



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

January 14, 2022

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT: Chair M. Wagner
Via electronic means: Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director W. Macdonald, Director I. Bonnell, Director B. Simpson, Director M. Pinkney
- ABSENT: Director C. Mernett; District of Wells representative (not appointed yet)
- STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, N. Whitehead, Manager of Planning Services, J. Kozuki, IT Support
Via electronic means: C. Keam, Manager of Communications, L. Schick, Deputy Corporate Officer/Executive Assistant

1. **CALL TO ORDER**

1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

2022-1-1

Moved Director Sjostrom

Seconded Director Bachmeier

That the agenda be adopted as presented with an additional discussion item regarding the COVID-19 mandate.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - December 10, 2021

Corporate Vote - Unweighted

2022-1-2

Moved Director Massier

Seconded Director Forseth

That the minutes of the Cariboo Regional District Board meeting held December 10, 2021, be received and adopted.

Carried

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2022-1-3

Moved Director Delainey

Seconded Director LeBourdais

That the Delegations Memorandum of Business, as of January 14, 2022, be received.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF SECOND READING

4.1 Area L – BL 5341 and 5342

Stakeholder Vote – Unweighted – All Electoral Areas

Brown Road

Lot 1, District Lots 4284 and 4288, Lillooet District, Plan KAP75019

From Resource Area and Agricultural designations to Rural Residential 1, Rural Residential 2, Rural Residential 3, Resource Area and Lakefront Residential designations

From Resource/Agricultural (RA 1) zone to Special Exception RR 1-9, Special Exception RR 2-2, Special Exception RR 3-7, Special Exception RA 1-2 and Lakeshore Residential (RL 2) zones
(3360-20/20210045 – DLK Investments Inc.) (Agent: Cariboo Geographic Systems)
Director Macdonald

2022-1-4

Moved Director Macdonald
Seconded Director Kirby

That Interlakes Area Official Community Plan Amendment Bylaw No. 5341, 2021 be amended as follows:

Deleting Section 2 and replacing with:

2. AMENDMENT

Schedule “B” of Bylaw No. 3906 of the Cariboo Regional District is amended by:

Redesignating Lot 1, District Lots 4284 and 4288, Lillooet District, Plan KAP75019 from Resource Area and Agricultural designations to Rural Residential 1, Rural Residential 2 and Resource Area designations as shown on Schedule "A".

And, that Schedule “A” be revised to reflect the proposed designation changes.

Carried

2022-1-5

Moved Director Macdonald
Seconded Director Kirby

That Interlakes Area Official Community Plan Amendment Bylaw No. 5341, 2021 be read a second time, as amended, this 14th day of January, 2022.

Carried

2022-1-6

Moved Director Macdonald

Seconded Director Kirby

That South Cariboo Area Zoning Amendment Bylaw No. 5342, 2021 be amended as follows:

Deleting Section 2 and replacing with:

2. AMENDMENT

Bylaw No. 3501 of the Cariboo Regional District is amended by:

i) Including Section 5.18.3.9 into Schedule "A" as follows:

5.18.3.9 Special Exception RR 1-9 Zone (3360-20/20210045)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned RR 1-9, the permitted non-residential uses shall be limited to:

b) NON-RESIDENTIAL USES

i) A home occupation or home industry ancillary to a permitted residential use;

ii) Bed and Breakfast accommodation or rooming and boarding accommodation ancillary to a permitted residential use;

iii) Agricultural operation, ancillary to a permitted residential use, including horticulture, silviculture, livestock, beekeeping and aquaculture, excluding intensive livestock operations;

iv) Ancillary buildings.

All other provisions of the RR 1 zone shall apply

ii) Including Section 5.19.3.2 into Schedule "A" as follows:

5.19.3.2 Special Exception RR 2-2 Zone (3360-20/20210045)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned RR 2-2, the permitted non-residential uses shall be limited to:

b) NON-RESIDENTIAL USES

- i) A home occupation or home industry ancillary to a permitted residential use;
- ii) Bed and Breakfast accommodation or rooming and boarding accommodation ancillary to a permitted residential use;
- iii) Agricultural operation, ancillary to a permitted residential use, including horticulture, silviculture, livestock, beekeeping, and aquaculture, excluding intensive livestock operations;
- iv) Ancillary buildings.

