



**CARIBOO REGIONAL DISTRICT
POLICY COMMITTEE MINUTES**

March 17, 2021

10:30 am

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Sjostrom
Via electronic means: Director J. Massier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director W. Macdonald

ABSENT: Director A. Delainey (for a portion of the meeting)

STAFF : K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, J. Kozuki, IT Support

1. CALL TO ORDER

CRD Board Chair M. Wagner joined the meeting.

1.1 Adoption of Agenda

PC.2021-3-1

Moved Director Forseth

Seconded Director LeBourdais

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Policy Committee Meeting - December 9, 2020

PC.2021-3-2

Moved Director Forseth

Seconded Director Richmond

That the minutes of the Policy Committee meeting, held December 9, 2020, be received and adopted.

Carried Unanimously

3. REPORTS AND CORRESPONDENCE

3.1 Referred Item - Draft Policy for Consideration – EA Director Letterhead

Director A. Delainey joined the meeting.

PC.2021-3-3

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 10, 2020, with attached draft EA Director Letterhead Policy, as referred back to Policy Committee by the CRD Board at its October 2, 2020 meeting, be received with no further action.

Carried Unanimously

3.2 Review of CAO Evaluation and Compensation Policy

PC.2021-3-4

Moved Director Massier

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 25, 2020, regarding amendments to the CAO Evaluation and Compensation Policy, be received. Further, that the amendments be approved as presented, with the exception of section 1(b) being revised by removing the \$1,000 performance incentive for Satisfactory/Expected performance.

Carried Unanimously

3.3 Request for draft policy – Remuneration for Participation in Virtual Events/Conferences

PC.2021-3-5

Moved Director Forseth

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 9, 2021, regarding a draft policy for remuneration of elected officials attending conferences/events virtually, be received. Further, that staff draft a policy for the Policy Committee's review that includes a clause for clarity; when virtual attendance is the only option provided, that the meeting remuneration rates included within the Directors' Remuneration and Expenses Bylaw will apply, otherwise attendance in person is required.

Carried Unanimously

3.4 Amendments to the Board's Remuneration Bylaw – Emergency Response Pay

PC.2021-3-6

Moved Director LeBourdais

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated March 8, 2021, with attached draft remuneration bylaw changes, be received. Further, that the entire CRD Directors' Remuneration and Expenses Bylaw be referred to a future Committee of the Whole meeting for review.

Carried Unanimously

4. ADJOURNMENT

PC.2021-3-7

Moved Director Forseth

Seconded Director LeBourdais

That the meeting of the Policy Committee be adjourned at 12:21 p.m., March 17, 2021.

Carried Unanimously

Chair

Manager of Corporate Services