



Regional
District

Central Cariboo and Cariboo Chilcotin Electoral Areas D, E, F, J and K

Cariboo Regional District

File No. 185020
Central

JUL 30 2021

Referred To DCD

Organization Information Sheet

Name of Organization:	<u>Museum of the Cariboo-Chilcotin</u>	
Mailing Address:	<u>1660 Broadway Ave. South Williams Lake, V2G 2W4</u>	
Telephone (office):	<u>250-392-7404</u>	email: <u>mccoffice@telus.net</u>
Purpose of Organization:	<u>Collect and maintain historical information & artifacts</u>	
How long has the organization operated in the community?		
BC Society Registration Number:		
Federal Charitable Registration Number: (if applicable)		
Chairperson's name:	<u>Laura C. Zimmerman</u>	
Telephone:	[REDACTED]	email: [REDACTED]
Treasurer or Financial Officer's name:	<u>Kelly Walls (Acting Financial Officers)</u>	
Telephone:	[REDACTED]	email: [REDACTED]

Annual General Meeting: Date of your last AGM May 20th, 2021 (please attach minutes)
via Zoom.

List of Directors: Please attach list of current Directors

Financial Statements: Please attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Grant from CRD:

Please indicate the amount of your previous grant from the CRD (if applicable) \$ NA

A Final Report for your last grant received MUST be included with this submission, if not previously submitted.

Current Grant Requested from CRD \$ ~~14,000.00~~ 14,000.00



Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

- Craft sales
- Teas
- Garage Sales
- family Events.
- public hockey tournament
- bonspiels.
- Heritage Day.
- Bake Sales
- Community feudingz.

2. If your organization charges user fees/memberships/admission, attach your current fee structure.

\$10.00 per members as per website.

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

- Our main objective is provide adequate and proper storage of our exhibits (that are now in storage and being relocated)

4. Who does your organization serve?

Our organization serves the community the surrounding area and also the provincial tourism industry.

5. Does your organization receive a rental subsidy from the CRD? If so, how much?

no.

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much?

no.

7. Does your organization use CRD owned facilities? If so, which ones?

no - Owned by city and share space with Chamber of Commerce.

8. How will you indicate that the CRD is contributing to your organization?

As with any and all of our publications we will include your logo - plus place a public notice in our social media and in the news paper.



Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

We are applying for funding to provide our Organization to purchase 2 large deep freezers (ex large size possibly 3) → cleaning supplies.
→ employee wage to clean, reorganize record, and photograph the items begin moved and relocated.

2. How do you know there is a need for this service/project in our community?

The city has provided space for our collection to be stored in the city yards and air port hanger. They no require that space back.
They have purchased a large canister for our items, they will moving these items soon, our staff member is going to be assisting them. But our budget does not cover the needs we will have as a result of this move.

3. Is your agency applying for funds from other levels of government or other sources for this project?

No

4. Would you still be able to complete the project if you do not receive the other funds applied for?

The move will happen, but the cleaning, protecting, or preserving of our artifacts will not be done.

5. Please describe the impact of this application being denied or approval of an amount less than requested.

- If this project doesn't receive funding our furs/indigenous articles in storage will not be properly stored and will ~~later~~ be come bug infected and brittle, cause irreverseable damage.
- The cleaning process extends the perserving of our large items.
- Recording, Photographing and documentation, is to ensure insurance coverage and also guarantees and trace or paper trail for our records and donation ledgers.
- Our staff has already being trained in recovery of artifacts and knows how to access records and submit data, (over)

If we do not do proper transition we will need to do it later (in next year or year after) and the results will be more extreme.

Our present Employee was trained and paid under our past "Red Cross" Grant. That funding will be coming to an end in a few weeks. We do not want to rehire and "retrain" new employee, when we have an experienced, knowledgeable person.



6. Start date of the project: August 30th, 2021
End date for the project: January 1st, 2022 (I expect sooner but to ensure completion I add a month)
7. Please describe the key activities that will take place to complete the project and any associated timelines.
1. A list - including items moved/relocated.
 2. A spread sheet, coding, categorizing, and describing items.
 3. Photo and each # number attached, protected or refrigerated accordingly.
 4. Employee noting weekly achievements and updated lists.
8. Please provide a detailed financial budget for the project. (Attached)
9. Please explain how you will measure and evaluate the impact of this project on the community?
How will you determine if it was successful?
- This is simply measured, the artifacts are kept in tact for future displays, when we find or build our forever home.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

President/Chairperson

Date July 26th, 2021

Museum of the Cariboo Chilcotin

General Annual Meeting – held via zoom – May 20th, 2021

Attendance of the board members- Janice Sapp, Bob Pilgrim, Lorina Buyer , Lorie Wilson, Barry Larid, Cyrena Howarth, Mary Telfer, Pam Mahon, Kelly Walls.

