



CITY OF WILLIAMS LAKE COUNCIL REPORT

DATE OF REPORT: February 14, 2022
DATE & TYPE OF MEETING: February 22, 2022 Joint Committee Meeting
AUTHOR: Stacey Miranda, Director of Community Services
SUBJECT: COST SHARING OF PARKS AND TRAILS FOR THE REGIONS'
RESIDENTS
FILE: 1-96-1; 0540-22-01

Recommendation

That the Central Cariboo Joint Committee direct staff from the Cariboo Regional District and the City of Williams Lake to negotiate a fair value for service recreational agreement and sub-regional recreation budget amount for the Central Cariboo Joint Committee to consider for 2023 and beyond budget cycle.

Purpose

The purpose of this report is to bring the discussion back to the committee for further investigation into a negotiated agreement similar to the agreement in place with the Cariboo Regional District and the City of Quesnel for like minded recreational use spaces and services.

The report is created for another opportunity that could enhance the recreation opportunities available to both the residents of the Cariboo Regional District and the City of Williams Lake. This can be achieved by enhanced services to the parks, trails, and sport areas to mutually benefit all residents' recreational pursuits in specific recreation spaces, within the boundaries of the City of Williams Lake. The discussions between the two parties ceased after February 2021, due to other emergent priorities determined by each party.

This report is being brought to Joint Committee as the City was recently asked by the Regional District to consider participating in the proposed regional trails and parks service. The City is seeking clarification on how these different shared service proposals fit together.

Background / Discussion

In and around the City of Williams Lake there are specific recreation opportunities within current parks, trails, and sport areas for many residents to utilize. These areas are utilized frequently by residents of both the City of Williams Lake and the Cariboo Regional District. Like the agreement between the Cariboo Regional District and the City of Quesnel, the City of Williams Lake desires a report developed by staff and between staff to provide an option for the Central Cariboo Joint Committee's future budget consideration.

History:

The City of Williams Lake Community Services Committee met back in March 2020 to consider options for partnering with the Cariboo Regional District for enhanced trail, park, and other recreation spaces.

To move this type of partnership forward, a report to Council was done and presented. At the March 24, 2020, Council meeting a resolution (Res 91/20) was carried and the staff began researching further information. Res #91/20 was brought forward during the September 22, 2020, meeting of Council, leading to another direction for staff. (Res #289/20). There was some discussion at the Central Cariboo Joint Committee on November 27, 2020, where this item was referred to the Central Cariboo Rural Directors Meeting scheduled for January 27, 2021.

At the January 27, 2021, Central Cariboo Rural Directors Caucus Meeting this report was discussed City representatives available to answer questions. The Central Cariboo Rural Caucus Members, at the January 27th meeting, referred their final discussion and decision to the Central Cariboo Directors Caucus Meeting February 24, 2021, was held. Resolution (CCR.2021 – 2 – 4) on February 24, 2021, was carried by consensus at the Central Cariboo Rural Directors Caucus Meeting. At the April 28, 2021 Central Cariboo Joint Committee meeting, the Committee received for information the decision of the rural directors.

The Cariboo Regional District has a Memorandum of Understanding with the City of Quesnel to reimburse that municipality for costs associated with recreation assets that serve the larger region. The specific parks in Quesnel in the MOU are:

1. The River Trails,
2. West Fraser Timber Park (ball fields and courts),
3. Lebourdais Park (ball field and water park).

The City of Williams Lake is looking for consideration to have a similar agreement within the Sub-Regional Recreation Budget through the Central Cariboo Joint Committee.

It would be beneficial to have staff review these areas listed below to see if they can be considered recreational assets for the region, and to work together to bring back an option that would be considered by this Joint Committee to continue maintaining these excellent recreation options in our areas. The following spaces are what the City of Williams Lake would like considered in a cost sharing agreement:

Stampede Grounds

- 2022 Budget \$39,897
- 2021 Actual \$19,067.65

Kiwanis Park

- 2022 Budget \$65,625
- 2021 Actuals \$52,229.38

Boitanio Park

- 2022 Budget \$145,149
- 2021 Actuals \$143,021.66

River Valley Trail

- 2022 Budget \$34,294
- 2021 Actuals \$26,745.74

Financial Considerations (Cost and Resource Allocation)

Yes (explain)

N/A

By cost sharing with the Cariboo Regional District, the City would be able to ensure continued high quality maintenance and services in these parks.

