



February 1, 2021

Cariboo Regional District  
South Cariboo Joint Committee

Dear South Cariboo Joint Committee,

**Re: 2020 Operating Subsidy**  
**South Cariboo Recreation Centre**

The year-end financial statement for 2020 has been finalized and we ended the year with a net income of (\$35,553) deficit. Our revenues for the year were \$360,997, we had budgeted \$437,516, making the variance (\$76,519). For our expenses we ended 2020 at \$396,551, budgeted expenses were \$436,221 with a variance of (\$39,671).

The revenue was lower than our budget by (\$76,519) variance. The main contributors to the variance being:

Ice Contracts	(\$31,981)
Dry Floor	(\$19,060)
Programs/ Camps	(\$3,890)
Public Programs	(\$10,123)
Space Rental	(\$6,286)
Sign Advert	(\$5,179)

The challenge for 2020 was the Covid restrictions that were put in place by the province for the safety of our communities. We were able to generate revenue in Q1 of 2020 but once the restrictions were put in place in March we had to close our doors. All of the events that were scheduled and planned for the spring and summer were postponed and eventually cancelled. Our local Jr B club decided to not operate for the 2020/2021 season, putting their contract on hold. It was decided to open the facility to youth programs/ camps in the month of July and August to try and generate some revenues. With the local Minor Hockey Association wanting to proceed with their season, ice was installed in Aug

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South Cariboo Recreation Centre  
Canlan Ice Sports Corp.

#2-175B Wrangler Way (PO Box 1199)  
100 Mile House BC V0K 2E0  
Phone: 250-395-1353  
Fax: 250-395-1357

for a Sept start date. A short youth 4on4 league was started to fill in empty ice in Aug and Sept. Our Adult contracts started in Oct but were put on hold in the latter part of Nov which continues due to the provinces new orders. With the slow start and 50% of our ice contracts not being collected it was a challenge for the staff to generate any kind of revenue for 2020.

With our revenues being much lower than budgeted, it was important to try and control our expenses for 2020. The team did a great job with saving (\$36,848) in expenses over what was budgeted, even with all of the added costs for Covid safety and the extra janitorial that is needed to be done for the facility to be open. The majority of the savings were seen in the down time over the summer months, Q2 where there was minimal staff and small maintenance projects that were completed. Here are some of the areas where we were able to save in;

Marketing	(\$6,835)
Operations	(\$22,440)
Admin	(\$8,354)
Programs	(\$2,042)

Although 2020 did not meet our expectations, the team did a great job in the face of a global pandemic. We were able to continue to deliver the majority of our youth programs and ice contracts. The team adapted to many changing orders from the Provincial Health to create a safe environment for our customers. A Covid safety plan was initiated in August and the same plan continues to this day. 2020 was definitely a year of adapting and adversity for the team at the South Cariboo Recreation Centre.

Sincerely,



Josh Dickerson  
Facility Manager

/jd

Enclosures

cc: Darron Campbell, Manager of Community Services, Cariboo Regional District

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# **2020 Report**

**January 1<sup>st</sup> to December 31st 2020**

## **South Cariboo Recreation Centre Canlan Ice Sports**

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**Revenues:**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>
<b><u>Rentals</u></b>			
Ice Contracts	\$100,062	\$123,148	(\$23,085)
Spot Rental	\$3,267	\$3,337	(\$70)
Dry floor contracts	\$0	\$4,760	(\$4,760)
Special Events	\$0	\$14,300	(\$14,300)
<b><u>Leagues &amp; Tournaments</u></b>			
Youth Leagues	\$9,225	\$9,100	\$125
In-house Tournaments	\$0	\$3,405	(\$3,405)
3 <sup>rd</sup> Party Tournaments	\$4,016	\$9,995	(\$5,979)
<b><u>Programs/ Camps</u></b>			
Skating Academy	\$2,419	\$3,990	(\$1,572)
Hockey Academy	\$0	\$900	(\$900)
Community Programs	\$19,749	\$19,850	(\$102)
Canlan Camps	\$11,080	\$14,970	(\$3,890)
<b><u>Other Revenue</u></b>			
Public Programs	\$8,969	\$19,092	(\$10,123)
Rec Passes	\$6,784	\$7,769	(\$985)
Space Rental	\$9,246	\$15,532	(\$6,286)
Sign Advertising	\$3,581	\$8,760	(\$5,179)
Vending & Other	\$113	\$2,200	(\$2,087)
<b><u>Subsidy</u></b>	\$175,308		
<b><u>Total Revenues</u></b>			
	<b>\$360,997</b>	<b>\$437,516</b>	<b>(\$76,519)</b>