The zoom attendance – would be available via the recorded version of the meeting.

Carmen provided the group with an outline of the process and procedure of voting and how it will fall into the meeting, including responding to a question, asking a question and recording response.

Janice Sapp (chair) began the meeting at Call to order- 7:03

Agenda – adoption of agenda as presented- Cyrena Howarth motioned to accept the agenda as presented

Colleen Croselle, (attending Zoom member) seconded motion

All in favor- CARRIED

Minutes- adoption of the minutes as presented – **Lorina Buyer** motioned the minutes be adopted as presented.

Kelly Walls, seconded the motion

All in favor- CARRIED

President Report- Janice Sapp- (Tribute to the unceded territory of the T'exelc lands (Williams Lake First Nation) of the Secwe'pemc Nation.

Janice opened her report with a brief thank you to Alex (past office Manager) , and then introduced our present office manager / museum manager Carmen . She stated that Carmen came to us with a wealth of knowledge and experience.

Janice announced that our Gaming Grant had being approve and thanked our local MLA for this on going support.

She then extended a very large thank you to the staff and the board for their dedication and commitment in the last trying year and a half. She was pleased with the continuing new faces that were showing up, and the on-going support from the MLA, Mayor and Council, our members and of course the community of Williams Lake and areas.

She then went on to say that due to the pandemic and the restrictions we all know that the museum has had little traffic flow, but we did have some new projects coming up.

We recently have been contacted by the BC Cowboy Heritage Society and asked if we were interested in taking on the full society, we have agreed, and the fine tuning and consolidation is in progress.

Mark, Cathy and their membership is a big asset to our existing platform and we are excited to get the wrinkles and bumps worked out. She welcomed them and looks forward to the opportunities presented to us.

She also stated that she thanked all for their support and confidence in her term and will remain on the board, going forward.

Management Report- Carmen Y. –

In coming Manager Carmen, note that she had included Alex's outgoing report and if any members wished to review they could find it in the office at the museum.

Carmen also noted we have had 2000 less visitors in relation to last year but we are still having people come out and enjoy the museum. She also stated that we had a number of exciting events and donations this month, Taseko and Gibraltar Mine, coinciding with the display we presently showing, also that we have summer students in place and continue to remain positive about the C-19 restrictions soon lifting and business can, tours and events can start up again.

Treasurer Report- Lorie Wilson-

The board has made a new adjustment to the role as Treasurer- they will now be the chair of the Finance Committee, and an Accounting Firm will do the books ... the committee will review, audit and report on the status.

The Reports are attached and can be reviewed, if there were any questions she would gladly provide information.

There were no inquiries, questions or concerns. But, Laura Z. asked if the Scholarship in Sharon's name be submitted to the formal budget, and awarded next year. It was noted by all and will be addressed at the budget meeting in Sept.

(STATEMENTS are included in the file report)

Tea & Bake Sale Report- Mary Telfer

Due to Co-vid they were limited as to what they could provide this past year, even city birthday party was put on hold, but they look forward to the up-coming year and providing these services once again.

De-Concession Committee- Mary Telfer

The committee has being put on hold since our prior employee left, only because we can-not gather, but will resume and complete the process.

Kelly Walls. made motion that reports be accept as provided

Bob Pilgram – seconded motion

All in favor- CARRIED

Resolution Amendment Bylaw 4.6- as attached to file copy

Mary Telfer – motioned it be amended as presented

Kelly Walls – seconded motion

All in favor- CARRIED

Policies Amended and Changed (ie Stewardship) as attached to file copy

Kelly Walls- motioned to be accepted adopted and amended as presented

Lorina Buyers – seconded motion

All in favor- CARRIED

Election of New Board members-

directors - - Laura Zimmerman, Cyrena Howath, Janice Sapp, Bob Pilgram, Kelly Walls, Surinderpal Rathor, Mary Telfer, Pam Mahon, Lorina Buyer, Lorie Wilson , and Barry Larid are new directors-

Laura Zimmerman – President

Vice-

President- Lorina Buyer, Kelly Walls - Secretary , Treasury Chair- Lorie Wilson

1 year terms left, - Barry Larid, Mary Telfer, Pam Mahon, Lorina Buyer, Lorie Wilson.

All were voted in by acclamation, Janice was re-nominated , she did not accept.

Meetings will be conducted on the 3rd Tuesday of the month, next meeting to be announced.

Meeting Adjourned at 7:50 pm.

