



Date: 16/05/2022

To: Central Cariboo/City of Williams Lake Joint Committee

And To: John MacLean, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: May 25, 2022

File: 6860-01

Short Summary:

Esler Recreation Advisory Commission - 2022 Spring Meeting Minutes and Recommendations

Voting:

Electoral Areas D, E, and F, and City of Williams Lake

Memorandum:

Please find attached the minutes from the Esler Recreation Advisory Commission (ERAC) spring meeting held May 12, 2022.

The three sports groups - Williams Lake Slo-Pitch League, Williams Lake Soccer Associations and Williams Lake Minor Fastball League - reported the following registration numbers for 2022:

- Slo-Pitch has 30 teams with approximately 800 participants.
- Soccer has approximately 700 participating youth as well as 60 women and 50 men in the adult leagues.
- Minor Fastball participants are up to 135.

As noted in the minutes, the ERAC endorsed the proposed capital projects for Slo-Pitch, Minor Fastball, and Soccer. Regional District staff advised that \$5,000 each for capital projects is available in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2022.

Staff updated the groups on the goal to construct a wheelchair accessible trail at the sports complex as well as the goal to construct a better access road into the complex directly off Highway 20, including staff's goal to apply to the UBCM Strategic Priorities Fund grant program for up to \$5,000,000 in funding to support construction of the access road. The ERAC also discussed the irrigation system projects allocated in the CCRLS capital plan for 2022.

The ERAC considered entering into a five-year Use and Occupancy Agreement with the Cariboo Disc Golf Club to develop and maintain a public disc golf course at the complex.

The following recommendations from the ERAC are presented for endorsement by the Central Cariboo Joint Committee and further to the Regional District Board:

- i) That the proposed 2022 capital projects for Williams Lake Slo-Pitch League, Williams Lake Soccer Associations, and Williams Lake Minor Fastball be approved, including: the Slo-Pitch League will complete parking lot improvements and danger tree removal along outfield fence lines, the Williams Lake Soccer Associations will install fencing and purchase line painting equipment, and the Williams Lake Minor Fastball will purchase topsoil for field dressing. And further, that \$5,000 to each group for the capital projects be approved as allocated in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2022;
- ii) That an application to the UBCM Strategic Priorities Fund grant program for up to \$5,000,000 in funding to support construction of the access road into the Esler Sports Complex and improved onsite parking be submitted. Further, that the appropriate signatories be authorized to enter into the necessary contribution agreement should the grant application be successful;
- iii) That a five-year Use and Occupancy Agreement be entered into with the Cariboo Disc Golf Club to develop and maintain a public course at the north end of the Esler Sports Complex. Further, that the appropriate signatories be authorized to enter into the agreement and that the Slo-Pitch Use and Occupancy Agreement be amended to remove the overlapping area so it can be made available for the disc golf club; and
- iv) That the advisory commission members for 2022 be appointed as follows: Linda Barbondy for the WL Slo-Pitch League, Brian Hansen for the WL Soccer Associations, Nick Surette for WL Minor Fastball, and Bruce Newbery and Pierre Mayette for the Esler Community Association. And further, that the Esler Recreation Advisory Commission establishment bylaw be amended to include an appointed representative from the Cariboo Disc Golf Club.

Attachments:

1. ERAC meeting minutes of May 12, 2022
2. Use and Occupancy Agreement with the Cariboo Disc Golf Club for the Esler Sports Complex

Financial Implications:

1. An allocation of \$15,000 in capital project support for the leagues operating at the Esler Sports Complex is approved in the 2022 Central Cariboo Recreation (1553) Business and Financial Plans.
2. Under the Use and Occupancy Agreement, the Cariboo Disc Golf Club will pay an administrative fee of \$250 annually to the Regional District, which is equivalent to the amount for the other sports leagues operating at the complex.

Policy Implications:

1. The Use and Occupancy Agreements between the Regional District and the sports groups for the Esler complex require prior approval of proposed capital projects.
2. To use the Esler complex for ongoing recreational purposes, groups, such as the Cariboo Disc Golf Club, must enter into a Use and Occupancy Agreement with the Regional District defining the terms and conditions of such use.

Alignment with Strategic Plan:

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

- 1) Endorse recommendations;
- 2) Receipt only;
- 3) Receipt and other action at the direction of the Committee;
- 4) Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated May 16, 2022, and attached minutes from the Esler Recreation Advisory Commission meeting held May 12, 2022, be received. Further, that the following recommendations from the Commission be considered for endorsement:

- i) That the proposed 2022 capital projects for Williams Lake Slo-Pitch League, Williams Lake Soccer Associations, and Williams Lake Minor Fastball be approved, including: the Slo-Pitch League will complete parking lot improvements and danger tree removal along outfield fence lines, the Williams Lake Soccer Associations will install fencing and purchase line painting equipment, and the Williams Lake Minor Fastball will purchase topsoil for field dressing. And further, that \$5,000 to each group for the capital projects be approved as allocated in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2022;

- ii) That an application to the UBCM Strategic Priorities Fund grant program for up to \$5,000,000 in funding to support construction of the access road into the Esler Sports Complex and improved onsite parking be submitted. Further, that the appropriate signatories be authorized to enter into the necessary contribution agreement should the grant application be successful;
- iii) That a five-year Use and Occupancy Agreement be entered into with the Cariboo Disc Golf Club to develop and maintain a public course at the north end of the Esler Sports Complex. Further, that the appropriate signatories be authorized to enter into the agreement and that the Slo-Pitch Use and Occupancy Agreement be amended to remove the overlapping area so it can be made available for the disc golf club; and
- iv) That the advisory commission members for 2022 be appointed as follows: Linda Barbondy for the WL Slo-Pitch League, Brian Hansen for the WL Soccer Associations, Nick Surette for WL Minor Fastball, and Bruce Newbery and Pierre Mayette for the Esler Community Association. And further, that the Esler Recreation Advisory Commission establishment bylaw be amended to include an appointed representative from the Cariboo Disc Golf Club.