



**CARIBOO REGIONAL DISTRICT  
COMMITTEE OF THE WHOLE MINUTES**

**September 9, 2021**

**9:30 am**

**Gibraltar Room**

**Cariboo Memorial Complex**

**525 Proctor Street**

**Williams Lake, BC**

**PRESENT :** Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director A. Delainey, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk

**ABSENT :** Director S. Forseth (for a portion of the meeting), Director M. LeBourdais, Director A. Richmond (for a portion of the meeting), Director C. Mernett, Director B. Simpson

**STAFF :** J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, S. Masun, Manager of Emergency Programs & Disaster Resilience, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**COW.2021-9-1**

Moved Director Delainey

Seconded Director Campsall

That the agenda be adopted as presented.

**Carried Unanimously**

**2. RECEIPT AND ADOPTION OF MINUTES**

**2.1 Minutes of the Committee of the Whole Meeting - June 17, 2021**

**COW.2021-9-2**

Moved Director Sjostrom

Seconded Director Fourchalk

That the minutes of the Committee of the Whole meeting, held June 17, 2021, be received and adopted.

**Carried Unanimously**

**3. REPORTS AND CORRESPONDENCE**

**3.1 Review of the Cariboo Regional District Emergency Program and Services**

Chris Marsh, of Clear Sky Consulting, was in attendance to present his findings and recommendations.

Directors Forseth and Richmond and D. Campbell, Manager of Community Services, joined the meeting during this presentation.

**COW.2021-9-3**

Moved Director Macdonald

Seconded Director Delaine

That the Review of the CRD Emergency Program and Services Key Findings Report from Clear Sky Consulting be received. Further, that the 2022 financial plan be written to include the recommendation within the report to hire three additional emergency program positions to support current emergency program staff.

**Carried Unanimously**

The meeting recessed at 11:50 a.m.

The meeting reconvened at 12:33 p.m.

PRESENT : Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director A. Delaine, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk

ABSENT : Director M. LeBourdais, Director C. Mernett, Director B. Simpson  
STAFF : J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, C. Keam, Manager of Communications, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary

### **3.2 Central Cariboo Housing Capacity and Gap Analysis Report**

#### **COW.2021-9-4**

Moved Director Fourchalk

Seconded Director Campsall

That the Memorandum from Nigel Whitehead, Manager of Planning Services, dated August 31, 2021, regarding the Central Cariboo Housing Capacity and Gap Analysis Report, be received. Further, that the report be reviewed in the future, following completion of the South Cariboo Housing Study.

**Carried Unanimously**

### **3.3 Addition of Firehalls and Fire Station Infrastructure as Eligible Projects for Community Works Funds**

#### **COW.2021-9-5**

Moved Director Macdonald

Seconded Director Kirby

That the Memorandum from Kevin Erickson, Chief Financial Officer, dated August 31, 2021, regarding the addition of firehalls and fire station infrastructure as eligible projects for Community Works Funds, be received. Further, that clarification be sought and report back on whether or not non-tax based independent fire departments are eligible to receive Gas Tax funds.

**Carried Unanimously**

**3.4 Proposed Establishment of a Regional Economic Development Function**

**COW.2021-9-6**

Moved Director Delainey

Seconded Director Bachmeier

That the Memorandum from Darron Campbell, Manager of Community Services, dated September 1, 2021, regarding the proposed establishment of a regional economic development function, be received. Further, that the staff recommendation to merge the CRD's economic development services, in order to gain efficiencies, be supported and that staff be directed to take the appropriate steps for the service merge including an initial referral to the rural caucuses for more detailed discussion.

**Carried Unanimously**

**4. ADJOURNMENT**

**COW.2021-9-7**

Moved Director Massier

Seconded Director Glassford

That the meeting of the Committee of the Whole be adjourned at 2:08 p.m., September 9, 2021.

**Carried Unanimously**

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Chair

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Manager of Corporate Services