All other provisions of the RR 2 zone shall apply

iv) Including Section 5.21.3.2 into Schedule “A” as follows:

5.21.3.2 Special Exception RA 1-2 Zone (3360-20/20210045)

Notwithstanding any other provisions of this bylaw to the contrary, on lands zoned RA 1-2, the permitted non-residential uses shall be limited to:

b) NON-RESIDENTIAL USES

- i) A home occupation or home industry ancillary to a permitted residential use;
- ii) Bed and Breakfast accommodation or rooming and boarding accommodation ancillary to a permitted residential use;
- iii) Agricultural operation, including horticulture, silviculture, livestock, beekeeping and

aquaculture, excluding intensive livestock operations;

iv) Slaughtering and butchering ancillary to a permitted residential use or agricultural operation, providing such slaughtering and butchering is limited to only those animals produced on the property, or conducted for personal consumption by the owner, provided the activity is in conformance with applicable provincial and federal legislation;

v) Ancillary buildings.

All other provisions of the RA 1 zone shall apply

v) rezoning Lot 1, District Lots 4284 and 4288, Lillooet District, Plan KAP75019 from Resource/Agricultural (RA 1) zone to Special Exception RR 1-9, Special Exception RR 2-2 and Special Exception RA 1-2 zones as shown on Schedule "A"; and

vi) amending Schedules "C" and "D" accordingly.

And, that Schedule "A" be revised to reflect the proposed zone changes.

Carried

2022-1-7

Moved Director Macdonald

Seconded Director Kirby

That South Cariboo Area Zoning Amendment Bylaw No. 5342, 2021, be read a second time, as amended, this 14th day of January, 2022. Further, that adoption be subject to the following:

- i. Adoption of the Interlakes Area Official Community Plan Amendment Bylaw No. 5341, 2021.
- ii. The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal system and riparian protection and that the covenant address buffer requirements around wetlands as specified in the riparian assessment;

- iii. The applicant offering to enter into and entering into a covenant to ensure compliance with the provisions of the Agricultural Policy with respect to fencing, buffering and cattleguards;
- iv. A geotechnical hazard assessment identifying slope conditions and hazardous areas unsuitable for building.

Further, that costs of registration of the covenants be borne by the applicant.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

5.1 Area A – BL 5352

Stakeholder Vote – Unweighted – All Electoral Areas

1033 Jade Street

Lot 1, District Lot 3140F, Cariboo District, Plan PGP40254

From Residential 2 (R 2) zone to Highway Commercial (C 3) zone

(3360-20/20210003 – Peke Industries Ltd.) (Agent: Irvine Keith Corbett)

Director Sjostrom

2022-1-8

Moved Director Sjostrom

Seconded Director Glassford

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5352, 2021 be given first and second reading this 14th day of January, 2022. Further, that adoption be subject to the following condition:

The applicant offering to enter into and entering into a Section 219 covenant prohibiting building permit issuance for high water demand uses such as car wash, multiple restaurants, or hotel until a Traffic Impact Assessment (TIA), Hydraulic Capacity of sewer and Aquifer Impact Assessment have been completed by a Qualified Professional in a satisfactory manner.

Further, that the covenant state that any mitigative measures specified in the reports must be completed prior to building permit issuance. Should any of the reports indicate negative impacts which cannot be mitigated, a building permit will not be issued.

Further, that the cost of preparation and registration of the covenant be borne by the applicant.

Carried

5.2 Area G – BL 5358

Stakeholder Vote – Unweighted – All Electoral Areas

5501 Park Drive

Lot 1, District Lot 4188, Lillooet District, Plan 17558, Except Plans KAP50471 and KAP59610

From General Commercial (C 1) zone to Special Exception C 4-7 zone
(3360-20/20210057 – 1251625 BC Ltd.)

