

Cariboo Regional District

File No. 185020

South

SEP 27 2021

Referred To DEC

## Grant for Assistance

### Budget

JAN to DEC 2022

Promotion and Advertising	\$ 500.00*
Office expenses	\$ 250.00
Website costs: hosting, domain name, updates	\$ 300.00
Semi-annual events	\$ 450.00
<b>Total</b>	<b>\$ 1,500.00</b>

Note: \*Of an actual \$1,000 cost for Promotion and Advertising \$500 will be "in kind" donation.

An estimated "in kind" value of the volunteer board work is \$8,500.



## Grants for Assistance Application

South Cariboo and District of 100 Mile House

Saturday September 25th 2021 12:30 PM

**Name of Organization:** South Cariboo Community Enhancement Foundation

**Mailing Address:** #1 -241 Birch Avenue PO Box 2169 100 Mile House BC V0K 2E0

**Telephone (office):** 250-395-1080      **email:** info@sccef.org

**Purpose of Organization:** The SCCEF was founded by a small group of local professionals who recognized the need to increase support for non-profit organizations in the South Cariboo. We exist to improve the quality of life in the South Cariboo community. We achieve this goal through community service initiatives, distributing grants and managing and investing endowments and donations.

**How long has the organization operated in the community?** 9 years

**BC Society Registration Number:** S-0060244

**Federal Charitable Registration Number:**

**Chairperson's name:** Doug Dent

**Telephone:** [REDACTED]      **email:** [REDACTED]

**Treasurer or Financial Officer's name:** Judy Simkins

**Telephone:** [REDACTED]      **email:** [REDACTED]

**Date of your last Annual General Meeting (AGM):** 4/21/2021

**Previous Grant from CRD amount:** \$ N/A

**Current Grant Requested from CRD:** \$ \$1,500

**1. What plans has your organization made to fund its activities over the next 3-5 years?**

The organization is planning a number of activities to achieve an ongoing annual source of funding for its marketing activities. These include: • Requesting the CRD, 100 Mile District and NDTI to amend the agreement with the South Cariboo Community Enhancement Foundation to allow for an annual allotment of funding from the interest generated by the endowment to cover marketing expenses • Soliciting sponsorships from businesses in the South Cariboo • Developing partnerships for in kind donation of

marketing expenses • Securing additional endowments and funding which will allow for an marketing allocation to the SCCEF Our research has indicated organizations like ourselves fund marketing and other costs as a percentage of the endowment fund and/or grants given.

2. If your organization charges user fees/memberships/admission, attach your current fee structure.

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

The mission of the SCCEF is to support, promote, advance and encourage all community members of the South Cariboo. This is accomplished in the following ways: • Education by establishing scholarship funds and providing funds for specific education endeavours • Community Support by providing programs that directly benefit the needy and assist in alleviating human suffering and poverty • Sports by encouraging amateur sports and recreation in our community • Arts and Culture activities by supporting all forms of art and culture • Preservation by promoting the preservation of lands and buildings or historical or environmental value as well as protection of the environment through hands-on projects as well as through courses and seminars directed at educating the public.

4. Who does your organization serve?

The South Cariboo Community Enhancement Foundation serves children, youth, families and seniors living in the South Cariboo. Annually the endowment now provides approximately \$25,000 in funding. SCCEF follows a rigorous application and review process to ensure that funding is granted to projects meeting the objectives of the Foundation as outlines in its Constitution and Bylaws. The SCCEF also looks to partner with other granting agencies to leverage and increase grant funding to our community. The past year has been especially challenging for non profit organizations in our community due to Covid 19 impacting negatively on regular fundraising activities as well as the additional financial resource necessary to meet Covid 19 regulations. Grants from SCCEF are assisting organizations to stay operational during this time. Since 2018, the interest generated from the endowment fund has allowed SCCEF to provide grants to the following organizations: • Special Olympics \$2500 – Ski Program • 100 Mile Community Club \$8500 – purchase and installation of industrial dishwasher • Cariboo Chilcotin Partners for Literacy \$2500 – Kindergym • Timothy Lake Community Association \$5000 – year 1 funding of 3-year project for a boat launch and picnic area for the public and emergency services • 100 Mile House White Cane Association – \$4500 to support annual services. • Cariboo Pioneer Centre \$2500 – to support programming. An additional \$2500 was provided by United Way to support COVID 19 projects • Stemete7uy'i Friendship Centre (2019 and 2020) – \$2,500 for First Nations programming and \$5000 to fund operational and COVID 19 costs • Lone Butte Historical Association – \$2500 to support operational and COVID 19 costs. • Cariboo Family Enrichment Centre – Gender Equality programming. \$5,000 An additional \$5,000 was provided by Community Foundations of Canada with whom SCCEF partnered as a matching grantor The South Cariboo Community Enhancement Foundation has partnered with the Prince George Community Foundation, United Way Thompson Nicola and Community Foundations of Canada to bring \$15,500 funding to the South Cariboo. In addition, in 2018 we also received \$5,000 Federal funding which was awarded by us to: • Cariboo Chilcotin Partners for Literacy \$2500 – Story Walk Program • Cariboo Family Enrichment Centre \$2,500 – Relate Parenting Program (for parents of teenagers)

5. Does your organization receive a rental subsidy from the CRD? No

If so, how much? \$

6. Does your organization receive any benefit from permissive tax exemption? No

If so, how much? \$

7. Does your organization use CRD owned facilities? No

If so, which ones?

