



Committee Terms of Reference

Connectivity Committee

Effective Date:	
Review:	Annually
Revised:	
<p>The Connectivity Committee’s purpose is to provide a report, including options and recommendations, to the Cariboo Regional District Board of Directors, to facilitate/develop broadband and cellular services throughout the Cariboo Chilcotin. The Connectivity Committee is a Select Committee of the Board of Directors.</p>	
Members:	<p>The Connectivity Committee is made up of the following members:</p> <ul style="list-style-type: none"> • Four Electoral Area Directors, one of each representing the South, Central, North and Chilcotin. • A member at large from the Tourism Sector in the Cariboo-Chilcotin. • A member at large from the Agriculture Sector in the Cariboo-Chilcotin. • A member at large from the Education or Health Sector (or a sector to be determined by the Board). <p>All members shall be appointed by the Board of Directors. The Chair of the Committee shall be chosen from the membership, by the membership.</p>
Staff:	<p>The Chief Administrative Officer and/or the Manager of Information Technology shall participate in the meetings and provide support and guidance. The Deputy Corporate Officer shall be responsible for agendas and minutes.</p>
Duties:	<p>The Committee is responsible to prepare and present a report identifying options and recommendations as to how the Cariboo Regional District can facilitate development/expansion of connectivity (cellular and broadband) in the Cariboo Regional District, as well as priorities for such actions. The report shall be based on the following:</p> <ul style="list-style-type: none"> • A review of the Cariboo Regional District Regional Broadband Strategy prepared by TANEx Engineering and presented to the Board in May 2021, and the identification of recommendations and options to be considered. • The identification and examination of options chosen by other Regional Districts in facilitating the development of connectivity (cellular and broadband) within their communities. • The identification of the various funding/facilitation opportunities available to the public and private sector in British Columbia to facilitate connectivity development. • The development of a process to examine connectivity needs and to establish priorities for action and support.

	<ul style="list-style-type: none"> • The identification of governance options that are consistent with current legislation, regulation and Regional District best practices. <p>The Final Report and Presentation shall be completed no later than the end of September 2022.</p> <p>Minutes of meetings will be recorded and kept by CRD staff and approved by the Committee.</p>
Duties of the Chair:	Duties of the Chair include liaising with staff, agenda development, and facilitation of meetings.