



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

February 4, 2022

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Director J. Massier Director, M. Wagner, Director G. Kirby, Director C. Mernett, Director W. Macdonald, Director I. Bonnell, Director M. Pinkney

Via teleconference: Chair B. Simpson, Vice-Chair A. Richmond, Director M. Sjostrom, Director B. Bachmeier Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director J. Glassford

ABSENT: District of Wells (not appointed yet)

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, L. Schick, Deputy Corporate Officer/Executive Assistant

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2022-2A-1

Moved Director Sjostrom

Seconded Director Bachmeier

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - January 14, 2022

Corporate Vote - Unweighted

2022-2A-2

Moved Director Massier

Seconded Director Kirby

That the minutes of the Cariboo Regional District Board meeting held January 14, 2022, be received and adopted.

Carried

2.2 Minutes of the Cariboo Regional District Board Special Meeting - January 19, 2022

Corporate Vote - Unweighted

2022-2A-3

Moved Director Macdonald

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board special meeting held January 19, 2022, be received and adopted.

Carried

CONTRARY TO THE MOTION: Director Bachmeier

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2022-2A-4

Moved Director Massier

Seconded Director Bonnell

That the Delegations Memorandum of Business, as of February 4, 2022, be received.

Carried

J. Reitsma, Planning Officer 1, joined the meeting at 11:10 a.m.

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

4.1 Area D – BL 5357

Stakeholder Vote – Unweighted – All Electoral Areas

1561 Kitsul Road

Lot 1, District Lot 9167, Cariboo District, Plan 15561 & Lot 2, District Lot 9167, Cariboo District, Plan 15561

From Settlement Area 1 (RS 1) zone to Special Exception RS 1-4 zone
(3360-20/20210055 – McLeese Lake Estates Ltd.)

Director Forseth

2022-2A-5

Moved Director Forseth

Seconded Director Massier

That consideration of Central Cariboo Area Rural Land Use Amendment Bylaw No. 5357, 2021 be deferred until the February 25th Board meeting to enable time for the Advisory Planning Commission to meet.

Carried

4.2 Area G – BL 5358

Stakeholder Vote – Unweighted – All Electoral Areas

5501 Park Drive

Lot 1, District Lot 4188, Lillooet District, Plan 17558, Except Plans KAP50471 and KAP59610

From General Commercial (C 1) zone to Special Exception C 4-7 zone
(3360-20/20210057 – 1251625 BC Ltd.)

Director Richmond

2022-2A-6

Moved Director Richmond

Seconded Director Bachmeier

That South Cariboo Area Zoning Amendment Bylaw No. 5358, 2021 be read a first and second time, this 4th day of February 2022. Further, that adoption

be subject to the following:

The applicant agreeing to remove Non Residential Uses (b) i, ii, iii, vi, ix, xi, xii, xix and xx, as listed in the Service Commercial (C 4) zone, from the proposed Special

Exception C 4-7 zone. Further that the applicant provide proof of application for a commercial access permit to the Ministry of Transportation and Infrastructure.

Carried

4.3 Area L – BL 5362

Stakeholder Vote – Unweighted – All Electoral Areas

6344 Green Lake North Road

Lot B, District Lot 3889, Lillooet District, Plan EPP77031

From Lakeshore Residential (RL) zone to Rural 3 (RR 3) zone
(3360-20/20210064 – Rushinko)

Director Macdonald

2022-2A-7

Moved Director Macdonald

Seconded Director Glassford

That South Cariboo Area Zoning Amendment Bylaw No. 5362, 2021 be read a first and second time, this 4th day of February, 2022.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

5.1 Area D – BL 5338

Stakeholder Vote – Unweighted – All Electoral Areas

5131 Cariboo Highway 97

District Lot 1931, Cariboo District, Except Plans H406, 13384, 13419, 19648,
22654 and 24686

From Resource/Agricultural (R/A) zone to Rural 1 (RR 1) zone

(3360-20/20210042 – Dunlevy Ranch Ltd.) (Agent: Veronica Meister, Exton and
Dodge Land Surveying)

Director Forseth

2022-2A-8

Moved Director Forseth

Seconded Director Richmond

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5338, 2021 be read a third time, this 4th day of February, 2022.