Director Richmond

2022-1-9

Moved Director Richmond

Seconded Director Macdonald

That consideration of South Cariboo Area Zoning Amendment Bylaw No. 5358, 2021 be Deferred for up to three months to allow staff time to establish the size of the fence area for outside storage.

Carried

6. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

6.1 Area L – BL 5327 and 5328

Stakeholder Vote – Unweighted – All Electoral Areas

Renney Road

Lot 1, District Lot 3720, Lillooet District, Plan 32597

From Rural Residential 1 designation to Lakefront Residential designation

From Rural 1 (RR 1) zone to Special Exception RL 2-1 zone

(3360-20/20210026 – van Koll) (Agent: Michael Kidston Land Surveying)

Director Macdonald

2022-1-10

Moved Director Macdonald

Seconded Director Glassford

That Interlakes Area Official Community Plan Amendment Bylaw No. 5327, 2021 and South Cariboo Area Zoning Amendment Bylaw No. 5328, 2021 be read a third time, this 14th day of January, 2022.

Carried

7. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

7.1 Area G – BL 5321, 5322 and 5323

Stakeholder Vote – Unweighted – All Electoral Areas

Telqua Drive

Lot 1, District Lot 3552, Lillooet District, Plan 33858

From Parks, Recreation and Open Space designation to 108 Mile Ranch

Residential designation

From Open Space, Parkland (OSP) zone to Special Exception R 1-1 zone

Land Use Contract Discharge

(3360-20/20210015 – 1093532 B.C. Ltd.) (Agent: Nigel Hemingway)

Director Richmond

2022-1-11

Moved Director Richmond

Seconded Director Sjostrom

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5321, 2021 be adopted this 14th day of January, 2022.

Carried

2022-1-12

Moved Director Richmond

Seconded Director Sjostrom

That South Cariboo Area Zoning Amendment Bylaw No. 5322, 2021 be adopted this 14th day of January, 2022.

Carried

2022-1-13

Moved Director Richmond
Seconded Director Sjostrom

That Cariboo Regional District Land Use Contract Discharge Bylaw No. 5323, 2021, be adopted this 14th day of January, 2022

Carried

8. AGRICULTURAL LAND COMMISSION APPLICATIONS

8.1 Area F – ALRF20210058

Stakeholder Vote – Unweighted – All Electoral Areas

Lund Road

Block B of SW 1/4, District Lot 8887, Cariboo District, Lease/Permit/Licence #51590

(3015-20/F20210058 – Ball) (Crown Provincial)

Director LeBourdais

2022-1-14

Moved Director LeBourdais
Seconded Director Bachmeier

That the Provincial Agricultural Land Commission application for non-farm use (Removal of Soil), within the Agricultural Land Reserve, pertaining to Block B of SW 1/4, District Lot 8887, Cariboo District, Lease/Permit/Licence #51590 be received and authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval.

Carried

CONTRARY TO THE MOTION: Director Forseth

9. DEVELOPMENT SERVICES - OTHER BUSINESS

9.1 Heritage Steering Committee – Membership Requests

Corporate Vote - Unweighted

2022-1-15

Moved Director Kirby

Seconded Director Bonnell

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated January 5th, 2022, regarding requests for appointment to the Heritage Steering Committee, be received. Further, that Greg Atherton and Heloise Dixon-Warren be appointed to the Committee.

Carried

N. Whitehead, Manager of Planning Services, left the meeting

10. FINANCE

10.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - December 2021

Corporate Vote - Unweighted

2022-1-16

Moved Director Glassford

Seconded Director Massier

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of December 2021, in the amount of \$2,179,518.91, consisting of \$37,645.38 paid by cheque, \$2,057,959.80 paid through electronic funds, and \$83,913.73 paid by Mastercard, be received and ratified.

