



**Date:** 05/10/2021

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** John MacLean, Chief Administrative Officer

**From:** Darron Campbell, Manager of Community Services

**Date of Meeting:** Cariboo Regional District Board\_Oct22\_2021

**File:** 1855-05

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## Short Summary:

Miocene Community Hall Community Works Funding (CWF) Energy Efficiency Project

## Voting:

Corporate Vote – Weighted

## Memorandum:

A request for up to \$4,250 of Community Works Funding was received from the Miocene Community Club to perform a lighting upgrade at the Miocene Community Hall.

The lighting upgrade will involve replacing lamp fluorescent fixtures with LED fixtures, incandescent lamps with LED lamps, and all dimmer switches with LED-rated dimmer switches. It is expected the upgrade will result in energy savings of approximately 2,500 kWh/year.

Because the facility is not owned by the Regional District, a contribution agreement between the Regional District and the Miocene Community Club is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

## Attachments:

- 1) CWF project request from the Miocene Community Club.
- 2) CWF project request package for the Miocene Community Club.

## Financial Implications:

The proposal from the Miocene Community Club requests up to \$4,250 from the Community Hall Improvements envelope of the 2021 CWF program.

The Board approved the CWF funding schedule for 2021, including the Community Hall Improvements envelope which originally had a total of \$150,000 available. If this application from

the Miocene Community Club is approved, \$4,250 will be committed through the Community Hall Improvements envelope, leaving a balance of \$45,065 available for community projects.

### **Policy Implications:**

None. The Board approved the CWF funding schedule for 2021, including the Community Hall Improvements envelope. This project meets CWF criteria for Energy Efficiency projects.

### **Alignment with Strategic Plan:**

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### **CAO Comments:**

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### **Options:**

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

### **Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 5, 2021, regarding a proposal from the Miocene Community Club to perform a lighting upgrade at the Miocene Community Hall, be received. Further, that \$4,250 for the project be approved from the 2021 Community Halls Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.