Carried

6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

6.1 Area L – BL 5340

Stakeholder Vote – Unweighted – All Electoral Areas

7109 Lakes Blvd.

Strata Lot 8, District Lot 4456, Lillooet District, Strata Plan KAS2220, Together With An Interest In The Common Property Proportion To The Unit Entitlement Of The Strata Lot, As Shown On Form V

From Special Exception M 1-4 zone to Special Exception M 1-6 zone
(3360-20/20210047 – Cariboo Seafood Shack) (Agent: Harkamal Maan)
Director Macdonald

2022-2A-9

Moved Director Macdonald

Seconded Director Massier

That South Cariboo Area Zoning Amendment Bylaw No. 5340, 2021 be adopted, this 4th day of February, 2022.

Carried

2022-2A-10

Moved Director Macdonald

Seconded Director Massier

That correspondence regarding the associated Cannabis Application - C2149, be submitted to the BC Liquor and Cannabis Regulation Branch with a recommendation for approval for the following reasons: The proposal is compliant with Cariboo Regional District Zoning Bylaw No. 3501, 1999; has been considered against the CRD Non-Medical Cannabis Retail Sales Policy; and will have minimal impact on surrounding residences and businesses.

Carried

7. DEVELOPMENT PERMIT APPLICATIONS

7.1 Area A – DP20210067

Stakeholder Vote – Unweighted – All Electoral Areas

1265 Sam Toy Avenue

Lot 16, District Lot 3140, Cariboo District, Plan 19778

(3060-20/20210067 – 1171479 BC Ltd.) (Agent: Keith Evans)

Director Sjostrom

2022-2A-11

Moved Director Sjostrom

Seconded Director Glassford

That the application for a Development Permit pertaining to Lot 16, District Lot 3140, Cariboo District, Plan 19778, be approved based on Appendix “B” and supporting detailed drawings.

Carried

8. DEVELOPMENT SERVICES - OTHER BUSINESS

8.1 Addition to Reserve – Nazko First Nation

Corporate Vote - Unweighted

2022-2A-12

Moved Director Glassford

Seconded Director Mernett

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated January 27th, 2022, regarding Nazko First Nation’s addition to reserve application, be received. Further, that a letter of support be provided as per the request.

Carried

J. Reitsma left the meeting at 11:37 a.m.

9. FINANCE

9.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - January 2022

Corporate Vote - Unweighted

2022-2A-13

Moved Director Glassford

Seconded Director Mernett

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of January 2022, in the amount of \$1,894,888.26, consisting of \$48,620.19 paid by cheque, \$1,846,268.07 paid through electronic funds, and \$77,307.11 paid by Mastercard, be received and ratified.

Carried

10. ADMINISTRATION

10.1 Draft NCLGA Resolutions

Corporate Vote - Unweighted

2022-2A-14

Moved Director Forseth

Seconded Director Massier

That the agenda item summary from John M. MacLean, CAO, dated January 26, 2022, presenting 2 draft North Central Local Government Association resolutions, be received. Further, that the resolutions, regarding stable funding for the Forest Enhancement Society and parental leave for elected officials, be submitted as presented.

Carried

10.2 Request from the District of Lillooet to Support the Points Brought Up In the BC Wildfire Petition

Corporate Vote - Unweighted

2022-2A-15

Moved Director Massier

Seconded Director Pinkney

That the agenda item summary from Lore Schick, Deputy Corporate Officer / Executive Assistant, dated January 28, 2022, regarding a request from the

District of Lillooet to support the points brought up in the BC Wildfire Petition, be received.

Carried

11. BOARD REPORTS AND CORRESPONDENCE

11.1 Information from the CCCTA Regarding Municipal and Regional District Tax Renewal

Corporate Vote - Unweighted

2022-2A-16

Moved Director Kirby

Seconded Director Simpson

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding information from the Cariboo Chilcotin Coast Tourism Marketing Association pertaining to the renewal process for their Municipal and Regional District Tax, be received.

Carried

12. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

12.1 South Cariboo Rural Directors Caucus Minutes - January 10, 2022

Corporate Vote - Unweighted

2022-2A-17

Moved Director Richmond

Seconded Chair Wagner

That the minutes of the South Cariboo Rural Directors Caucus meeting, held January 10, 2022, be received.