Carried

11. ENVIRONMENTAL SERVICES

11.1 Grant Funding for a Landfill Gas Flare at the Gibraltar Landfill

Stakeholder Vote – Weighted, All Electoral Areas, District of Wells, District of 100 Mile House

2022-1-17

Moved Director Forseth

Seconded Director Delainey

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated January 10, 2022, regarding the *Investing in Canada Infrastructure Program – Green Infrastructure – Environmental Quality* funding application for a landfill gas flare for the Gibraltar Landfill, be received. Further, that the Board direct staff to apply for grant funding for a landfill gas flare for the Gibraltar Landfill through the *Investing in Canada Infrastructure Program – Environmental Quality*. Further, that the Board supports the project and commits to its share of the project, as well as cost overruns.

Carried

12. ADMINISTRATION

12.1 Request from the District of North Saanich for Local Governments to Support Parental Leave Provisions for Elected Officials

Corporate Vote - Unweighted

2022-1-18

Moved Director Massier

Seconded Director LeBourdais

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated December 17, 2021, regarding a request from the District of Saanich that local governments support parental leave provisions for elected officials being included in the *Community Charter*, be received.

Carried

2022-1-19

Moved Director Macdonald
Seconded Director Delainey

That a letter be forwarded to Minister Osbourne, supporting the District of North Saanich's request for the Provincial Government's urgent attention to the matter of parental leave provisions that would enable elected officials who are new parents to take time off without being disqualified from their elected positions. And further, that the Cariboo Regional District submit an NCLGA resolution to that effect.

Carried

12.2 Call for NCLGA 2022 Resolutions

Corporate Vote - Unweighted

2022-1-20

Moved Director Forseth
Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 5, 2022, regarding resolutions for the 2022 North Central Local Government Association's Annual General Meeting and Convention, be received. Further, that the following topic be developed into resolution and be brought back to the Board for consideration before being submitted:

- Creating a stable source of Provincial funding for the Forest Enhancement Society

Carried

12.3 Reschedule April Board Day to Accommodate Change to LGLA Forum Dates

Corporate Vote - Unweighted

2022-1-21

Moved Director Richmond
Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 5, 2022, regarding a potential rescheduling of the April 8, 2022 Board meeting to a virtual meeting on April 13th with a limited agenda of planning and time-sensitive items only, be received. Further, that the Board schedule be amended as proposed.

Carried

12.4 NDIT Internship Application – Resolution of Support Requested

Corporate Vote - Unweighted

2022-1-22

Moved Director LeBourdais

Seconded Director Kirby

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 6, 2022, regarding an application from the Cariboo Regional District to the Northern Development Initiative Trust to host a local government intern for the 2022/2023 internship program, be received. Further, that the Board supports this application.

Carried

13. BOARD REPORTS AND CORRESPONDENCE

13.1 Responses to Board Correspondence/Meeting Follow-up

13.1.1 School District 27 - Grant Application for New Daycare Spaces

Corporate Vote - Unweighted

2022-1-23

Moved Director Delainey

Seconded Director Macdonald

That the letter from Ciel Patenaude, Board Chair, School District No. 27, dated December 9, 2021, responding to the CRD's support of School District No. 27's grant application under the BC New Spaces Fund, to renovate the former dormitory building on the Lake City Secondary Columneetza Campus to create a new childcare facility, be received.

Carried

13.1.2 Ministry of Transportation and Infrastructure - UBCM 2021 Meeting Follow-up

Corporate Vote - Unweighted

2022-1-24

Moved Director Bonnell

Seconded Director Pinkney

That the letter from the Honourable Rob Fleming, Minister of Transportation and Infrastructure, dated December 21, 2021, in follow-up to a meeting, held virtually during the 2021 UBCM Convention, to discuss road conditions, flooding and impacts to Cariboo residents and communities, be received.

Carried

13.2 Consent Calendar

2022-1-25

Moved Director Simpson

Seconded Director Sjostrom

That the consent calendar items, as of January 14, 2022, be received.

Carried

14. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

14.1 Anahim Lake Airport Commission Minutes - December 8, 2021

Corporate Vote - Unweighted

2022-1-26

Moved Director Kirby

Seconded Director Bachmeier

That the minutes of the Anahim Lake Airport Commission meeting, held December 8, 2021, be received.

