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1. Project Name

Project name:	Has this facility and/or footprint previously received financial support from Northern Development under this program?
Kosta Cove Phase 2 Trail Development	<input type="radio"/> Yes <input checked="" type="radio"/> No

2. Applicant Profile

Applicant organization (legal name):	Non-profit society registration number: <i>(if applicable)</i>
Cariboo Regional District	NA
Mailing address:	Telephone:
Suite D, 180 N Third Avenue	250-392-3351
Email:	Website (URL):
ecdev@cariboord.ca	https://www.cariboord.ca/en/index.aspx

3. Primary Contact Information

Primary contact (for this application):	Position/title:	
Beth Holden	Regional Economic & Community Development Officer	
Email:	Primary Phone Number:	Secondary Phone Number:
bholden@cariboord.ca	250-392-3351	

4. Project Location and Resolution

Appropriate jurisdiction the project is located within:	Name of the appropriate local government or First Nations Band providing the resolution of support:
<input checked="" type="radio"/> Municipality (city, town, village or regional district):	Cariboo Regional District Electoral Area B If regional district, what electoral area:
<input type="radio"/> First Nation reserve:	Cariboo Regional District Electoral Area B
Has the resolution of support been secured? <i>★ Refer to the Application Guide for sample resolution wording.</i>	
<input type="radio"/> Yes; attached to application	<input checked="" type="radio"/> No; date resolution of support is expected to be secured: 11/26/21

5. Project Timeline

Stage of project:	Scheduled date (dd-mmm-yyyy):
Forecasted project start date	07/01/22
Forecasted project completion date	07/31/22

6. Project Overview

Will the applicant own and operate the asset?	
<input type="radio"/> Yes	<input checked="" type="radio"/> No <i>★ If the property/building is not owned by the applicant, please provide evidence of control (i.e. lease agreement for five years or more).</i>
Indicate the physical condition of the asset before investment. <i>★ Before photos required.</i>	
<input type="radio"/> N/A	<input type="radio"/> Very poor
<input checked="" type="radio"/> Poor	<input type="radio"/> Fair
<input type="radio"/> Good	<input type="radio"/> Very good
Enter a brief description of the project, including the scope and objective/outcome:	
<p>Phase 2 of the Kosta Cove Trail Development:</p> <p>This property is known as lot 6199, land that has been leased to the CRD, formerly a class C provincial park. The property is at the north end of Ten Mile Lake and is bisected by Bjornson Rd. The lake shore portion of the property has been developed for community day use; with a lovely beach, parking lot, picnic tables, shelter, and outhouse. In addition a low mobility trail has been built and maintained; along the lake shore then looping back through a mature douglas fir forest.</p> <p>The recreation commission is now looking to complete a 2.5 km trail on the north side of Bjornson Rd, within lot 6199. The purpose of the trail is to offer further outdoor recreation opportunities in the 10 mile lake area. This will include x-c skiing and snow shoeing in the winter, walking, running, and biking in the other 3 seasons. The Rec Commission already owns a ginzu groomer to set tracks for x-c skiing.</p> <p>The recreation commission has organized the following to move forward on this project:</p> <ol style="list-style-type: none"> 1. Volunteer day in May, 2021 to rough in the trail, with skid steer, brush saws, and hand tools. 2. Use of 20 first nations youth, who were in Quesnel learning various outdoor work skills, they were funded by OYEP (Opportunity for Youth Employment Program). They worked on the trail for 8 days in August. 3. From our operational budget, we were able to get the stumps ground down, so that the trail could be used this winter. <p>With the NDIIT grant we are wish to get this 2.5 km trail completed to "Whistler Standards"</p>	

Please explain why your project is needed in your community.

This trail expansion at Kosta's Cove is phase two of the area trail plan and has been developed with stakeholders and community members.

Over the last 20 months, COVID-19 restrictions have boosted outdoor recreation and trail use as evidenced by BC Parks 3 year investment of \$21 million in facilities (<https://news.gov.bc.ca/releases/2021ENV0053-001890>.)

The Cariboo, Quesnel and area in particular, have also invested in trail development and have seen increased memberships to both the cross country ski club (CSTC) and bike club (GRCC). By continuing to develop trails in this beautiful old-growth fir forest, additional opportunities including walking, running, skiing, biking, and snowshoeing will alleviate congestion in popular trail networks and will give residents more opportunities close to home. These trails will be easy to access and provide terrain suitable to a wide variety of users.

The location, Lot 6199 is crown land leased to the CRD, and it is important to continue to develop this area in an environmentally sound manner intended for health and well-being and serves the local and regional population.

7. Strategic Factors

Fill out all that are applicable. The following strategic factors will be considered in the application assessment.

Does the project create space(s) that offer ancillary uses that will generate revenues for the applicant? If so, please explain

Although this facility does not require membership or user fees, more users may increase donations and, in the future, with proposed improvements, this site can act as a gathering place for local events and gatherings. Also, trails and access to outdoor recreation is a strong tool for attracting and retaining residents. A task both the City of Quesnel and the Cariboo Regional District are actively pursuing.

If any market research or a business case been completed, summarize the results:

This must be demonstrated by attaching the relevant supporting document.

