



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

October 1, 2021

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk
Via electronic means: Vice-Chair J. Massier, Director A. Delainey, Director M. LeBourdais, Director B. Simpson

ABSENT: Director C. Mernett

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, , J. Kozuki, IT Support, M. Croft, Recording Secretary

1. **CALL TO ORDER**

1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

2021-10A-1

Moved Director Forseth

Seconded Director Sjostrom

That the agenda be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 10, 2021

Corporate Vote - Unweighted

2021-10A-2

Moved Director Kirby

Seconded Director Glassford

That the minutes of the Cariboo Regional District Board meeting held September 10, 2021, be received and adopted.

Carried Unanimously

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2021-10A-3

Moved Director Campsall

Seconded Director Fourchalk

That the Delegations Memorandum of Business, as of October 1, 2021, be received.

Carried Unanimously

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST READING

4.1 Area L – BL 5341 and 5342

Stakeholder Vote – Unweighted – All Electoral Areas

Brown Road

Lot 1, District Lots 4284 and 4288, Lillooet District, Plan KAP75019

From Resource Area and Agricultural designations to Rural Residential 1, Rural Residential 2, Rural Residential 3, Resource Area and Lakefront Residential designations

From Resource/Agricultural (RA 1) zone to Special Exception RR 1-9, Special Exception RR 2-2, Special Exception RR 3-7, Special Exception RA 1-2 and Lakeshore Residential (RL 2) zones

(3360-20/20210045 – DLK Investments Inc.) (Agent: Cariboo Geographic Systems)

Director Macdonald

2021-10A-4

Moved Director Macdonald
Seconded Director Glassford

That Interlakes Area Official Community Plan Amendment Bylaw No. 5341, 2021 be read a first time, this first day of October, 2021.

Carried Unanimously

2021-10A-5

Moved Director Macdonald
Seconded Director Richmond

That South Cariboo Area Zoning Amendment Bylaw No. 5342, 2021 be read a first time, this first day of October, 2021.

Further, that second reading be subject to a public meeting being held at the applicant's expense.

Further, that adoption be subject to the following:

- i. Adoption of the Interlakes Area Official Community Plan Amendment Bylaw No. 5341, 2021.
- ii. The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal system and riparian protection and that the covenant address buffer requirements around wetlands as specified in the riparian assessment;
- iii. The applicant offering to enter into and entering into a covenant to ensure compliance with the provisions of the Agricultural Policy with respect to fencing, buffering and cattleguards;
- iv. A geotechnical hazard assessment identifying slope conditions and hazardous areas unsuitable for building.

Carried Unanimously

5. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

5.1 Area D – BL 5338

Stakeholder Vote – Unweighted – All Electoral Areas

5131 Cariboo Highway 97

District Lot 1931, Cariboo District, Except Plans H406, 13384, 13419, 19648, 22654 and 24686

From Resource/Agricultural (R/A) zone to Rural 1 (RR 1) zone

(3360-20/20210042 – Dunlevy Ranch Ltd.) (Agent: Veronica Meister – Exton and Dodge Land Surveying)

Director Forseth

2021-10A-6

Moved Director Forseth

Seconded Director Richmond

That consideration of Central Cariboo Area Rural Land Use Amendment Bylaw No. 5338, 2021 be deferred for up to 60 days to allow the Advisory Planning Commission to review the application.

Carried Unanimously

5.2 Area L – BL 5340

Stakeholder Vote Unweighted – All Electoral Areas

7109 Lakes Blvd.

Strata Lot 8, District Lot 4456, Lillooet District, Strata Plan KAS2220, Together With An Interest In The Common Property Proportion To The Unit Entitlement Of The Strata Lot, As Shown On Form V

From Special Exception M 1-4 zone to Special Exception M 1-6 zone

(3360-20/20210047 – Cariboo Seafood Shack Inc.) (Agent: Harkamal Maan)

Director Macdonald

2021-10A-7

Moved Director Macdonald

Seconded Director Kirby

That South Cariboo Area Zoning Amendment Bylaw No. 5340, 2021 be read a first and second time, this first day of October, 2021.