8. How will you indicate that the CRD is contributing to your organization?

We have recognized and will continue to recognize and thank the CRD and 100 Mile House and District (and NDTI) in all marketing, advertising and promotional materials including: • SCCEF website • SCCEF advertisements of granting opportunities • SCCEF announcements and granting events • All media stories related to grants given by the SCCEF

## PROJECT SUMMARY SHEET

### 1. Brief Description of Proposed Use of Grant Being Applied For:

This project requests funding of \$1500 to cover marketing costs related to the operation of the South Cariboo Community Enhancement Foundation. The seven members of Board of the Foundation annually give over 340 hours of their time to support the work of the Foundation. To establish a permanent presence in the South Cariboo, promote granting opportunities, develop partnerships and attract new endowments, and funding the SCCEF needs to expend marketing resources including: • Website subscription and ongoing updating and maintenance • Advertisements • Marketing Material • Promotional events The original agreement between the NDTI, DHM and CRD requires endowment returns to be limited to grants only, and we have no means to cover these marketing costs. The grant for assistance will allow the SCCEF to develop additional funding opportunities for organizations in the South Cariboo to contribute to the health and well being of our residents.

### 2. How do you know there is a need for this service/project in our community?

The South Cariboo requires an active and robust Foundation to help these organizations meet the needs of vulnerable individuals in the South Cariboo as well as to enhance recreational, cultural and community events. The need for the South Cariboo Community Enhancement Foundation is evident by the number of organizations that have applied for funding and those that also apply for funding through the Grants for Assistance program. All community and non profit organizations have also suffered greatly from the COVID 19 epidemic which has reduced and eliminated many of their fundraising events.

### 3. Is your agency applying for funds from other levels of government or other sources for this project?

No

**4. Would you still be able to complete the project if you do not receive the other funds applied for?**

No

**5. Please describe the impact of this application being denied or approval of an amount less than requested.**

The SCCEF will be limited in its ability to promote and enhance funding opportunities for the South Cariboo if we do not have a source of marketing funds to support our work. An alternative is to request the CRD, 100 Mile District and NDTI to amend the agreement with the South Cariboo Community Enhancement Foundation to allow for an annual allotment of funding from the interest generated by the endowment to cover marketing expenses.

**6. Start date of the project:** 1/1/2022    **End date for the project:** 12/31/2022

**7. Please describe the key activities that will take place to complete the project and any associated timelines.**


The following activities will occur throughout the year: • Website subscription: Hosting and domain name costs, updates • Advertisement in the Free Press (4 times a year and 2 supplements) • SCCEF marketing material (production of 150 brochures and 50 posters) • Public events (two events annually)

**8. Please provide a detailed financial budget for the project.**

**9. Please explain how you will measure and evaluate the impact of this project on the community and how will you determine if it was successful?**

We will measure the impact of this project through the additional awareness of the SCCEF, additional requests for funding from community groups, new endowments and grants to the Foundation and recruitment of new Board members. We will evaluate the impact of the SCCEF through the final reports submitted by all grant recipients. These reports show the impact that the SCCEF grants are having on the health and well being of South Cariboo residents. Most of the projects funded by the SCCEF continue long after the grant and have lasting positive impacts on the South Cariboo. We will know that we have been successful when the Foundation is able to increase the annual grant funding provided to the South Cariboo.

**I confirm: \***

 **THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

**Date:**

9/25/2021



**Signature: (President/Chairperson) ?**



**Please attach minutes, list of Directors, and Financial Statements \* ?**

**File Name**



Financials, Members Minutes, Directors - SCCEF.pdf

139.3 KB

**A final report for your last grant received MUST be included with this submission, if not previously submitted.**

**If your organization charges user fees/memberships/admission, attach your current fee structure.**

**Please provide a detailed financial budget for the project. \***

**File Name**



Budget for Grant in Aid.docx

92.9 KB



PRINCE GEORGE  
COMMUNITY  
FOUNDATION  
all for our community.

