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OCT - 7 2021

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA



Grant for Assistance Joint Application

Organization Information Sheet

Name of Organization:	100 MILE HOUSE FLYING CLUB
Mailing Address:	BOX 465, 100 MILE HOUSE BC, V0K 2E0
Telephone (office):	[REDACTED] URSULA HART, PRESIDENT
Purpose of Organization (From Constitution or Incorporation Documents):	PROMOTE AVIATION IN THE CARIBOO / PROJECT AVIATION
How long has the organization operated in the community?	AS A CAREER CHOICE 60 YEARS, SINCE 1961 TO LOCAL YOUTH.
BC Society Registration Number:	50006121
Federal Charitable Registration Number: (if applicable)	N/A
Chairperson's name:	URSULA HART
Telephone:	[REDACTED]
Treasurer or Financial Officer's name:	MARKUS SPRINGMANN
Telephone:	[REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

NOVEMBER 30, 2020 - MINUTES ATTACHED, DIRECTOR LIST IN MINUTES

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD and District (if applicable) \$ 2000.00

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Amount Requested \$ 2000.00

Grant for Assistance Application



Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

- MEMBERSHIP FEES
- CHARGE STRUCTURED RENTAL FEES FOR CLUB AIRCRAFT
- HOLD FUNDRAISING EVENTS - DINNERS
- RENT OUT CLUBHOUSE TO A LOCAL BUSINESS
- MAKE CLUBHOUSE AVAILABLE TO BC WILDFIRE CONTRACTORS WHEN NEEDED
- HOLD AVIATION RELATED GIVE AWAYS

2. If your organization charges user fees/memberships/admission, attach your current fee structure: \$40.00 ANNUAL CLUB MEMBERSHIP

\$150.00 HOURLY CLUB AIRCRAFT RENTAL

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

- KEEP PROMOTING LOCAL AVIATION
- INCREASE CLUB MEMBERSHIP
- SUPPORT AIRCRAFT ACTIVITIES LEADING TO VISITING PILOTS SPENDING MONEY AT LOCAL BUSINESSES FOR ACCOMMODATION, FOOD ETC.
- PROMOTE A "SPARK" TO SCHOOL KIDS TO CONSIDER A CAREER IN THE VARIOUS ASPECTS OF AVIATION.

4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo)

MEMBERSHIP IS DOTTED THROUGHOUT 100 MILE HOUSE AND THE IMMEDIATE SURROUNDING SOUTH CARIBOO.

5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much?

NO

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department)

NO

7. Does your organization use CRD or District owned facilities? If so, which ones?

NO

8. How will you indicate that the CRD and District are contributing to your organization?

CRD BANNER HIGHLY VISIBLE ON "KIDS FLIGHT DAYS"

Grant for Assistance Application



Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

FINANCIAL SUPPORT TOWARD PROVIDING LOCAL SCHOOL KIDS A FREE MOTIVATIONAL AVIATION EXPERIENCE. INVITING YOUNGSTERS TO THE SCIENCE OF A FLIGHT EXPERIENCE AND TO PROVIDE A SPARK FOR A POTENTIAL CAREER IN THE AVIATION FIELD. SO FAR WE'VE HAD 7 SUCCESSFUL "KIDS FLIGHT DAYS". THE LAST ONE, IN 2021, EVEN UNDER THE RESTRICTIVE "COVID 19" PROTOCOLS.

2. How do you know there is a need for this service/project in our community?

PSO HAS AN AVIATION CURRICULUM WITH TEACHERS AND COPIES. ACTUAL FLIGHTS WITH STUDENTS BRINGS THE STUDIES "TO LIFE".

3. Is your agency applying for funds from other levels of government or other sources for this project?

NO

4. Would you still be able to complete the project if you do not receive the other funds applied for?

N/A

5. Please describe the impact of this application being denied or approval of an amount less than requested.

PROVIDING MULTIPLE AIRPLANE AND FUEL ARE EXPENSIVE. TOUCHING, FUELING & HANDLING AIRCRAFT CANNOT BE DUPLICATED IN ANY OTHER WAY. KIDS WOULD BE DENIED AN OUTSTANDING EDUCATIONAL EXPERIENCE.