Carried Unanimously

6. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

6.1 Area L – BL 5317 and 5318

Stakeholder Vote – Unweighted – All Electoral Areas

8410 Wilson Lake Road

District Lot 1465, Lillooet District, Except Plan KAP74687

From Commercial and Rural Residential 1 designations to Rural Residential 3, Rural Residential 2, Rural Residential 1 and Commercial designations

From Special Exception C 2-4 and Rural 1 (RR 1) zones to Special Exception RR 3-1, Rural 2 (RR 2), Rural 1 (RR 1) and Special Exception C 2-4 zones (3360-20/20210010 – Lucky Strike RV Camp Limited) (Agent: Michael Kidston Land Surveying)

Director Macdonald

2021-10A-8

Moved Director Macdonald

Seconded Director Glassford

That Interlakes Area Official Community Plan Amendment Bylaw No. 5317, 2021 and South Cariboo Area Zoning Amendment Bylaw No. 5318, 2021 be read a third time, this first day of October, 2021.

Carried Unanimously

7. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

7.1 Area A – DVP20210012 – Extension Request

Stakeholder Vote – Unweighted – All Electoral Areas

1653 Beach Crescent

Parcel 1, District Lot 3971, Cariboo District, Plan PGP36470

(3090-20/20210012 – Backer) (Agent: 0970169 BC Ltd. DBA SCS Contracting)

Director Sjostrom

2021-10A-9

Moved Director Sjostrom

Seconded Director Bachmeier

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated September 22, 2021 regarding a deferral extension request from

the applicant, be received. Further, that the Development Variance Permit application for Parcel 1, District Lot 3971, Cariboo District, Plan PGP36470 be deferred for a further period of up to six months to allow more time for the neighbouring property's probate to complete.

Carried Unanimously

8. DEVELOPMENT SERVICES - OTHER BUSINESS

8.1 TELUS Wireless Telecommunications Installation – BC109200 – Watch Lake - Request for Concurrence – Area L

Stakeholder Vote – Unweighted – All Electoral Areas

2021-10A-10

Moved Director Bachmeier
Seconded Director Kirby

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated September 22, 2021, regarding a TELUS proposal to allow a wireless telecommunications facility at 6235 Green Lake North Road, Watch Lake, be received.

Carried Unanimously

2021-10A-11

Moved Director Bachmeier
Seconded Director Glassford

That the Board of Directors concur with the TELUS proposal to construct a wireless telecommunications facility at 6235 Green Lake North Road, Watch Lake Area. Further, that staff be instructed to advise TELUS that:

- The Cariboo Regional District is satisfied with TELUS' consultation process, as outlined in ISED's Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable;
- That the Cariboo Regional District has been consulted and concurs with the tower location.

Carried Unanimously

9. ENVIRONMENTAL SERVICES

9.1 Canadian Red Cross Society - Fire Smart Wood Waste Program

Stakeholder Vote – Weighted – All Electoral Areas, District of 100 Mile House, and District of Wells

2021-10A-12

Moved Director Richmond

Seconded Director Fourchalk

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated September 23, 2021, regarding the continuation of the fire smart wood waste program, be received. Further that the fire smart program, allowing free disposal of wood waste generated by removal of woody fuels from properties, be continued for the remainder of 2021, and extended to 2022.

Carried Unanimously

10. COMMUNITY SERVICES

10.1 NDIT Application – Williams Lake Cross Country Ski Lodge and Visitor Amenities

Corporate Vote - Unweighted

2021-10A-13

Moved Director Forseth

Seconded Director Fourchalk

That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated September 22, 2021, regarding the Williams Lake Cross Country Ski Club’s application to Northern Development Initiative Trust’s Recreation Infrastructure stream for \$300,000 to build a lodge, be received. Further that the grant application be supported.

Carried Unanimously

10.2 NDIT Community Places Grant – Big Lake Heritage Site 2022

Corporate Vote - Unweighted

2021-10A-14

Moved Director LeBourdais
Seconded Director Bachmeier

That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated September 23, 2021, regarding the Big Lake Community Association's application to Northern Development Initiative Trust's Community Places stream for \$30,000 to improve Big Lake Ranch Heritage Site, be received. Further that the grant application be supported.