Legislative Considerations (Applicable Policies and/or Bylaws)

- Yes (explain)
- N/A

This project aligns with the following Strategic Priority Areas:

- Resilient and Diversified Economy
- Strong Community Relationships
- Financial Stability and Sound Asset Management
- Positive Community Image
- Healthy and Inclusive Workplace
- Other

Other Implications (Environmental/Social/Economic)

- Yes (explain)
- N/A

This report has been prepared in consultation with:

- Gary Muraca, Chief Administrative Officer

Approved for Agenda by:

- CAO Gary Muraca

Respectfully submitted,

Stacey Miranda,

Director of Community Services.

ATTACHMENTS:

Attachment A – City of Williams Lake Council Resolution (91/20, 289/20, 329/20)

Attachment B - Central Cariboo Joint Committee Resolution (CCR.2020-11-7)

and Central Cariboo Rural Directors Caucus Resolutions (CCR.2021–2–4, CCR.2021-2-5)

Attachment C – Agreements and Other Joint Services Chart

Attachment D – Taxation for Regional Services Chart 2021

Attachment A

City of Williams Lake

Resolution #91/20

“That the Community Services Committee recommends the City of Williams Lake’s current budgeted park maintenance costs be reviewed and referred to Staff for further investigation and a report back to Council for consideration to submit a request to the CRD to enter into a cost sharing agreement for the municipal parks / recreation facilities that provide mutual benefit to both the residents of the City and the surrounding areas.”

City of Williams Lake

Resolution #289/20

“That staff be directed to prepare a report on potential cost sharing options for City facilities and services that are used by the wider region with the Regional District.”

Attachment B

Central Cariboo Joint Committee

CCR.2020-11-7

“That the letter from the City of Williams Lake, dated October 21, 2020, together with the list of City parks facilities and services that could be jointly funded between the City of Williams Lake and Cariboo Regional District, as referred to the Central Cariboo Directors Rural Caucus for discussion and a report back to the Joint Committee, be received. Further that this discussion be referred to the January 27 meeting of the Central Cariboo Rural Directors Caucus, and that City of Williams Lake staff be invited to participate in the discussion.”

Central Cariboo Rural Directors Caucus

CCR.2021-1-4

“That the letter from the City of Williams Lake, dated October 21, 2020, together with the list of City parks facilities and services that could be jointly funded between the City of Williams Lake and Cariboo Regional District, as referred to the January 27th Central Cariboo Directors Rural Caucus for discussion and a report back to the Joint Committee, be received. Further, that this item be referred to the February meeting of the Rural Caucus, together with an update on the status of the Memorandum of Understanding with the City of Williams Lake, be received.”

Central Cariboo Rural Directors Caucus

CCR.2021-02-5

“That a letter be forwarded to the City of Williams Lake stating that the Cariboo Regional District respectfully declines the City of Williams Lake's request for the Cariboo Regional District to financially participate in the operation of City parks facilities, and that the Central Cariboo Joint Committee be provided with a verbal update at its February 24, 2021, meeting.

Attachment C

AGREEMENTS AND OTHER JOINT SERVICES

1) AGREEMENTS WITH MONETARY OR INKIND VALUE BETWEEN THE CITY AND CRD
 (Agreements are signed as required, funding / compensation is negotiated as agreement term)