6. Start date of the project: APRIL 2022

End date for the project: OCTOBER 2022

Grant for Assistance Application



7. Please describe the key activities that will take place to complete the project and any associated timelines.

- INTRODUCTION, WELCOMING FLYERS & PARENTS
- SAFETY PROCEDURES AROUND AIRCRAFT
- SAFETY PROCEDURES TO COMPLY WITH COVID 19 GUIDELINES
- CONTROL SURFACES, THEORY OF FLIGHT, AIRCRAFT ENGINES
- RADIO PROCEDURES, TRANSPORT CANADA LICENSING
- ACTUAL 30 MINUTES FLIGHTS, DEBRIEFING & PILOT "CERTIFICATES"

8. Please provide a detailed financial budget for the project.

ENCLOSED

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

DEMOGRAPHICS OF SOUTH CARIBOO POPULATION IS AGING. THE INTENT IS TO PROVIDE AN AVIATION EXPERIENCE AND A POTENTIAL CAREER FOCUS NOT EASILY AVAILABLE ELSEWHERE. THE FLYING CLUB WOULD LIKE TO KEEP OFFERING THIS OPPORTUNITY. THE NUMBER OF PARTICIPANTS EXCITED ABOUT THEIR FLIGHTS IS A GREAT REWARD.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

President/Chairperson

ENCLOSURES : - COVER LETTER
- FINANCIAL STATEMENT
- AGM MINUTES
- MOST RECENT BOARD MEETING MINUTES
- EVENT BUDGET
- FINAL REPORT FOR PREVIOUS YEAR GRANT

100 MILE HOUSE FLYING CLUB
ANNUAL GENERAL MEETING MINUTES
November 30, 2020 @ 19:00
Zoom

Present: Ursula Hart, Len Aune, Markus Springmann, Florian Krumsiek, David Jurek, Frank Schlueter, Ron Harrod, Jack Carlson, Werner Heine (Jack Dek joined just before the end of the meeting)

- I: Meeting called to order at 19:05
- II: Financial review: Presented by Markus, developed by Ron. Report is attached to these minutes. One remarkable point is that the club aircraft flew 156.7 hours which is more year than in recent years where we averaged about 100 hours annually. Ron also explained what the true cost of flying the club aircraft is. This can also be viewed in detail in the attached report from Ron.
- III: Election of Board members:
Len Aune is stepping down from the Board position but will continue to maintain the aircraft. Thank you Len!
The new Board members are:
- Ursula Hart, by acclamation
 - Markus Springmann, by acclamation
 - Werner Heine, by acclamation
 - Jack Carlson, new member
- Florian will update webpage to reflect the new board members
- IV: Ursula motioned to change the date of the AGM to September to align with the club's year end.
Werner second it and membership accepted.
- V: Discussed how to improve communications by inviting members to Board meetings. All individuals present at AGM are interested to be invited to Zoom Board Meetings. Invitations will be sent to all.
- VI: Jack Carlson updated us on: GPS is outdated, VOR and ADF are not operating correctly and transponder does not consistently altitude encode. Discussion was held what option could be taking to correct since most flyers would require a functioning mode C transponder. The board will discuss next steps at an upcoming meeting.

Next Board meeting: Sometime in January, exact date TBD

Meeting adjourned: 19:50

Social discussions carried on for a while.

100 MILE HOUSE FLYING CLUB

BOARD MEETING MINUTES

August 05, 2021 @ 16:00

Ursula's mom's House

Present: Ursula Hart, Markus Springmann (Zoom), Jack Carlson (speaker phone), Ron Harrod, Werner Heine

I: Meeting called to order at 16:06

II: Old business:

- Jack reported that transponder installation was finalized at YKA. Altimeter failed and new one was quoted at \$1700.00. Jack could locate one from Upper Valley Aviation for \$500.00, which is used but serviceable with required documentation.
- It was discovered that there was a Service Bulletin issued back in 2006 that oil cooler thermostats were recommended to be replaced. This was never done nor was it mandatory but it could potentially contribute to the high oil temperature we have had for a while now. Currently there is no thermostat available, delivery is 4 to 6 weeks. The board all agreed to purchase this item and have it installed. This is now ordered.
- Temperature gage will be checked for accuracy by Jack and Len in two weeks to cover that base as well.

