



Date: 01/12/2021

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Dec10_2021

File: 1855-05

Short Summary:

Quesnel and District Heritage Association Community Works Funding (CWF) Energy Efficiency Project

Voting:

Corporate Vote – Weighted

Memorandum:

The original agenda item summary for this CWF project request went before the Board on August 20, 2021, with the following resultant resolution:

That consideration of the agenda item summary from Darron Campbell, Manager of Community Services, dated August 11, 2021, regarding a proposal from the Quesnel and District Heritage Association to perform lighting and washroom upgrades at the Quesnel and District Antique Machinery Park, be deferred to the next meeting to allow staff time to consult with the City of Quesnel.

The City of Quesnel has given the group approval for the project which, dependant on Board approval, will involve up to \$19,000 of Community Works Funding contributed to the Quesnel and District Heritage Association to perform a lighting and washroom upgrade at the Quesnel and District Antique Machinery Park, which is operated by the Heritage Association.

The lighting upgrade will involve upgrading all the lighting in the workshop, the museum lighting and the exterior security lights to energy efficient LED lights. It is expected the upgrade will result in 70% less energy use annually.

The washroom upgrade will involve installation of low flush and hands-free toilets and urinal. This will save on excessive water waste and reduce cross contamination from handling flush handles, doorknobs, walls, and other areas.

Because the facility is not owned by the Regional District, a contribution agreement between the Regional District and the Quesnel and District Heritage Association is required for this

project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

- 1) CWF project request letter from the Quesnel and District Heritage Association.
- 2) CWF project request package for the Quesnel and District Heritage Association.

Financial Implications:

The proposal from the Quesnel and District Heritage Association requests up to \$19,000 from the Community Hall Improvements envelope of the 2021 CWF program.

The Board approved the CWF funding schedule for 2021, including the Community Hall Improvements envelope which originally had a total of \$150,000 available. If this application from the Quesnel and District Heritage Association is approved, \$19,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$52,065 available for community projects.

Policy Implications:

None. The Board approved the CWF funding schedule for 2021, including the Community Hall Improvements envelope. This project meets CWF criteria for Energy Efficiency projects.

Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

- 1) Endorse recommendation;
- 2) Receipt and other action;
- 3) Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated December 1, 2021, regarding a proposal from the Quesnel and District Heritage Association to perform lighting and washroom upgrades at the Quesnel and District Antique Machinery Park, be received. Further, that \$19,000 for the project be approved from the 2021 Community Halls Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.