



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

September 10, 2021

9:45 a.m.

Gibraltar Room

Cariboo Memorial Complex

525 Proctor Street

Williams Lake, BC

- PRESENT:** Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director A. Delainey, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. Macdonald, Director W. Cobb, Director B. Simpson, Director M. Campsall, Alternate Director C. Bullinger
- ABSENT:** Director M. LeBourdais, Director S. Forseth (for a portion of the meeting), Director G. Fourchalk (for a portion of the meeting)
- STAFF:** J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, C. Keam, Manager of Communications, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, M. Croft, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2021-9-1

Moved Director Richmond

Seconded Director Kirby

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - August 20, 2021

Corporate Vote - Unweighted

2021-9-2

Moved Director Sjostrom

Seconded Director Glassford

That the minutes of the Cariboo Regional District Board meeting held August 20, 2021, be received and adopted.

Carried Unanimously

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2021-9-3

Moved Director Glassford

Seconded Director Bachmeier

That the Delegations Memorandum of Business, as of September 10, 2021, be received.

Carried Unanimously

4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

4.1 Area A – BL 5329 and 5330

Stakeholder Vote – Unweighted – All Electoral Areas

2099 Feldspar Avenue

Lot 2, District Lot 3965, Cariboo District, Plan 20859, Except Plans 33068 and EPP39237

From Rural Residential 1 designation to Rural Residential 2 designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/202100259 – Preston) (Agent: Brad Wiles)

Director Sjostrom

2021-9-4

Moved Director Sjostrom
Seconded Director Massier

That Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5329, 2021 and Quesnel Fringe Area Zoning Amendment Bylaw No. 5330, 2021 be read a third time, this 10th day of September, 2021.

Carried Unanimously

5. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

5.1 Area G – DVP20210040

Stakeholder Vote – Unweighted – All Electoral Areas

6779 Barnett Road
Lot 13, District Lot 7758, Lillooet District, Plan 32305
(3090-20/20210040 – Gray)
Director Richmond

A. Gray, owner, was present in support of this application.

2021-9-5

Moved Director Richmond
Seconded Director Glassford

That the application for a Development Variance Permit pertaining to Lot 13, District Lot 7758, Lillooet District, Plan 32305 be approved. Further, that a Development Variance Permit be issued to vary Section 5.18.2 (b) iii) of South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the minimum interior side yard setback be reduced from 7.6 metres (24.9 feet) to 1.67 metres (5.5 feet) to allow construction of the proposed storage structure and legalize the existing structures.

Carried Unanimously

5.2 Area G – DVP20210032

Stakeholder Vote – Unweighted – All Electoral Areas

4837 Kitwanga Drive
Parcel A (KD80563), District Lot 3603, Lillooet District, Plan 19804
(3090-20/20210032 – Jackson)
Director Richmond

D. Jackson, owner, was present in support of this application.

2021-9-6

Moved Director Richmond
Seconded Director Delainey

That the application for a Development Variance Permit pertaining to Parcel A (KD80563), District Lot 3603, Lillooet District, Plan 19804, be approved. Further, that a Development Variance Permit be issued to vary Section 4.14 (e) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the combined gross floor area for a property between 0.4 ha to Less than 2.0 ha (0.99 ac. To Less than 4.94 ac.) be increased from 300 sq. m (3,229 sq. ft.) to 311.51 sq. m (3,353.1 sq. ft.) to allow construction of the proposed garage.

Carried Unanimously

Director Fourchalk joined the meeting.

6. DEVELOPMENT SERVICES - OTHER BUSINESS

6.1 Area G – Notice on Title - Lot 75, Plan KAP19800, District Lot 3568, Lillooet Land District

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

2021-9-7

Moved Director Richmond
Seconded Director Delainey

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated July 29, 2021, regarding Notice on Title – Lot 75, Plan KAP19800, District Lot 3568, Lillooet Land District, be received. Further, that the Manager of Corporate Services at the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Carried Unanimously

7. FINANCE

7.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - August 2021

Corporate Vote - Unweighted

2021-9-8

Moved Director Glassford

Seconded Director Cobb

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of August 2021, in the amount of \$2,695,041.18, consisting of \$121,926.61 paid by cheque, \$2,500,700.05 paid through electronic funds, and \$72,414.52 paid by Mastercard, be received and ratified.

Carried Unanimously

7.2 Grant for Assistance Application – Lake of the Trees Bible Camp

Corporate Vote - Unweighted

2021-9-9

Moved Chair Wagner

Seconded Director Bachmeier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 2, 2021, regarding a Grant for Assistance Application from Lake of the Trees Bible Camp, requesting \$1,000 to purchase a clamshell spine board for its first aid room, be received. Further, that \$1,000 be authorized as requested, split equally between the Electoral Areas G and H Grants for Assistance funds.

