **Memorandum:**

The Local Government Development Approvals Program is a grant funding opportunity administered by UBCM and funded by the Ministry of Municipal Affairs. The intent of the program is to support the implementation of established best practices and to test innovative approaches to improve development approvals processes while meeting local government planning and policy objectives.

Guidelines and details for the grant program can be found online at the following site:

<https://www.ubcm.ca/assets/Funding~Programs/LGPS/LGDAP/lgdap-2021-program-guide.pdf>

Staff propose an application to the Local Government Development Approvals Program to fund improvements to our existing Building Permit and Development Application program (CityView). Upgrades to CityView and the addition of the CityView online portal would allow residents the option of applying for building permits or submitting development applications online, supporting our goal of meeting public health guidance in relation to COVID-19, and continuing to provide services to residents through this and any future emergency situations.

One of the requirements of the application is a resolution indicating support for the current proposed activities and willingness to provide overall grant management. Also of note, the deadline for the grant application is May 7, 2021, making this a time sensitive request.

## **Attachments:**

None

## **Financial Implications:**

There will be no financial implications for the Cariboo Regional District, as the Program application is for 100% of the cost of eligible activities.

### **Policy Implications:**

None

### **Alignment with Strategic Plan:**

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☒ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### **CAO Comments:**

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### **Options:**

1. Endorsement of the recommendation;
2. Receipt and other action.

### **Recommendation:**

That the agenda item summary from Jessica Kozuki, Information Technology Support Specialist, dated April 28, 2021, regarding a request for support of the Local Government Development Approvals Grant Application, be received. Further, that the Board supports the CRD's application to this program to fund improvements to our existing Building Permit and Development Application program (CityView) and is willing to provide overall grant management.