N/A

Will the project foster cultural awareness and contributes to inclusivity? if so, please explain

Trails, by nature, are inclusive, and since there are no fees to access the area limiting barriers have been removed. These trails will focus on accessible terrain with the intention of attracting a wide variety of users and activities.

Will this project enhance the physical appearance, character, or natural environment in the community? If so, please explain

Building non-motorized trails allows the public to access this "jewel" of property at Kosta's Cove on Ten Mile Lake. What once was a party spot littered with trash has become a clean recreation area accessible to families and community.

Will the completion of the project will result in reduced operation, maintenance and related costs over the life-cycle of the asset? If so, please explain

Well planned and well built trails require less maintenance and upkeep. They attract more users and increase pride of ownership, volunteerism, and community support. All of these factors will result in reduced operations cost and longevity of the assets.

What, if any systems, policies or practices are in place to ensure that funds to replace the asset at the end of its life will be available?

This must be demonstrated by attaching the relevant supporting document (e.g. Asset Management Plan).

The information required here is available in the CRD Bylaw 4916. See attached document.

If the project is aligned with the long-term plans/vision of the community, please explain how.

This must be demonstrated by attaching the relevant supporting document (e.g. OCP)

This project aligns with the Cariboo Regional Districts mission Statement: Working in partnership with communities large and small, to make the Cariboo Chilcotin a socially, economically and environmentally desirable region to live, work, and play.

<https://www.cariboord.ca/en/regional-government/mission-statement.aspx>

Describe any accessibility concerns the completion of this project will alleviate:

Even though this new trail is not intended to be a low mobility trail, the terrain and build (to Whistler Standards) as well as the ease of access from the parking lot, will improve accessibility to this area and encourage a broad user base. Free access also eliminates a cost barrier.

Describe any health and safety concerns the completion of this project will alleviate:

Having the trail completed to "Whistler Standards" should address any safety concerns. By having more outdoor recreation options available to local residents, improves users health and well being.

If the project will support resident/workforce attraction and retention, please explain how.

Both the CRD and the City of Quesnel are actively promoting quality of life and access to recreation as key attraction and retention tools. Expanding Kosta's Cove's trail system, a recreation facility with a broad year-round user base enhances this area and adds to regional attraction.

How does the project result in the preservation/creation of an amenity that serves multiple uses?

Designated non motorized trails, lend themselves to multi use. Winter use to includes snowshoeing and x-c skiing. During other seasons the trail surface will be suitable for walking, trail running, dog walking, and bike riding. This facility will act as a gathering places for a broad spectrum of users.

8. Project Budget, Funding Request, and Funding %

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$ 45,000.00 ✦ Applicants are required to use the Project Budget Template .	\$ 30,000 ✦ Maximum \$30,000.	% 66.67 ✦ Maximum 70%.

9. Other Funding Sources

Funding source: ✦ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
Capital, Request to CRD for Phase 2 Trails at Kosta's Cove	\$ 15,000.00	Applicant contribution	<input checked="" type="checkbox"/> Approval letter attached <input checked="" type="checkbox"/> Date approval expected: Oct. 29, 2021
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
TOTAL OTHER FUNDING: \$ 15,000.00		TOTAL PROJECT FUNDING: \$ 45,000.00 (Northern Development + Other Sources)	✦ Eligible project budget must match total project funding ✦

10. Attachments

Check all documents that are applicable and attached to this application:

Document name:
<input checked="" type="checkbox"/> Detailed project budget using Northern Development's Project Budget Template (required; in excel format)
<input checked="" type="checkbox"/> Detailed quotes
<input checked="" type="checkbox"/> Funding approval confirmations (required prior to approval, except in the Northeast)
<input type="checkbox"/> Local government or band resolution of support (required prior to the regional advisory committee meeting)
<input type="checkbox"/> Society certificate of incorporation (required for not-for-profit applicants)
<input checked="" type="checkbox"/> 'Before' photo(s)
<input checked="" type="checkbox"/> Most recent annual financial statements
<input checked="" type="checkbox"/> Letters of support from community organizations
<input checked="" type="checkbox"/> Lease agreement/or user agreement
<input type="checkbox"/> Business case or other market research
<input type="checkbox"/> Asset management plan
<input type="checkbox"/> Community alignment document (OCP, council priorities, strategic plan, economic development plan etc.)
<input checked="" type="checkbox"/> Other: CRD Bylaw 4916
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:

11. Authorization

- ☒ I have read and understand the [Application Guide](#) and confirm that all the required information has been completed in this form, and required attachments are being submitted.
- ☒ I understand that Northern Development has the right to discard incomplete applications.
- ☒ I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I agree to enter into an agreement with Northern Development prior to commencing the project. Project costs incurred by the Applicant in the absence of a signed agreement are at the sole risk of the Applicant and any such costs may be considered ineligible for reimbursement.
- ☒ I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development.
- ☒ I also agree to submit reporting materials as required by Northern Development.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I agree to acknowledge funding by Northern Development, where applicable.
- ☒ I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- ☒ I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name.	Position/title:	Date:
Darron Campbell	Manager of Community Services	Oct. 26, 2021

12. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email to info@northerndevlopment.bc.ca.

★ Please submit this Application Form and all attachments in one email; do not scan this form.