Carried Unanimously

10.3 Museum of the Cariboo Chilcotin Letter of Support

Corporate Vote - Unweighted

2021-10A-15

Moved Director Cobb
Seconded Director Fourchalk

That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated September 24, 2021, regarding the Museum of the Cariboo Chilcotin's request for a letter of support, be received. Further, that the request for a letter of support be reconsidered when further information is received.

Carried Unanimously

11. FINANCE

11.1 Request for Permissive Tax Exemption for the Forest Grove Legion Branch 261

Corporate Vote - Unweighted

2021-10A-16

Moved Chair Wagner
Seconded Director Glassford

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated September 22, 2021, with attached request from the Royal Canadian Legion Branch 261 Forest Grove for a permissive tax exemption, be received.

Further, that Bylaw 5347 be brought forward at the October 22, 2021, meeting for three readings and adoption.

Dealt with later in the meeting

In-Camera Session

2021-10A-17

Moved Director Fourchalk
Seconded Director Bachmeier

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(g) of the *Community Charter*.

Carried Unanimously

The meeting recessed at 10:46 a.m. to go in-camera.

The meeting reconvened at 11:00 a.m.

PRESENT:	Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk Via electronic means: Vice-Chair J. Massier, Director A. Delainey, Director M. LeBourdais, Director B. Simpson
ABSENT:	Director C. Mernett
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, J. Kozuki, IT Support, M. Croft, Recording Secretary

2021-10A-18

Moved Chair Wagner
Seconded Director Glassford

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated September 22, 2021, with attached request from the Royal Canadian Legion Branch 261 Forest Grove for a permissive tax exemption, be received. Further, that Bylaw 5347 be brought forward at the October 22, 2021, meeting for three readings and adoption.

Carried

CONTRARY TO THE MOTION: Director Forseth

12. ADMINISTRATION

12.1 2022 Board Meeting Schedule

Corporate Vote - Unweighted

2021-10A-19

Moved Director Forseth
Seconded Director Cobb

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 14, 2021, with attached 2022 Board Meeting Schedule, be received.

Carried Unanimously

12.2 Review of Board's Procedure Bylaw

Corporate Vote - Unweighted

2021-10A-20

Moved Director Campsall
Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 13, 2021, regarding a review of the Board's Procedure Bylaw, be received.

Carried Unanimously

The meeting recessed at 11:51 a.m.

The meeting reconvened at 12:30 p.m.

PRESENT:	Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director W. Cobb, Director M. Campsall, Director G. Fourchalk Via electronic means: Vice-Chair J. Massier, Director A. Delaine, Director M. LeBourdais, Director B. Simpson
ABSENT:	Director C. Mernett
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, J. Kozuki, IT Support, M. Croft, Recording Secretary

12.3 Draft Terms of Reference for Connectivity Committee

Corporate Vote - Unweighted

2021-10A-21

Moved Director Bachmeier

Seconded Director Richmond

That the agenda item summary from John MacLean, Chief Administrative Officer, dated September 24, 2021, regarding the draft Terms of Reference for a Connectivity Committee, be received. Further that the Terms of Reference be endorsed as presented.

Carried Unanimously

13. COMMUNICATIONS

13.1 Corporate Logo Use and CRD Communication Protocols

Corporate Vote – Unweighted

2021-10A-22

Moved Director Richmond
Seconded Director Fourchalk

That the agenda item summary from Chris Keam, Manager of Communications, dated September 24, 2021, regarding a review of existing communications and corporate brand policies to ensure they are up-to-date and in alignment with the CRD's overall communications strategy, be received.

Carried Unanimously

14. BOARD REPORTS AND CORRESPONDENCE

14.1 Consent Calendar

Corporate Vote - Unweighted

2021-10A-23

Moved Director Forseth
Seconded Director Bachmeier

That the consent calendar items, as of October 1, 2021, be received.

Carried Unanimously

2021-10A-24

Moved Director Forseth
Seconded Director Bachmeier

That the Cariboo Regional District issue a statement in support of Health Care workers and encouraging people to get vaccinated.

Carried

15. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

15.1 Committee of the Whole Minutes - September 9, 2021

Corporate Vote - Unweighted

2021-10A-25

Moved Director Kirby

Seconded Director Forseth

That the minutes of the Committee of the Whole meeting, held September 9, 2021, be received.