Carried

15. BYLAWS FOR CONSIDERATION OF THREE READINGS

**15.1 Cariboo Regional District Lone Butte Fire Protection Service Area Amendment
Bylaw No. 5360, 2022**

Corporate Vote - Unweighted

2022-1-27

Moved Director Macdonald

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 13, 2022, regarding Bylaw No. 5360, be received. Further, that Cariboo Regional District Lone Butte Fire Protection Service Area Amendment Bylaw No. 5360, 2022 be read a first, second and third time this 14th day of January 2022.

Carried

16. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

**16.1 Request from Director Delainey – Opportunity to Provide Comments Related to
BC Hydro Service Levels in North-Central BC**

Corporate Vote - Unweighted

2022-1-28

Moved Director Delainey

Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated December 7, 2021, regarding a request from Director Delainey for the CRD Board to participate in a survey related to BC Hydro services levels in north-central BC, be received. Further, that individual Directors be encouraged to participate in, and share the survey with others.

Carried

16.2 Request from Director Delainey for Policy on Agenda Items

Corporate Vote - Unweighted

2022-1-29

Moved Director Delainey

Seconded Director Macdonald

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated December 7, 2021, regarding a request from Director Delainey for development of a new policy establishing which communications from the public will be included on Board agendas, be received. Further, that this request be referred to the Policy Committee for discussion. And further, that the internal sharing of information among elected officials and staff be reviewed at the same time.

Carried

16.3 2022 Committee and Portfolio Appointments

Corporate Vote - Unweighted

2022-1-30

Moved Chair Wagner

Seconded Director Kirby

That the agenda item summary from Lore Schick, Deputy Corporate Officer / Executive Assistant, dated January 6, 2022, regarding 2022 committee and portfolio appointments, be received.

Carried

16.4 Request from Director Macdonald for Allocation of COVID-19 Restart Funds

Corporate Vote - Weighted

2022-1-31

Moved Director Macdonald

Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 11, 2022, regarding a request from Director Macdonald to allocate \$2,500 from the COVID-19 Restart Funds to the Lone

Butte Historical Society, be received. Further, that the funds be allocated to the Society as per the request.

Carried

The meeting recessed at 11:27 a.m.

The meeting reconvened at 11:30 a.m.

PRESENT: Chair M. Wagner
Via teleconference: Vice-Chair J. Massier, Director M. Sjostrom
Director B. Bachmeier, Director A. Delaine, Director M. LeBourdais,
Director A. Richmond, Director J. Glassford, Director G. Kirby, Director
W. Macdonald, Director I. Bonnell, Director B. Simpson, Director M.
Pinkney

ABSENT: Director S. Forseth; Director C. Mernett; District of Wells
representative (not appointed yet)

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial
Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, J.
Kozuki, IT Support
Via electronic means: C. Keam, Manager of Communications, L.
Schick, Deputy Corporate Officer/Executive Assistant

3. DELEGATIONS/GUESTS

3.2 11:30 a.m. - Maryann Abbs (Let's Ride)

Maryann Abbs, representing the Let's Ride group, joined the meeting advocating for public inter-community bus service.

17. LATE ITEM - DISCUSSION REGARDING THE COVID-19 MANDATE

Corporate Vote - Unweighted

2022-1-32

Moved Director Richmond

Seconded Director Glassford

That the Board recommend that the Cariboo Regional District's mandatory vaccination workplace rule be deferred for up to 2 months to allow staff time to work with

Volunteer Fire Departments to establish operational guidelines that may address the risk of infection to other volunteer fire department members as well as the public.

Carried

18. DIRECTORS' ROUNDTABLE

The Directors may provide any brief reports/updates/appointments at this time.

2022-1-33

Moved Director Bachmeier

Seconded Director Glassford

That the appointment of Stephanie Haines, Amanda Mero and Steven Loos to the Bouchie Lake Rec Commission, be rescinded.

Carried

19. ADJOURNMENT

Corporate Vote - Unweighted

2022-1-34

Moved Director Bonnell

Seconded Director Macdonald

That the meeting of Cariboo Regional District Board be adjourned at 12:37 p.m. January 14, 2022.

Carried

Chair

Manager of Corporate Services