	Agreements	Amount	Term
1	Central Cariboo Recreation and Leisure Services Facility Management Agreement (management and operations)	CRD covers all operating and capital costs* of facility operations plus 3% administration fee. *Costs are partially recovered from City residents through CRD taxation requisition.	renewed for 5-Yr Term 2019-2023
2	Central Cariboo Handy Dart – Community Transit Partnership Agreement	Up to \$10,000/yr to City (based on “annual net municipal cost of the services”)	renewed for 3-Yr Term 2017-2019
3	Fire Protection Services Agreement	2019 = \$587,943.46/yr to City 2020 = \$598,633.34/yr to City	renewed for 2-Yr Term 2019-2020
4	Emergency Social Services – Memorandum of Understanding (for Emergency Planning & Operations Centre)	\$3,000/yr to City for training & supplies; \$250/day when tasked with operating emergency reception centre on behalf of the CRD; \$350/day when tasked with performing group lodging functions on behalf of the CRD.	5-Yr Term 2015-2019
5	Central Cariboo Victim Services Contribution Agreement	\$24,750/yr paid to City by CRD	3-Yr Term 2017-2019
6	Landfill Site Lease Agreement	\$5/renewal term	renewed for 5-Yr Term 2019-2023
7	Landfill Use Agreement & Landfill Closure and Post-Closure Cost Agreement	City and CRD share operating costs under the formulas that account for use origin and contributing population. The City also pays to CRD 3% management fee based on the total operating costs.	Expired in 2018, but continue to operate under expired agreement terms.
8	Cemetery Services Agreement	The City is not charging extra for district residents. \$17,000/yr paid to City by CRD *(plus additional equipment, etc. costs as agreed upon).	Expired in 2016, but continue to operate under expired agreement terms.
9	Building & Plumbing Inspection Services Agreement(s)	Mutual reimbursement of staff wages, and all other costs incurred, while working on other jurisdiction business.	Expired in 2016, but continue to operate under expired agreement terms.
10	Joint Use Facilities Agreement	Applicable fees as they apply.	4-Yr Term 2016-2019
11	Central Cariboo Arts & Culture Centre Management & Operations Agreement	The City provides the facility. Arts and Culture Society to be responsible for minor repairs under \$200. The Society to keep all rental and other fees collected. The City to be responsible for repairs above \$200. CRD to pay the Society \$20,000/yr to manage the facility.	renewed for 5-Yr Term 2015-2020
12	Central Cariboo Arts & Culture Society – Performances in the Park Agreement	The City provides access to park. CRD to pay to Arts & Culture Society \$15,000/yr.	renewed for 3-Yr Term 2017-2019
	TOTAL	N/A	

Potential Partnership Cariboo Regional District and City of Williams Lake

(Attachment C Continued)

2) AGREEMENTS AND MOUS WITHOUT MONETARY OR INKIND VALUE TRANSFER BETWEEN THE CITY AND CRD (Agreements are signed as required, there is no funding / compensation as agreement term)

	Agreements	Status	Term
1	Memorandum of Understanding	Expired in 2013	N/A
2	Central Cariboo / City of Williams Lake Terms of Reference (Schedule to the MOU)	Ongoing	No term - carry in perpetuity.
3	Grants for Assistance (Grants-in-Aid) Agreement (Schedule to the MOU)	Ongoing, no monetary payments between the City and CRD, but both parties agreed to contribute to grantees \$35,000 and \$15,000 (70/30) respectively.	Same term as MOU. The City runs an independent process since 2015.
4	Boundary Extensions Agreement	Expired in 2013	N/A
5	Mutual Aid Firefighting Assistance Agreement	Ongoing, no monetary compensation between the City and CRD for mutual aid.	1997 - in force until cancelled
6	Williams Lake Particulate Monitoring Participation Agreement (Airshed)	In-kind contributions and/or direction on network configuration	Multi-party agreement that includes the City and CRD, expired in 2018, but monitoring continues.
	TOTAL	N/A	

Attachment D

TAXATION FOR REGIONAL SERVICES

1) TAX REQUISITIONS BY CRD TO CITY RESIDENTS - REGIONAL DISTRICT SERVICES
(THE City of Williams Lake collects the taxes from City residents on behalf of CRD)

	Services	2021 Amounts
1	9-1-1 Emergency Telephone Systems	\$96,328
2	CRD Administrative Services	\$134,556
3	Arts and Culture	\$94,384
4	Central Cariboo Recreation (most of the funding is for the recreation complex facility managed by the City under agreement)	\$2,052,481
5	Central Cariboo Search and Rescue	\$95,269
6	CRD Governance	\$43,389
7	Invasive Plant Management	\$47,354
8	Library Network	\$379,819
9	Solid Waste Management	\$1,923
	TOTAL:	\$2,945,503

2) TAX REQUISITIONS BY CRD TO CITY RESIDENTS - REGIONAL HOSPITAL
(THE City of Williams Lake collects the taxes from City residents on behalf of CRD)

	Services	2021 Amounts
1	Regional Hospital	\$1,324,250