



building communities together

2022 Business Plan Wildwood Fire Protection (1365)

Stuart Larson, Manager of Protective Services

Working in partnership with communities large and small to offer local, sub-regional, and regional services to ensure that the Cariboo Chilcotin is a socially, economically, and environmentally desirable region.

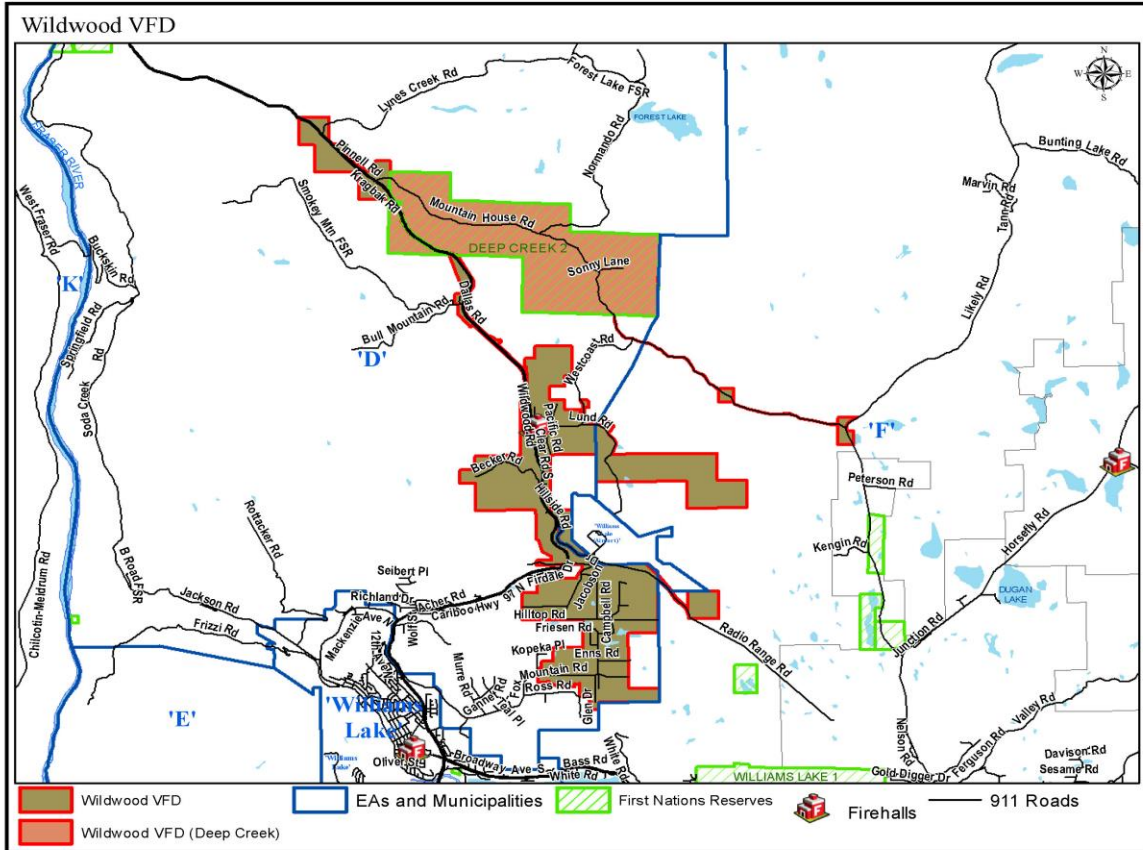
Department/Function Services



The Wildwood Volunteer Fire Department, authorized by Bylaw No. 1913 (1986) and Bylaw No. 2319 (1989), was established as a function of the Cariboo Regional District by means of a referendum assented to by the property owners within the local service area. Wildwood Fire Protection was amended in 2008 by Bylaw No. 4435. Wildwood Fire Protection is funded by a taxation rate applied against the assessed value of land and improvements within the local service area. The maximum taxation rate that can be collected is the greater of \$34,325 or \$3.71/\$1,000 of assessed value.

The Wildwood Volunteer Fire Department provides fire protection and first responder services within their specified area.

The Directors for Electoral Areas D and F are responsible for the governance of this service.



Business Plan Goals, Rationale & Strategies

2022 Regional Goals

1. **Goal:** Ensure compliance with OH&S.
Rationale: Staff has enacted various programs throughout 2021 but has not been able to solidify them due to compounding regional emergencies and a temporary reduction in staffing levels. Compliance monitoring and mentorship will resume in October of 2021 and will continue forward on an on-going basis.
Strategy: Use operational funds and support organizational change with Protective Services staff.

2. **Goal:** Records Information Management System (RIMS).
Rationale: Staff will work with VFD personnel to implement and maintain records management for all fire department documents as per mandated requirements.
Strategy: Staff to sync FDM with Laserfiche for all records to be submitted to the RIMS at the main CRD office, and to ensure proper records are being updated and maintained.

3. **Goal:** Purchase turnout gear and PPE.
Rationale: Ensure all members have NFPA compliant Personal Protective Equipment, keeping within the 10-year lifespan. Plan on purchasing two new sets each year.
Strategy: Use operational funds.
4. **Goal:** Ensure training plans are in accordance with core service(s).
Rationale: Training must reflect the primary functions listed within the Fire Services Bylaw. Exterior operations certification will be the sole focus for membership. Leadership training will be developed and delivered by CRD staff.
Strategy: Use operational funds and internal resources to achieve success.

2022 Wildwood VFD Specific Goals

5. **Goal:** Complete detailed inventory.
Rationale: A detailed inventory has not been completed to date. The Department needs to verify all tangible capital assets to determine the proper cycle to replace tools and appliances.
Strategy: Support with Protective Services staff.

Significant Issues & Trends

Issues: Recruitment and Retention; Proper Monitoring for Compliance; and Building Capital Reserves.

The sustainability of small volunteer departments is being challenged not only by rapidly increasing legislative requirements and related costs but all the increasing administrative demands which accompany these requirements. The 2020 audit of the internal operations of the VFD will allow staff and the Board to review the findings and prepare a strategy to ensure the department has the tools and support necessary to provide this service for the community in the safest and most cost-effective manner while adhering to all mandated regulations and policies.

- **Recruitment:** Protective Services will continue to work in conjunction with Communications to enhance advertising programs started in 2021 to ensure maximum exposure on multiple platforms in regard to recruiting.
- **Proper Monitoring of Fire Departments:** Fire departments must be monitored to ensure compliance of WorkSafe, NFPA/ULC, CRD policies and Operational Guidelines. CRD staff will engage in person with departments to ensure compliance, reduce administrative burden, and promote fiscal responsibility.

- **Build Capital Reserves:** With the continual strain on current budgets, all CRD VFDs are struggling to maintain acceptable capital reserves. Staff must implement cost saving measures and ensure capital reserve yearly contributions are being maintained. This will include the disposal of unnecessary equipment.