Carried

12.1.1 South Cariboo Appointments for 2022

Corporate Vote - Unweighted

2022-2A-18

Moved Director Richmond
Seconded Director Kirby

That the following recommendation from the South Cariboo Rural Directors Caucus meeting, held January 10, 2022, be endorsed:

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 7, 2022, regarding appointments to various South Cariboo Committees for 2022, be received. Further that Director Wagner be appointed as the Cariboo Regional District's representative to the South Cariboo Chamber of Commerce for 2022 and that Director Richmond be appointed as the Cariboo Regional District's representative to the South Cariboo Community Enhancement Foundation for 2022.

Carried

12.2 South Cariboo Joint Committee Minutes - January 10, 2022

Corporate Vote - Unweighted

2022-2A-19

Moved Director Pinkney
Seconded Director Richmond

That the minutes of the South Cariboo Joint Committee meeting, held January 10, 2022, be received.

Carried

12.3 North Cariboo Rural Directors Caucus Minutes - January 11, 2022

Corporate Vote Unweighted

2022-2A-20

Moved Director Massier
Seconded Director Sjostrom

That the minutes of the North Cariboo Rural Directors Caucus meeting, held January 11, 2022, be received.

Carried

12.4 Finance/Budget Committee Minutes - January 13, 2022

Corporate Vote - Unweighted

2022-2A-21

Moved Director Glassford

Seconded Director Delainey

That the minutes of the Finance/Budget Committee meeting, held January 13, 2022, be received.

Carried

12.5 Central Cariboo Rural Directors Caucus Minutes - January 26, 2022

Corporate Vote - Unweighted

2022-2A-22

Moved Director Delainey

Seconded Director Forseth

That the minutes of the Central Cariboo Rural Directors Caucus meeting, held January 26, 2022, be received.

Carried

12.5.1 Central Cariboo Appointments for 2022

Corporate Vote - Unweighted

2022-2A-23

Moved Director LeBourdais

Seconded Director Kirby

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting, held January 26, 2022, be endorsed:

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 21, 2022, regarding the appointments to various Central Cariboo Committees for 2022, be received. Further, that the appointments are as follows:

Director LeBourdais - Williams Lake Air Quality Roundtable
Director Forseth - Williams Lake and District Chamber of Commerce
Director Forseth - Central Cariboo Arts and Culture Society
Director Delainey - UNBC South Central Advisory Committee

Carried

12.6 Central Cariboo Joint Committee Minutes - January 26, 2022

Corporate Vote - Unweighted

2022-2A-24

Moved Director Bonnell

Seconded Director Delainey

That the minutes of the Central Cariboo Joint Committee meeting, held January 26, 2022, be received.

Carried

12.6.1 NDIT Application – Williams Lake Cycling Club Climbing Trail and Parking Projects 2022

Corporate Vote - Unweighted

2022-2A-25

Moved Director Bonnell

Seconded Director Forseth

That the following recommendation from the Central Cariboo Joint Committee meeting, held January 26, 2022, be endorsed:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated January 19, 2022, regarding Williams Lake Cycling Club's application to the Northern Development Initiative Trust's Recreation Infrastructure Program for \$72,056 to further develop a climbing line and construct a new parking area in the Fox Mountain Trail Network, be received. Further, that the grant application be supported.

Carried

12.6.2 Appointments to Central Cariboo Arts and Culture Society Fee for Service Management Committee

Corporate Vote - Unweighted

2022-2A-26

Moved Director LeBourdais

Seconded Director Delainey

That the following recommendation from the Central Cariboo Joint Committee meeting, held January 26, 2022, be endorsed:

That the correspondence from the Central Cariboo Arts and Culture Society, dated November 24, 2021, regarding appointments to the Fee for Service Management Committee, be received. Further that the appointments to the Central Cariboo Arts and Culture Society Fee for Service Management Committee made by the City of Williams Lake - Councillor Brenner with Councilor Bonnell as alternate, be acknowledged. Still further, that Direct Steve Forseth be appointed as the Cariboo Regional District's representative to the Central Cariboo Arts and Culture Society Fee for Service Management Committee.