Carried Unanimously

Director Forseth joined the meeting.

8. ADMINISTRATION

8.1 Assignment of Speakers to CRD Board Resolutions at 2021 Virtual UBCM Convention

Corporate Vote - Unweighted

2021-9-10

Moved Director Delainey
Seconded Director Campsall

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 27, 2021, regarding the assignment of speakers to CRD Board resolutions at the upcoming UBCM Convention, be received.

Carried Unanimously

8.2 Request for a Letter of Support from the Museum of the Cariboo Chilcotin – Canada Cultural Spaces Fund Application

Corporate Vote - Unweighted

2021-9-11

Moved Director Massier
Seconded Director Bachmeier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 3, 2021, regarding a request from the Museum of the Cariboo Chilcotin for a letter of support for its application to the Canada Cultural Spaces Fund, be received. Further, that the Museum of the Cariboo Chilcotin be requested to provide more details on what the funding is to be used for and that a report be brought back to the October 1, 2021 meeting.

Carried Unanimously

9. BOARD REPORTS AND CORRESPONDENCE

9.1 Consent Calendar

Corporate Vote - Unweighted

2021-9-12

Moved Director Delainey
Seconded Director Cobb

That the consent calendar items, as of September 10, 2021, be received.

Carried Unanimously

10. COMMITTEE MINUTES AND RECOMMENDATIONS

10.1 North Cariboo Joint Advisory Committee Minutes - June 8, 2021

Corporate Vote - Unweighted

2021-9-13

Moved Director Massier
Seconded Director Glassford

That the minutes of the North Cariboo Joint Advisory Committee meeting, held June 8, 2021, be received.

Carried Unanimously

**10.1.1 North Cariboo Recreation and Parks Capital Plan - Alex Fraser Park
Drainage Improvements**

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of
Quesnel

2021-9-14

Moved Director Massier
Seconded Director Glassford

That the following recommendation from the North Cariboo Joint
Advisory Committee meeting, held June 8, 2021, be endorsed:

*That the \$22,500 previously allocated in the 2021 North Cariboo
Recreation and Parks capital plan for barn replacement in Alex Fraser
Park be reallocated to drainage improvements in the Park.*

Carried Unanimously

11. BYLAWS FOR CONSIDERATION OF ADOPTION

11.1 West Fraser Fire Protection Service Boundary Amendment Bylaw No. 5339, 2021

Corporate Vote - Unweighted

2021-9-15

Moved Director Glassford

Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 26, 2021, regarding Bylaw No. 5339, be received. Further, that West Fraser Fire Protection Service Boundary Amendment Bylaw No. 5339, 2021 be adopted this 10th day of September 2021.

Carried Unanimously

12. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

12.1 Request from Director Forseth – Consideration of Memo from BC Cattlemen’s Association to its Members – Unannounced Inspections by BC SPCA

Corporate Vote - Unweighted

2021-9-16

Moved Director Forseth

Seconded Director Fourchalk

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 27, 2021, regarding a request from Director Forseth for the Board to consider a memo from the BC Cattlemen’s Association advising members of BC SPCA’s intention to conduct proactive unannounced inspections of farms and ranches, under Section 15.1 of the *Prevention of Cruelty to Animals Act*, be received.

Carried Unanimously

12.2 Request from Director Forseth to Access Electoral Area D Director Initiative Funds

Policy requires 2/3rd of Electoral Area Directors in favour

2021-9-17

Moved Director Forseth
Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 25, 2021, regarding a request from Director Forseth to access up to \$130 from the Electoral Area D Director Initiative Fund, to attend the Northern BC Solid Waste Management Forum hosted by NCLGA on October 12th and 13th, 2021, be received.

Carried Unanimously

2021-9-18

Moved Director Forseth
Seconded Director Bachmeier

That Director Forseth be authorized to access up to \$130 from the Electoral Area D Director Initiative Fund to attend the Northern BC Solid Waste Management Forum hosted by NCLGA on October 12th and 13th, 2021.

Carried Unanimously

13. DIRECTORS' ROUNDTABLE

The Directors were given an opportunity to provide any brief reports/updates and/or appointments at this time.

2021-9-19

Moved Director Bachmeier
Seconded Director Delainey

That the previous appointment of Ronald Terlesky to the Bouchie Lake Recreation Commission be rescinded.

Carried Unanimously

14. ADJOURNMENT

Corporate Vote - Unweighted

2021-9-20

Moved Director Delainey

Seconded Director Campsall

That the meeting of Cariboo Regional District Board be adjourned at 11:11 a.m.
September 10, 2021.

Carried Unanimously

Chair

Manager of Corporate Services