

MAR 09 2022

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA



Grant for Assistance Joint Application

Organization Information Sheet

Name of Organization:	South CARIBOO Chamber of Commerce
Mailing Address:	Box 2312 100 Mile House BC V0R2E0
Telephone (office):	250-395-6124
Purpose of Organization (From Constitution or Incorporation Documents):	TO PROMOTE AND IMPROVE TRADE, ECONOMIC, CIVIC & SOCIAL WELFARE OF THE CHAMBERS DISTRICT
How long has the organization operated in the community?	39 YEARS JULY 19 1983
BC Society Registration Number:	N/A
Federal Charitable Registration Number: (if applicable)	FEDERAL BOARD OF TRADE ACT
Chairperson's name:	DONNA BARNETT
Telephone:	[REDACTED]
Treasurer or Financial Officer's name:	RICK TAKAGI
Telephone:	[REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD and District (if applicable) \$ N/A

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Amount Requested \$ 2,500.00

Grant for Assistance Application



Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

MEMBERSHIPS, PROMOTIONS, EVENTS
SEMINARS

2. If your organization charges user fees/memberships/admission, attach your current fee structure: ATTACHED

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

PROMOTE BUSINESS & INDUSTRY IN South
Cariboo Region - Support existing business, industry,
try to encourage community involvement with
LOCAL GOVERNMENTS

4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo)

50/50

5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much?

Yes, Free rent from District of 100 Mile.

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department)

NO

7. Does your organization use CRD or District owned facilities? If so, which ones?

DISTRICT - CHAMBER OFFICE

8. How will you indicate that the CRD and District are contributing to your organization?

SPONSOR ADVERTISING

Grant for Assistance Application



Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

JUNE 4/2022 - Community Appreciation Event to say thank-you and appreciation for all our Emergency Workers, during the 2019/2020/2021 Fires & COVID.

2. How do you know there is a need for this service/project in our community?

Our South Cariboo Communities have been through 2-3 yrs of lock-up-fires, time to recognize these AMAZING people who looked after us, protected our homes - bring communities together.

3. Is your agency applying for funds from other levels of government or other sources for this project?

Yes

4. Would you still be able to complete the project if you do not receive the other funds applied for?

Yes

5. Please describe the impact of this application being denied or approval of an amount less than requested.

Due to constant increased costs of supplies and services we will cut back on some aspects of the event

6. Start date of the project:

Planning started June 2021

End date for the project:

June 4/2022

Grant for Assistance Application



7. Please describe the key activities that will take place to complete the project and any associated timelines.

*Parade - Presentations to our Emergency Workers
Enter triathlon / Food / Games*

8. Please provide a detailed financial budget for the project.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

*By citizens attending - By
comments*

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

[Redacted Signature]

President/Chairperson



Box 2312,
100 Mile House, B.C. V0K 2E0
(250) 395-6124
manager@southcariboochamber.org
www.southcariboochamber.org

Providing a united voice for business and working to enhance the economic prosperity of the South Cariboo Community.

.South Cariboo Chamber of Commerce Community Appreciation Event

June 4, 2022.

Proposed Budget.

Insurance \$100

Advertising \$1500.00

Food & Beverage \$2000.00

Entertainment & Rental of Sound Equipment @3000.00

Tent & Chair Rentals \$1232.00

Miscellaneous \$500.00

Presentation Appreciation Plaques \$2500.00

Proposed Budget Total \$10,832.00


South Cariboo
 Chamber of Commerce
 2022 Membership Registration

PRIVATE INFORMATION – INFORMATION ON THIS FORM WILL NOT BE SHARED PUBLICALLY

Length of time in business ____ Average # of employees throughout the year: Full time ____ Part time ____

NEWSLETTER EMAIL PERMISSION: YES (Please Circle) Email Address _____

Emergency contact info in addition to business contact information Cell Phone/Personal # (____) ____-____

Only to be used in the case of a state of emergency

Schedule of Annual Membership Investment Assessments (Membership Fees)

