



Date: 08/10/2021

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_Oct22_2021

File: 3900-20-5350

Short Summary:

Cariboo Regional District Procedure Bylaw No. 5350, 2021

Voting:

Corporate Vote - Unweighted

Memorandum:

At its last meeting, the Board discussed potential amendments to its Procedure Bylaw. Consensus did not appear to be achieved regarding electronic participation at Board and Committee meetings, so staff have drafted a bylaw to use as a starting point for further discussion. The highlighted areas are new/amended for the Board's ease of reference.

One item that was mentioned but that is not included in the draft, is whether the Board wishes to receive the agenda and therefore all of the items that are only for receipt at the same time. It was mentioned during the discussion at the last meeting, but it was not clear how the Board felt about it, so it has not been included. Should the Board wish to make the change, staff can amend the bylaw accordingly.

Attachments:

Draft Bylaw No. 5350

Financial Implications:

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Policy Implications:

n/a

Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.

- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

- 1) Should only minimal changes be required, the Board could provide three readings and adoption as amended;
- 2) Receipt, three readings and adoption;
- 3) Receipt and request further work on the bylaw;
- 4) Defer.

Recommendation:

That the agenda item summary from Alice Johnston, Manager of Corporate Services, dated October 8, 2021, regarding Bylaw No. 5350, be received. *Further action at the discretion of the Board.*