Dealt with by the following resolution

2022-2A-27

Moved Director Forseth

Seconded Director Mernett

That the following recommendation from the Central Cariboo Joint Committee meeting, held January 26, 2022, be referred back to the Central Cariboo Joint Committee, as wording clarification is requested:

That the correspondence from the Central Cariboo Arts and Culture Society, dated November 24, 2021, regarding appointments to the Fee for Service Management Committee, be received. Further that the appointments to the Central Cariboo Arts and Culture Society Fee for Service Management Committee made by the City of Williams Lake - Councillor Brenner with Councillor Bonnell as alternate, be acknowledged. Still further, that Director Steve Forseth be appointed as the Cariboo Regional District's representative to the Central Cariboo Arts and Culture Society Fee for Service Management Committee.

Carried

12.7 North Cariboo Joint Advisory Committee Minutes - December 14, 2021

Corporate Vote - Unweighted

2022-2A-28

Moved Director Massier

Seconded Director Bachmeier

That the minutes of the North Cariboo Joint Advisory Committee meeting, held December 14, 2021, be received.

Carried

12.7.1 School District 28 Lease Agreement for Parkland Community Centre

Corporate Vote - Weighted

2022-2A-29

Moved Director Bachmeier

Seconded Director Massier

That the following recommendation from the North Cariboo Joint Planning Committee meeting, held December 14, 2021, be endorsed:

That the lease agreement with School District 28 for operating a community centre in Parkland Elementary School be renewed with the amended Three-year term requiring no additional increase in rental fees.

TERM/LOCATION/FEE STRUCTURE

- *January 1, 2022 to December 31, 2025 (3 Years)·*
- *Rooms 106, 107, 108, 109, study areas and washrooms and exterior space·*
- *\$750.00 per month + applicable taxes & utilities*

Further, that the appropriate signatories be authorized to enter into the renewal agreement.

Carried

12.7.2 Proposed Date for Quesnel Arts and Recreation Centre Pool Upgrade Referendum

Corporate Vote - Unweighted

2022-2A-30

Moved Director Massier

Seconded Director Simpson

That the following recommendation from the North Cariboo Joint Planning Committee meeting, held December 14, 2021, be endorsed:

That a second referendum regarding the pool upgrade project at the Quesnel and District Arts and Recreation Centre be held by April 30, 2023.

Carried

CONTRARY TO THE MOTION: Director Glassford

The meeting recessed at 12:10 p.m.

The meeting reconvened at 12:50 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director G. Kirby, Director C. Mernett, Director W. Macdonald, Director I. Bonnell, Director M. Pinkney Via teleconference: Director M. Sjostrom, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director B. Simpson
ABSENT:	Director B. Bachmeier (for a portion of the meeting), District of Wells (not appointed yet)
STAFF:	J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, L. Schick, Deputy Corporate Officer / Executive Assistant, T. McBride, Manager of Communications Via teleconference: J. Kozuki, IT Support

13. BYLAWS FOR CONSIDERATION OF THREE READINGS

13.1 Gateway Water System Service Boundary Expansion Bylaw No. 5356, 2022

Corporate Vote - Unweighted

2022-2A-31

Moved Chair Wagner

Seconded Director Mernett

That the agenda item summary from Alice Johnston, Manager of Corporate Administration/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5356, be received. Further, that Gateway Water System Service Boundary Expansion Bylaw No. 5356, 2022 be read a first, second and third time this 4th day of February 2022.

Carried

14. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

14.1 Cariboo Regional District Water Rates Bylaw No. 5363, 2022

Stakeholder Vote, Weighted – Electoral Areas A, E, F, G, H, K & L

2022-2A-32

Moved Director Mernett

Seconded Director Macdonald

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5363, be received. Further, that Cariboo Regional District Water Rates Bylaw No. 5363, 2022 be read a first, second and third time this 4th day of February 2022.

Carried

2022-2A-33

Moved Director Sjostrom

Seconded Director Richmond

That Cariboo Regional District Water Rates Bylaw No. 5363, 2022 be adopted this 4th day of February 2022.

Carried

Director Bachmeier returned to the meeting.

14.2 Lac La Hache Sewer Management Amendment Bylaw No. 5364, 2022

Corporate Vote - Unweighted

2022-2A-34

Moved Director Richmond

Seconded Director Macdonald

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5364, be received. Further, that Lac La Hache Sewer Management Amendment Bylaw No. 5364, 2022 be read a first, second and third time this 4th day of February 2022.

Carried

2022-2A-35

Moved Director Richmond

Seconded Director Pinkney

That Lac La Hache Sewer Management Amendment Bylaw No. 5364, 2022 be adopted this 4th day of February 2022.