# of Employees (average)	Membership	GST	Total Annual Fee
Home-base No Employees	109.25	5.75	\$115.00
1-2	130.15	6.85	\$137.00
3-4	150.57	7.93	\$158.50
5-9	172.90	9.10	\$182.00
10-15	199.50	10.50	\$210.00
16-20	233.70	12.30	\$246.00
21-50	289.75	15.25	\$305.00
51+	457.90	22.50	\$482.00
Non-Profit Association	59.05	2.95	\$62.00
Non-Voting Associate	87.40	4.30	\$92.00
2 nd Business/Same Location	51.30	2.50	\$54.00

Fees have been rounded for processing

Amount of membership fees due \$ _____. Payment can be made by Mastercard, Visa, cheque or cash.

I hereby continue membership in the South Cariboo Chamber of Commerce. I understand and agree that membership contract will remain in effect until I resign, after giving 10 days advance notice in writing, and that my membership is due and payable now. I understand that the business membership will attach to the company named above, and not to any individual, and is non-transferable. Fees are payable annually for the period of one calendar year. Membership dues received by the Chamber of Commerce are non-refundable. New members (excluding past members) may be eligible for prorated membership dues if registered late in the year.

Business Authorized Signature _____ Date _____

Authorized Personnel Name _____ Position/Title _____

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Minutes of the Annual General Meeting held January 20, 2022 at Creekside Seniors Centre at 5:30 PM.

Amanda Usher acting chair called the meeting to order at 5:30 pm.

Six members in attendance a quorum was in place.

Introductions by everyone.

Minutes of 2019 AGM presented. Rob Fry moved minutes be approved as presented seconded by Martina Dopf. Approved

Treasurers report Draft 2021 report presented by Keith Greenhough. Motion to approve by Rob Fry seconded by Martina Dopf. Approved.

Chair report by Amanda Usher gave us an update on the parade and the past struggles due to COVID regulations and staffing issues. Successful Xmas Parade thanks to Janet Lily.

Managers report. Donna Barnett gave update on office changes, changes in the accounting now with PMT. Working on new 2022 memberships, events for 2022 Community Appreciation day June 4 2022, meeting regarding Easter parade, working on behalf of the Chamber on the Hot July Nights Car Show July 15 16 17 2022. Upgrading insurance program for Chamber members. Applying for a grant through the Federal Government to bring Music to 100 Mile Interlakes and the 108 this summer. Donna spoke about working with the Wranglers on the Duck Race the Citizen of the Year awards. Also using the office for the Hot July Nights Car Show society to hold their meetings, the Festival of the Arts also.

Spoke about Chamber Bucks and the need to get a new one printed so we can keep control of what is out and what comes in. At present there are no numbers.

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Minutes of the South Cariboo Chamber of Commerce held January 20, 2022 at Creekside Seniors Centre at 5:30 Pm.

Discussion was held on the opportunity to apply for the Federal Government Commemorative Reopening Funds. This is an opportunity for the South Cariboo to come together and honour and celebrate and thank our front line workers and emergency services for taking care of the South Cariboo during the past two years of COVID. Bringing mental health social interaction economic opportunities through Tourism. This would include the Interlakes 100 Mile House, 108 Heritage Site our Wrangler Junior B Hockey Team and most important our First Nations

Motion for Manager to apply for The Commemorative Reopening Funds Program through the Federal Government my Martina Dopf second by Amander Usher.

Motion Carried

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Motion by Martina Dopf and second by Rob Fry to adopt the report by the Chair and the Manager. Approved

Election of officers. Donna Barnett in chair.

Martina Dopf nominated Janet Lily accepted
Martina Dopf nominated Rob Fry accepted
Martina Dopf nominated Amanda Usher accepted
Keith Greenhough nominated Martina Dopf accepted
Amanda Usher nominated Jamie Gauvin accepted
Amanda Usher nominated Donna Barnett accepted
Keith Greenhough nominated Rick Takagi accepted

Motion to accept all nominations by Keith Greenhough.
Call from the floor three times for any other nominations.
There were no more nominations therefore chair called nominations closed.

New Business

Amanda brought up the possibility of having a business excellence awards evening in the fall.
The board will consider at a later date.