III: New business:

- Question was raised whether we should combine 100-hour inspection with Annual since there are only 8 hours left. Ursula motioned to do so and Jack seconded and all others in favor. We will schedule with Dennis ASAP.
- Due to the wild fire situation that grounded us for over 6 weeks now we discussed what to do with credits that 5 of 8 pilots still have. Frank checked with some other clubs and they all have the policy of "Use it or lose it". After discussing this at length Ursula made the motion of extending the time to fly off the remaining hours by October 31, 2021 only on condition of renewal for the upcoming year by August 31st or by their first flight hour, whichever comes first. Pilots that do not renew by that date forfeit their 2021 flying credits. New sign up term expires on July 31, 2022 and the carried forward hours are not part of the 2022 flying commitment. Seconded by Werner and all others in favor.
- Airport development: Trevor Embree requested meeting with Club executive members to discuss fencing. We discussed that the most important person to be on the table is Marina Cecil since she has the agreement with the District in regards to airport dealings and knows the contents of the arrangements made at the time. Are we authorized to make decisions with Embree or should we consult with her first to see what is in our scope? Ursula will contact Marina and inform us of outcome and how to proceed.
- Ursula informed us that 4 flights were done for the "School District Junior Aviator program" in June. This was very successful. The School District approved this activity as a "School Trip". The candidates flew under the grant-program offered by the CRD and the District of 100 Mile House and count toward our Junior Aviator Event. * Update: Marina has been in touch with the District and they are now aware that her approval is required for any alterations made to CAV3. At this point she is communicating directly with them.

- Our hull is only insured for \$40,000 and aircraft value is about \$70,000. Ursula will get quote for difference then we can decide whether we want to up insurance or eat the balance in case of a loss. * update: Insurance quote for hull value \$40,000: \$1,663 / Hull value of \$70,000: \$2,210. Ursula decided to insure at our same rate of \$1900 for \$55,000.
- One pilot requested a partial refund for 18 days of not being able to fly due to medical reasons. For this particular case we decided not to accommodate a refund. However, if said pilot renews, he can fly off his credit as the others could as outlined above.
- Social Event: We tentatively planned a social for September. Date and details to be confirmed. * Update: Jack Carlson cannot do September 11. He will advise.

Next Board meeting: TBD

Meeting adjourned: 17:03

Cover Letter

The 100 Mile House Flying Club, 100MFC, has hosted 8 Junior Aviator Days since its inception in 2014. Since that first year, the 100 MFC has flown more than 196 students from our community. Each year has been more successful than the last and even in times of a pandemic, this event is growing in popularity.

In 2020, the 100MFC celebrated its 7th annual Junior Aviator Day over a 6-day period in October, 2020. The 100MFC flew more than 15 separate flights, logging more than 6 hours of flight time. Each event day lasted 4-5 hours and required 3 pilots/day to organize. The staggered event drew 44 participants, the biggest number of junior aviators to date and bringing the total number the 100MFC has flown to 182.

The 100MFC has staggered the Junior Aviators Day over spring and fall. In June we were able to fly the entire aviation class, 14 kids in total, on 4 separate 20-minute flights. The remainder of the event will be held over the late fall with a focus on the Grade 7 students in the various elementary schools and homeschool programs. Going forward in 2022, the 100 MFC will continue to stagger the event over spring and fall as we are in 2021.

The Cariboo Regional District and the District of 100 Mile House receive credit for financially supporting the Junior Aviator Day in our advertising, in the newspaper and the radio, and as seen by the banner we hang on the flight days. We hope that we can count on your support again for 2022 events.

Sincerely,



Ursula Hart
President
100 Mile Flying Club

Budgeted cost for Kids Fly Day Event 2022

We expect the same amount or more as we did and will still fly in 2021. We flew 14 young flyers in spring and plan to fly more yet this fall.

In 2020 we flew a total of 44 young flyers.

	Cost:
Total Flying hours: 6 hours	\$ 966.00
Advertising:	\$ 100.00
Food/pop/chips:	\$ 80.00
In kind expenses:	
3 commercial pilots/5 hours each/\$50.00 hr	\$ 750.00
3 non-flying pilots/5 hrs each for ground school, barricades, Covid 19 compliance etc.	\$ 300.00
Total value of event provided:	\$ 2196.00

heine2@shaw.ca

From: "Ursula Hart" <[REDACTED]>
Date: October 6, 2021 10:32 PM
To: "Werner Heine" <[REDACTED]>
Subject: Re: Grant application

Here is letter we wrote to Lori Shick for the 2020 event:

100 Mile House Flying Club

Box 465

100 Mile House, BC

V0K 2E0

February 17, 2021

Cariboo Regional District,

Dear Lori Schick:

The 100 Mile House Flying Club, 100MFC, would like to thank the CRD and District of 100 Mile House for their generous grant which facilitated the 7th annual Kids Fly Day. This year, with our Covid Plan in place, the 100 Mile House Flying Club ran this popular event over a 6-day period and entirely with its own club member volunteers. With our Covid plan we limited the number of junior aviators arriving and limited the length of time their parents waited for them. The staggered event drew 44 participants, the biggest number of junior aviators to date and bringing the total number the 100MFC has flown to 182.