**Expenses**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>
Marketing	\$96,263	\$103,104	(\$6,835)
Production	\$166,801	\$189,241	(\$22,440)
Programs/ Tourn	\$19,543	\$20,590	(\$1,047)
Administration	\$113,177	\$121,531	(\$8,354)
Other Expenses	\$0	\$800	(\$800)

**Total Expenses**

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**\$396,551      \$436,221      (\$39,671)**

**Net Income**                      **(\$35,553)**                      **\$1,295**                      **(\$36,848)**

**SOUTH CARIBOO RECREATION CENTRE  
2020-2024 CAPITAL AND EQUIPMENT PLAN**

revised to SCJC October 2020

Version 22 - updated Oct 2020

The following project list and timeline have been identified as priority capital works for the South Cariboo Recreation Centre in 100 Mile House. For the purposes of this plan, project costs are rough estimates. Appropriate quotes will be obtained prior to completing all capital purchases.

Capital purchases are defined as tangible items that have a value of more the \$5,000 and a service life of more than one year. Purchases not meeting this criteria and included in this plan should be coded to (1546 2140 2480 equipment/furniture) including multiple units of items such as tables and chairs.

<b>2020 Capital and Equipment Projects</b>	<b>Estimated Costs</b>	<b>Actual</b>	<b>Delivery details</b>
relocating, rewire and add parking lot lights	\$55,000	\$ -	moved to 2023
electric edger machine	\$ 10,000	\$ 7,500	complete
ice plant air bleed system	\$ 8,000	\$ 8,000	complete
ice-making equipment hose reel	\$ 6,000	\$ -	moved to 2021
Signage (ball fields, parking, equestrian)	\$ 15,000	\$ 15,000	
REAL Ice water treatment system	\$ 45,000	\$ 40,000	CWF funding
Covid safety equipment	\$ 16,600	\$ 16,600	CWF funding
	<b>\$ 155,600</b>	<b>\$ 87,100</b>	
<b>2021 Capital and Equipment Projects</b>	<b>Estimated Costs</b>	<b>Actual</b>	<b>Delivery details</b>
replace change rooms/hallway rubber flooring	\$ 60,000		
Audio Visual media system upgrade	\$ 45,000		NDIT grant
floor scrubber machine	\$ 10,000		
ice-making hose reel	\$ 6,000		
Outdoor skating rink	\$ 10,000		
108 Low Mobility Trail (grant matching)	\$ 40,000		
	<b>\$ 171,000</b>		
<b>2022 Capital and Equipment Projects</b>	<b>Estimated Costs</b>	<b>Actual</b>	<b>Delivery details</b>
score clock	\$ 15,000		
facility highway sign - digital	\$ 20,000		
concession equipment	\$ 8,000		
media booth design/construction	\$ 25,000		
	<b>\$ 68,000</b>		
<b>2023 Capital and Equipment Projects</b>	<b>Estimated Costs</b>	<b>Actual</b>	<b>Delivery details</b>
parking lot resurfacing with lights	\$ 400,000		
	<b>\$ 400,000</b>		
<b>2024 Capital and Equipment Projects</b>	<b>Estimated Costs</b>	<b>Actual</b>	<b>Delivery details</b>
lift station replacement	\$ 100,000		
office space roof	\$ 30,000		
	<b>\$ 130,000</b>		
<b>Future items for consideration</b>			