**Statement of Activity**  
**S. Cariboo Comm. Fdn. Enhancement Fund**  
**September 01, 2020 through February 28, 2021**

**Fund Activity**

	20200901:20210228	YTD-Jan 1
Beginning Balance	445,820.63	445,820.63
<b>Receipts</b>		
Change in Unrealized Gains-PGCF	18,360.14	18,360.14
Realized income Scotia - PGCF	12,665.02	12,665.02
<b>Total Receipts</b>	<b>31,025.16</b>	<b>31,025.16</b>
<b>Distributions</b>		
Admin Fee Expense	2,267.12	2,267.12
<b>Total Distributions</b>	<b>2,267.12</b>	<b>2,267.12</b>
Ending Balance*	474,578.67	474,578.67

**Activity Detail**

Date	Account	Description	Amount
2020-09-30	Admin Fee Expense	Monthly Annual Admin Fee (1.00% of 445,794.63 ADB)	-371.50
2020-09-30	Change in Unrealized Gains-PGCF	Revenue Share for September 2020	-2,387.97
2020-09-30	Realized income Scotia - PGCF	Revenue Share for September 2020	1,608.02
2020-10-31	Admin Fee Expense	Monthly Annual Admin Fee (1.00% of 444,347.18 ADB)	-370.29
2020-10-31	Change in Unrealized Gains-PGCF	Revenue Share for October 2020	-10,169.58
2020-10-31	Realized income Scotia - PGCF	Revenue Share for October 2020	187.62
2020-11-30	Admin Fee Expense	Monthly Annual Admin Fee (1.00% of 435,313.13 ADB)	-362.76
2020-11-30	Change in Unrealized Gains-PGCF	Revenue Share for November 2020	29,073.90
2020-11-30	Realized income Scotia - PGCF	Revenue Share for November 2020	812.06
2020-12-31	Admin Fee Expense	Monthly Annual Admin Fee (1.00% of 463,983.99 ADB)	-386.65
2020-12-31	Change in Unrealized Gains-PGCF	Revenue Share for December 2020	2,802.59

2020-12-31	PGCF Realized income Scotia - PGCF	Revenue Share for December 2020	1,656.92
2021-01-31	Admin Fee Expense PGCF	Monthly Annual Admin Fee (1.00% of 467,764.47 ADB)	-389.80
2021-01-31	Change in Unrealized Gains- PGCF	Revenue Share for January 2021	-4,903.41
2021-01-31	Realized income Scotia - PGCF	Revenue Share for January 2021	299.31
2021-02-28	Admin Fee Expense PGCF	Monthly Annual Admin Fee (1.00% of 463,349.29 ADB)	-386.12
2021-02-28	Change in Unrealized Gains- PGCF	Revenue Share for February 2021	3,944.61
2021-02-28	Realized income Scotia - PGCF	Revenue Share for February 2021	8,101.09

\* Ending Balance includes capital, stability and spendable balances and it will be broken out in detail at year-end statement.



# Member Minutes

Date: April 21, 2021  
Time: 5:00 p.m.  
Place: Zoom Meet



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## Attendance

✓ Doug Dent, President	✗ Lisa De Paoli, Vice President
✗ Judy Simkins, Treasurer	✓ Martina Dopf
✓ Maddi Newman, Secretary	✗ Laura Dewar
✓ Barb Brown	✓ Bruce Madu

## 1. Membership

**Motion:** that Barb Brown and Bruce Madu be accepted as Members of the South Cariboo Community Enhancement Foundation.

**Moved:** Maddi

**Seconded:** Martina

**Motion passed.**

## 2. Nomination

Martina nominated Barb Brown and Bruce Madu for directorship. The nominations were accepted.

## 3. Election

The board voted, and Barb Brown and Bruce Madu were elected by acclamation.

## 9. Adjournment

Maddi moved to adjourn. Meeting adjourned.

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Signature: Chair

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Signature: Recording Secretary

**Incorporation or Business Number of  
Society: S-0060244**

**Directors:**

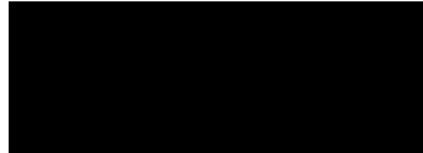
**Douglas Dent – President**



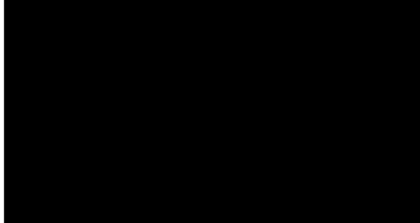
**Barb Brown – Director**



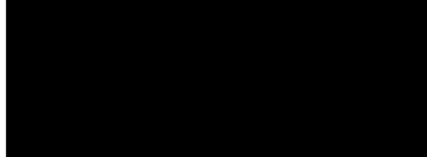
**Bruce Madu – Director**



**Lisa da Paoli – Vice President**



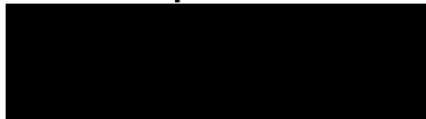
**Judy Simkins – Treasurer**



**Maddi Newman – Secretary**



**Martina Dopf**



**Laura Dewar**