The 100MFC flew more than 15 separate flights, logging more than 6 hours of flight time. Each event day lasted 4-5 hours and required 3 pilots/day to organize. It is foreseeable that next year, the 100MFC will fly more than the 6 hours we have budgeted in previous years.

Running an event over 6 separate days meant the 100MFC had to book flights similar to the way an airline would. Each Junior aviator visited the 100 Mile House flying Club website to pre-register. The

2021-10-06

club member handling the booking would phone the candidate's parent and make arrangements for when they would like to book a seat. Once confirmed, the candidate would receive a form letter and a waiver form by email. The night before their flight, the pilot would phone the candidate with a reminder of their booking and discuss weather or cancellation dates (if required).

On the day of the event, each youth attended a 15-20 minute ground-school, where the theory of flight and career options were discussed in advance of their flight. It was interesting to see how many diverse reasons the youth had for attending this opportunity, whether it was their first flight ever, their desire to pursue aviation as a career, or simply their joy of adventure. Notably, a youth from Williams lake traveled to participate in the 20-minute flight. Every youth came back excited and also very grateful for the experience.

The funds received by this Grant-in-Aid were deposited directly into the 100 Mile Flying Club account and utilized to pay for aircraft use, advertising, Website bookings, and insurance costs. The 100 Mile House Flying Club is a 100% volunteer-based club. Running the Junior Aviator Event with Covid protocols required more than 6 times the number of volunteer-based hours accounted for in the budget below.

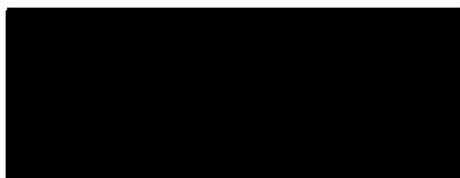
The 100MFC submitted the Budgeted Cost for the Kids Fly Day Event for 2021 in its application for the 2021 Grant-In Aid. Below are the figures again:

	Cost
Total Flying Hours: 6 hours (aircraft costs \$161/hr to operate)	\$966 (\$161/hour)
Advertising	\$100
Food/Pop/Chips	\$80
In Kind Expenses	
3 commercial pilots/5 hours each/\$50 per hr	\$750
3 non-commercial pilots/5 hours each/\$20 hr (barricades, safety)	\$300
Total Value of Event provided	\$2,196

All media advertising clearly stated that the Junior Aviator Event was made possible jointly by The Cariboo Regional District and The District of 100 Mile House. This included mention on our website, on Facebook social media posts, on the waver and booking information sent to the parents, and also radio announcements. Additionally, a Cariboo Regional District banner was clearly hung in-front of the aircraft staging area.

Again, with our sincerest thanks, we are happy to have provided the youth of our community with an exciting, hands-on event. The popularity of the Junior Aviator Day continues to grow, and hopefully the exposure to an actual flight provided by knowledgeable private or commercial pilots will fuel dreams that otherwise might not be considered.

Sincerely,



Ursula Hart

President

100 Mile Flying Club

100 Mile Flying Club Fiscal Year Income and Expense (August 1, 2020 - July 31, 2021)

Income & Expenses

Income

Flight Time	\$ 19,785.00
Memberships	\$ 480.00
Donations	\$ 2,631.31
	\$22,896.31

Expenses

Aircraft Expenses	\$ 4,770.71	Includes aircraft insurance, accruals for engine and prop majors
Aviation Fuel	\$ 8,997.52	Includes reimbursements to pilots and bulk purchases for club tank/pump
Business Expenses	\$ 685.07	Include bank expenses and promo flight for accountant
Maintenance & Repair (Non aircraft)	\$ 2,342.99	Repairs to fuel pumps
Utilities	\$ 165.99	BC Hydro for club house
Facility Rental	\$ 378.00	Hanger Rental
Special Events	\$ 1,110.00	Mainly promo flights for kids
Insurance	\$ 900.00	Director Insurance.
	\$19,350.28	

Cash Flow

\$ 3,546.03

Prepared by: Ron Harrod September 10, 2021

Phone (250) 395 0878

Approved by:

Ursula Hart
President: 100 Mile Flying Club