Date of next board meeting Feb 3 8:45 am Chamber office.

Meeting adjourned at 6:15 p.m.



Volunteer Message

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Directors meeting held via zoom March 3, 2022 at 7pm.
Meeting called to order at 7pm by acting Chair Amanda Usher.

Martina Dopf nominated Donna Barnett as President second by Rob Fry.
No other nominations Donna declared President.

Janet Lilly nominated Jamie Gauvin as Secretary second by Rick Takagi.
No other nominations Jamie declared Secretary.

Martina Dopf nominated Rick Takagi as Treasurer second by Janet Lilly
No other nominations Rick declared Treasurer.

Janet Lilly nominated Martina Doph as Vice-President second by Amanda Usher. No other nominations Martina declared Vice President.

Jordan Townsend from West Fraser also is a member of the past board and Will stay as a director.

Donna brought forward a new direction for the chamber to focus on what governments Of all levels are bringing forth which may impede economic and social barriers in our Community. Right now the Old Growth Forest Strategy and Bill 23 and 28 could have a negative effect in our community. Log yard full at West Fraser for Break up looking positive. 160 Full Time employees at present. This does not include the loggers trucker or all the businesses that support the mills. Our log home builders are having trouble finding fibre for their industry as it is a special value added product that takes old growth logs. Our construction industry is booming and that is what has kept our economy in a good spot at present. Unfortunately our small and medium sized businesses are suffering.

Easter event in the planning stages for April 16th.
Meeting adjourned 7:35

SOUTH CARIBOO CHAMBER OF COMMERCE

Financial Statements

Year Ended March 31, 2021

(Unaudited - See Notice To Reader)

Draft Pending Approval

SOUTH CARIBOO CHAMBER OF COMMERCE

Statement of Changes in Net Assets

Year Ended March 31, 2021

(Unaudited - See Notice To Reader)

	2021	2020
Net assets - beginning of year	\$ 10,763	\$ 23,839
Deficiency of revenue over general and administrative expenses	<u>(2,723)</u>	<u>(13,076)</u>
Net assets - end of year	<u>\$ 8,040</u>	<u>\$ 10,763</u>

Draft Pending Approval

SOUTH CARIBOO CHAMBER OF COMMERCE**Statement of Revenues and Expenditures****Year Ended March 31, 2021***(Unaudited - See Notice To Reader)*

	2021	2020
Revenue		
Business Excellence Awards	\$ 130	\$ 12,930
Visitor centre sign	-	5,613
Professional services	276	-
Grants/In kind	6,000	6,000
Other income	20,558	4,345
Summer Festival	750	20,123
Membership	4,217	19,939
	<u>31,931</u>	<u>68,950</u>
General and administrative expenses		
Accounting fees	1,322	750
Advertising and promotion	2,324	2,217
Amortization	461	1,024
Bank charges and interest	675	1,168
Insurance	2,045	1,951
Membership meetings	-	260
Memberships	-	2,134
Office	951	1,741
Board	-	671
Event costs - Business Excellence	558	13,306
Event costs - Summer Festival	-	14,439
Rental	6,000	6,175
Travel	(68)	1,223
Telephone and utilities	2,014	1,874
Wages and benefits	18,372	33,093
	<u>34,654</u>	<u>82,026</u>
Deficiency of revenue over general and administrative expenses	<u>\$ (2,723)</u>	<u>\$ (13,076)</u>

See notes to financial statements

SOUTH CARIBOO CHAMBER OF COMMERCE

Notes to Financial Statements

Year Ended March 31, 2021

(Unaudited - See Notice To Reader)

1. Purpose of the chamber

South Cariboo Chamber of Commerce (the "chamber") is a not-for-profit organization incorporated federally under the Board of Trades Act.

The chamber represents businesses in 100 Mile House and surrounding South Cariboo area.

2. Significant accounting policies

The preparation and presentation of these financial statements may not conform to Canadian generally accepted accounting principles and therefore may not be appropriate for all readers' purposes.

3. Property, plant and equipment

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Computer & office equipment	\$ 2,568	\$ 2,191	\$ 377	\$ 838

Draft Pending Approval