Carried Unanimously

15.1.1 Review of the Cariboo Regional District Emergency Program and Services

Stakeholder Vote - Weighted - All Electoral Areas

2021-10A-26

Moved Director Forseth

Seconded Director Kirby

That the following recommendation from the Committee of the Whole meeting, held September 9, 2021, be endorsed:

That the Review of the CRD Emergency Program and Services Key Findings Report from Clear Sky Consulting be received. Further, that the 2022 financial plan be written to include the recommendation within the report to hire three additional emergency program positions to support current emergency program staff.

Carried Unanimously

15.1.2 Proposed Establishment of a Regional Economic Development Function

Corporate Vote - Unweighted

2021-10A-27

Moved Director Sjostrom

Seconded Director Forseth

That the following recommendation from the Committee of the Whole meeting, held September 9, 2021, be endorsed:

That the Memorandum from Darron Campbell, Manager of Community Services, dated September 1, 2021, regarding the proposed establishment of a regional economic development function, be received. Further, that the staff recommendation to merge the CRD's economic development services, in order to gain efficiencies, be supported and that staff be

directed to take the appropriate steps for the service merge including an initial referral to the rural caucuses for more detailed discussion.

Carried

15.2 South Cariboo Rural Directors Caucus Minutes - September 16, 2021

Corporate Vote - Unweighted

2021-10A-28

Moved Director Richmond

Seconded Director Macdonald

That the minutes of the South Cariboo Rural Directors Caucus meeting, held September 16, 2021, be received.

Carried Unanimously

Director Simpson left the meeting.

15.3 South Cariboo Joint Committee Minutes - September 16, 2021

Corporate Vote - Unweighted

2021-10A-29

Moved Director Campsall

Seconded Director Fourchalk

That the minutes of the South Cariboo Joint Committee meeting, held September 16, 2021, be received.

Carried Unanimously

15.4 North Cariboo Rural Directors Caucus Minutes - September 21, 2021

Corporate Vote - Unweighted

2021-10A-30

Moved Director Sjostrom

Seconded Director Glassford

That the minutes of the North Cariboo Rural Directors Caucus meeting, held September 21, 2021, be received.

Carried Unanimously

15.5 Central Cariboo Rural Directors Caucus Minutes - September 22, 2021

Corporate Vote - Unweighted

2021-10A-31

Moved Director Forseth

Seconded Director Kirby

That the minutes of the Central Cariboo Rural Directors Caucus meeting, held September 22, 2021, be received.

Carried Unanimously

15.5.1 Horsefly Visitor Information Centre Roof Repair Emergency Contribution

Stakeholder Vote - Weighted - Electoral Areas D, E, F, J and K

2021-10A-32

Moved Director LeBourdais

Seconded Director Forseth

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held September 22, 2021, be endorsed:

That a one-time \$5,000 contribution to the Horsefly Board of Trade to contribute to the \$15,060 roof repair at the Visitor Information Centre be approved from the Central Cariboo Economic Development budget.

Carried Unanimously

15.6 Central Cariboo Joint Committee Minutes - September 22, 2021

Corporate Vote - Unweighted

2021-10A-33

Moved Director Forseth

Seconded Director Cobb

That the minutes of the Central Cariboo Joint Committee meeting, held September 22, 2021, be received.

Carried Unanimously

15.6.1 Performances in the Park Agreement Extension - Central Cariboo Arts & Culture Society

Corporate Vote - Weighted

2021-10A-34

Moved Director Forseth

Seconded Director Fourchalk

That the following recommendation from the Central Cariboo Joint Committee meeting, held September 22, 2021, be endorsed:

That the agenda item summary of Darron Campbell, Manager of Community Services, Cariboo Regional District dated September 9, 2021 regarding an extension of the Performances in the Park services agreement between the Central Cariboo Arts and Culture Society, City of Williams Lake and Cariboo Regional District be received; and further, that the agreement be extended at the current terms and conditions for one year (2022) and the appropriate signatories be authorized to execute the extension agreement.

Carried Unanimously

15.6.2 Highway 20 Direct Road Access to the Esler Sports Complex - Crown Land Tenure

Corporate Vote - Weighted

2021-10A-35

Moved Director Delainey

Seconded Director Kirby

That the following recommendation from the Central Cariboo Joint Committee meeting, held September 22, 2021, be endorsed:

That the agenda item summary of Darron Campbell, Manager of Community Services, Cariboo Regional District dated September 9, 2021 regarding a Crown land tenure offer to enable construction of a direct access road to the Esler Sports Complex from Highway 20 be received; and further, that the appropriate signatories be authorized to execute the tenure agreement.

