



Date: 02/02/2022

To: Chair and Directors, Policy Committee

And To: John MacLean, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Policy Committee_Feb24_2022

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Short Summary:

Amendment to Policy #96-5-8(8)(b)

Voting:

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Memorandum:

The Board's Policy #96-5-8(8)(b) directs that fire protection area boundary amendments will only be considered twice annually to be more efficient in our boundary amendments. This does not work well in practice, though, and has not been the operational standard. Staff are requesting that this policy be amended to reflect current realities.

In addition, although this is not captured in the policy, the internal procedure for processing fire protection service area amendments requires that the Area Director sign off in approval at the beginning of the process, at the same time as the Fire Chief. In practice, this can slow down the process and may not be necessary because the Area Director signs off on the bylaw prior to adoption. If the Committee is agreeable, staff will amend this internal procedure and notify the Board of the change.

Attachments:

Policy #96-5-8(8)(b)

Financial Implications:

n/a

Policy Implications:

This item requests amendment to an existing policy.

Alignment with Strategic Plan:

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.

- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

- 1) Endorse recommendation;
- 2) Receipt only;
- 3) Receipt and other action;
- 4) Deferral.

Recommendation:

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 2, 2022, regarding a request to amend Policy #96-5-8(8)(b) Boundary Amendments Policy, be received. Further, that the policy be amended to delete the limitation of biannual consideration of boundary amendments to reflect current practice. Further, that the Board be advised that the accompanying internal procedure will be amended to delete the initial requirement that the electoral area director sign an approval at the beginning of the process, as it is a requirement that they consent in writing to the adoption of the boundary amendment bylaw.