Cyrena Howarth- motioned meeting close

Lorina Buyer – Seconded motion

All in favor - CARRIED

July 26th, 2021

Museum of the Cariboo Chilcotin



Museum of the Cariboo Chilcotin

1660 B Broadway Ave S
Williams Lake, BC V2G 2W4

Board of Directors of the Museum of the Cariboo Chilcotin Society:

May 20-2021 – September 30 2021

Laura Zimmerman, President

Lorina Sundt, Vice-President

Treasurer, Vacant

Kelly Walls, Secretary

Pam Mahon, Director

Mary Telfer, Director

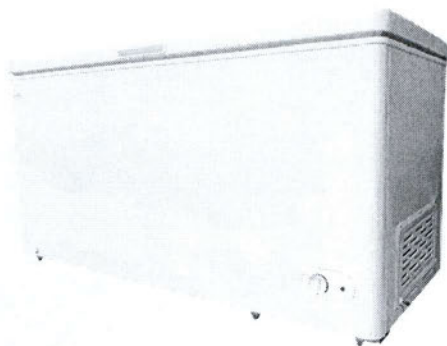
Cyrena Howarth, Director

Barry Laird, Director

Janice Sapp, Director

Surinderpal Rathor, Director

Example; needed for Taxidermy
Heads and Bodys!



Danby 14.5 cu.ft. Chest Freezer

0 (0) Model: DCF145A3WDB

Colour : White

Protection Plans

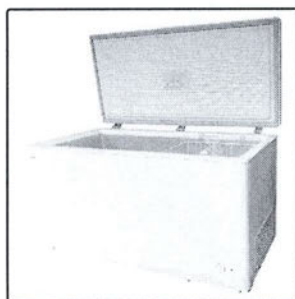
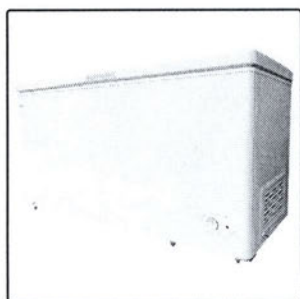
[Learn more](#)

Standard Manufacturer Warranty (included) ▼



Buy with Confidence
See our Price Guarantee

Prices and availability are subject to change without notice. Prices may vary by store and between online and in-store.



Overview

This unit features an energy-efficient insulated lid and cabinet which are also scuff resistant. There is a pair of storage baskets for your favorite foods and the interior liner is designed for simple cleaning. The front-mount thermostat is a multi-position unit and a handy defrost drain is also provided.

Key Features (See more features on trailappliances.com)

- ✓ **Capacity**
Large capacity 14.5 cu ft chest freezer suitable for families of four or more.
- ✓ **Manual Defrost**
Manual defrost design with convenient front mount defrost drain.
- ✓ **Indicator Light**
Front mount thermostat with "power-on" indicator light.
- ✓ **Energy Efficient Design**
Energy-efficient design maintains optimum freezing temperatures of 10F (-12C) to -13F (-25C).
- ✓ **Baskets & Divider**
Two heavy-duty wire baskets and wire compartment divider mounted on rollers.
- ✓ **Interior**
Energy-efficient interior white LED light and durable aluminum interior with rounded corners for easy cleaning.

Specifications

* All measurements are approximate. Refer to the manufacturers specifications for precise measurements, before construction.

Width (Inches)	60.44
Depth (Inches)	29.69
Height (Inches)	32.69
Total Capacity (Cu.Ft.)	14.5
Energy Star Qualified	No
Baskets (#)	2.0000
Freezer Defrost Type	Manual
Freezer Type	Chest
Ice Maker	None
Lock	No
Power On Indicator	Yes
Freezer Shelves - Material	Wire
Lighting Type	LED
Warranty Labour (Years)	5.0000
Warranty Parts (Years)	5.0000



My Orders



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Lists



Wayfair Credit Card

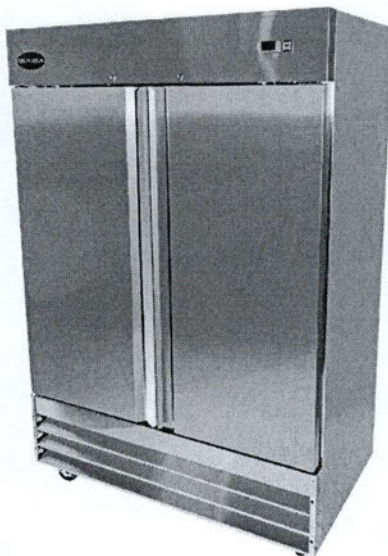


Help & Contact

*Example; Required for
furs and Baskets.
(Indigenous)*

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Two Door 47 cu. ft. Reach-in Freezer

By SABA

1

\$5,499.99 ~~\$5,999.99~~ 8% Off

Free Shipping

Get it between Thu, Aug 5 - Wed, Aug 11

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