Carried

14.3 Wildwood Sewer Management Amendment Bylaw No. 5365, 2022

Corporate Vote - Unweighted

2022-2A-36

Moved Director Forseth

Seconded Director Delainey

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5365, be received. Further, that Wildwood Sewer Management Amendment Bylaw No. 5365, 2022 be read a first, second and third time this 4th day of February 2022.

Carried

2022-2A-37

Moved Director Forseth

Seconded Director LeBourdais

That Wildwood Sewer Management Amendment Bylaw No. 5365, 2022 be adopted this 4th day of February 2022.

Carried

14.4 Pine Valley Sewer Management Amendment Bylaw No. 5366, 2022

Corporate Vote - Unweighted

2022-2A-38

Moved Director Forseth

Seconded Director Macdonald

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5366, be deferred to the March 18th Board meeting.

Carried

2022-2A-39

That Pine Valley Sewer Management Amendment Bylaw No. 5366, 2022 be adopted this 4th day of February 2022.

14.5 Alexis Creek Sewer Management Amendment Bylaw No. 5367, 2022

Corporate Vote - Unweighted

2022-2A-40

Moved Director Mernett

Seconded Director Massier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5367, be received. Further, that Alexis Creek Sewer Management Amendment Bylaw No. 5367, 2022 be read a first, second and third time this 4th day of February 2022.

Carried

2022-2A-41

Moved Director Mernett

Seconded Director Massier

That Alexis Creek Sewer Management Amendment Bylaw No. 5367, 2022 be adopted this 4th day of February 2022.

Carried

14.6 Red Bluff/Dragon Lake Sewer Management Amendment Bylaw No. 5368, 2022

Corporate Vote - Unweighted

2022-2A-42

Moved Director Sjostrom

Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 26, 2022, regarding Bylaw No. 5368, be received. Further, that Red Bluff/Dragon Lake Sewer Management Amendment

Bylaw No. 5368, 2022 be read a first, second and third time this 4th day of February 2022.

Carried

2022-2A-43

Moved Director Sjostrom
Seconded Director Glassford

That Red Bluff/Dragon Lake Sewer Management Amendment Bylaw No. 5368, 2022 be adopted this 4th day of February 2022.

Carried

15. BYLAWS FOR CONSIDERATION OF ADOPTION

15.1 Cariboo Regional District Lone Butte Fire Protection Service Area Amendment Bylaw No. 5360, 2022

Corporate Vote - Unweighted

2022-2A-44

Moved Director Macdonald
Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 25, 2022, regarding Bylaw No. 5360, be received. Further, that Cariboo Regional District Lone Butte Fire Protection Service Area Amendment Bylaw No. 5360, 2022 be adopted this 4th day of February 2022.

Carried

16. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

16.1 NCLGA Board Representative for 2022

Corporate Vote - Unweighted

2022-2A-45

Moved Director Mernett
Seconded Director Macdonald

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 25, 2022, regarding the 2022 NCLGA Board representative, be received.

Carried

17. CHAIR REPORT/CAO REPORT

17.1 Chair Report - February 2, 2022

Corporate Vote - Unweighted

2022-2A-46

Moved Director Massier

Seconded Director Mernett

That the report from Chair Margo Wagner, for the period up to and including February 2, 2022, be received.

Carried

18. DIRECTORS' ROUNDTABLE

The Directors may provide any brief reports/updates/appointments at this time.

19. IN-CAMERA SESSION

19.1 In-Camera Session

Corporate Vote - Unweighted

2022-2A-47

Moved Director Macdonald

Seconded Director Mernett

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a)&(j) of the Community Charter.

Carried

The meeting recessed at 1:25 p.m. to go in-camera

The meeting reconvened at 2:40 p.m.

PRESENT:	Chair M. Wagner, Vice-Chair J. Massier, Director G. Kirby, Director C. Mernett, Director W. Macdonald, Director I. Bonnell, Director M. Pinkney Via teleconference: Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director B. Simpson
ABSENT:	District of Wells (not appointed yet)
STAFF:	No staff in attendance

20. ADJOURNMENT

Corporate Vote - Unweighted

2022-2A-48

That the meeting of Cariboo Regional District Board be adjourned at 2:40 p.m. February 4, 2022.

Chair

Manager of Corporate Services