Carried

CONTRARY TO THE MOTION: Director Forseth

16. BYLAWS FOR CONSIDERATION OF THREE READINGS

16.1 Alexis Creek Water Services Merge Bylaw No. 5348, 2021

Corporate Vote - Unweighted

2021-10A-36

Moved Director Kirby

Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 14, 2021, regarding the merging of Alexis Creek Water Service and Central Alexis Creek Water Service, be received. Further, that Alexis Creek Water Services Merge Bylaw No. 5348, 2021 be read a first, second and third time this 1st day of October 2021.

Carried Unanimously

16.2 Miocene Fire Protection Service Boundary Amendment Bylaw No. 5349, 2021

Corporate Vote - Unweighted

2021-10A-37

Moved Director LeBourdais

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 15, 2021, regarding Bylaw No. 5349, be received. Further, that Miocene Fire Protection Service Boundary Amendment Bylaw No. 5349, 2021 be read a first, second and third time this 1st day of October 2021.

Carried Unanimously

17. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

17.1 Quesnel-Hixon Subdivision Erosion Protection Works Service Parcel Tax Bylaw No. 5346, 2021

Corporate Vote - Unweighted (Stakeholder weighted; however, only one participant so defaults to corporate unweighted.)

2021-10A-38

Moved Director Bachmeier
Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 9, 2021, regarding Bylaw No. 5346, be received. Further, that Quesnel-Hixon Subdivision Erosion Protection Works Service Parcel Tax Bylaw No. 5346, 2021 be read a first, second and third time this 1st day of October 2021.

Carried Unanimously

2021-10A-39

Moved Director Bachmeier
Seconded Director Sjostrom

That Quesnel-Hixon Subdivision Erosion Protection Works Service Parcel Tax Bylaw No. 5346, 2021 be adopted this 1st day of October 2021.

Carried Unanimously

18. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

18.1 Request from Director Delainey to Access Electoral Area E Director Initiative Funds

Policy requires 2/3rd of Electoral Area Directors in favour

2021-10A-40

Moved Director Delainey
Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 14, 2021, regarding a request from Director Delainey to access up to \$130 from the Electoral Area E Director Initiative Fund, to attend the Northern BC Solid Waste Management Forum hosted by NCLGA on October 12th and 13th, 2021, be received and authorized as requested.

Carried

CONTRARY TO THE MOTION: Director Forseth

18.2 Request from Director Massier – Letter of Support to Minister to Move Forward the Issue of Re-establishing the Bowron Lake to Purden Lake (Hwy 16) Connector Road

Corporate Vote - Unweighted

2021-10A-41

Moved Director Massier
Seconded Director Bachmeier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 29, 2021, regarding a request from Director Massier to forward a letter to the Minister of Forests, Lands, Natural Resource Operations and Rural Development, on behalf of residents and visitors to Bowron Lake, supporting the re-establishment of the Bowron Lake to Purden Lake (Highway 16) connector road, be received. Further, that a letter of support be forwarded as requested.

Carried Unanimously

19. CHAIR REPORT/CAO REPORT

19.1 Chair Report - Up to and Including September 30, 2021

Corporate Vote - Unweighted

2021-10A-42

Moved Director Forseth
Seconded Director Cobb

That the report from Chair Margo Wagner, for the period up to and including September 30, 2021, be received.

Carried Unanimously

20. DIRECTORS' ROUNDTABLE

The Directors were given an opportunity to provide any brief reports/updates and/or appointments at this time.

2021-10A-43

Moved Director Kirby
Seconded Director Bachmeier

That the previous appointment of Graham Leslie to the Heritage Steering Committee be rescinded.

Carried Unanimously

21. ADJOURNMENT

Corporate Vote - Unweighted

2021-10A-44

Moved Director Cobb
Seconded Director Kirby

That the meeting of Cariboo Regional District Board be adjourned at 2:30 p.m. October 1, 2021.

Carried Unanimously

Chair

Manager of Corporate Services