



Chief Administrative Officer Report

For the period ending: February 18, 2022

This report is designed to give the Board a broad overview of the activities that I have undertaken as your Chief Administrative Officer (CAO). This report will not specifically address the day to day responsibilities in managing the Regional District and supporting normal Board interactions. Should there be matters that I feel need to be brought to your attention that are sensitive in nature, a supplemental report will be presented in the closed session of a Board meeting.

Specific issues that I have been working on:

- The organization has been focussed on response to the COVID-19 pandemic. The pandemic has taken a toll on the world, let alone the Regional District. This has included the introduction of the vaccine mandate for staff, contractors and volunteers. The mandate is now in place, and we continue the process of ensuring the continuation of service. The Omicron wave resulted in the re-imposition of COVID safety rules, and we had a few cases in our operations. We are pleased to see the approval of another vaccine here in Canada and hope that those who are vaccine hesitant will see this as a viable option. We continue to monitor and react to the ever-changing science around COVID-19.
- We continue to work on flood plain and landslide mapping in the Regional District. This project will be a long one with the Board involved throughout in determining the appropriate policy decisions. We are working with our colleagues in Quesnel and Williams Lake to harmonize our messaging as much as possible. This project has taken longer than anticipated due to the ongoing (and potential) legal issues that all of the Local Governments are managing, and to be honest COVID did not help.
- We continue to support the North and South Cariboo Recreation services as they continue discussions around referendums to occur in the coming years.

- We met with representatives of the Ministry of Transportation and Infrastructure to discuss information sharing and the concerns raised by the Central Cariboo Directors.
- We continue to work with the Province and First Nation Governments on issues related to the 2017 and 2021 Fire Season and development and refinement of communication tools.
- Continuing to support staff on changes to our records management system (Ms. Johnston is the lead) as well as the CityView Upgrade (Ms. Kozuki/Mr. Whitehead are the leads).
- Working with Chair LeBourdais and Staff in the development of the agenda for the first meeting of the Connectivity Committee.
- We have been working, led by Ms. Johnston and Ms. Kozuki, on the eScribe interface and its use in Board Meetings. We are pleased after some initial difficulties that the eScribe system has stabilized (somewhat) and some newer features should be assets in the long term.
- We have hired a new Manager of Communications, Ms. Tracey McBride. We want to express our thanks and appreciation to Mr. Chris Keam for working with us for the past 1.5 years and for assisting in the transition.
- We have taken a larger role in the development of the Solid Waste Management Plan, attending meetings and assisting Ms. Grady in this very important project.
- We continue, together with Chair Simpson, Vice Chair Richmond, Chief Financial Officer and Manager of Procurement, to work on the Hospital District Recruitment (Landing) and Retention Program.
- We continue to support Chair Wagner in her discussions with the Province as part of the Flood and Fire Review Committee.
- The entire Management Team continues to work on the development of the 2022 Five Year Financial Plan and the finalization of 2021.
- I continue to work with our Municipal Members and their CAO's on issues of mutual interest. A small subset of issues includes fire services, economic transition, funding for recreation capital infrastructure, housing studies and joint services.

In the next few weeks, I will continue to work on many of the same issues. Specific items that will be priorities include:

- The legal, regulatory and message management issues related to Landslide and Floodplain development.
- Continued work and support for the team on development and refinement of the 2022 Financial Plan.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'J MacLean', with a long horizontal stroke extending to the right.

John M. MacLean, CAO

February 18, 2022