



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

August 12, 2022

10:00 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director C. Mernett, Director W. Macdonald (via telephone), Director I. Bonnell (via telephone), Director M. Pinkney, Director E. Coleman (via telephone)

ABSENT: Vice-Chair J. Massier, Director G. Kirby (for a portion of the meeting)
Director B. Simpson

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, S. Sajwan, Planning Officer II, C. Davis, Recording Secretary, C. Norman, Communications Specialist

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2022-8-1

Moved Director Forseth

Seconded Director Mernett

That the agenda be adopted as presented, with the addition of late item 7.1 regarding Policy on LiDAR Study Release.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - July 8, 2022

Corporate Vote - Unweighted

2022-8-2

Moved Director Forseth

Seconded Director Richmond

That the minutes of the Cariboo Regional District Board meeting held July 8, 2022, be received and adopted.

Carried

Director Kirby joined the meeting.

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2022-8-3

Moved Director LeBourdais

Seconded Director Glassford

That the Delegations Memorandum of Business, as of August 12, 2022, be received.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

4.1 Area C – BL 5388 and 5389

Stakeholder Vote – Unweighted – All Electoral Areas

1352 Webber Road

Lot 1, District Lots 8622 and 8623, Cariboo District, Plan PGP46284

From Rural Residential 2 designation to Country Residential designation

From Rural 2 (RR 2) zone to Rural 3 (RR 3) zone

(3360-20/20220022 – Grueter) (Agent: Brad Wiles)

Director Massier

2022-8-4

Moved Director Sjostrom

Seconded Director Richmond

That Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5388, 2022 be read a first and second time, this 12th day of August, 2022.

Carried

2022-8-5

Moved Director Sjostrom

Seconded Director Delainey

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5389, 2022 be read a first and second time this 12th day of August, 2022. Further, that adoption be subject to the following:

Adoption of Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5388, 2022.

Carried

4.2 Area F – BL 5399

Veronica Meister, the acting agent, spoke on behalf of the applicant.

Stakeholder Vote – Unweighted – All Electoral Areas

1211 Desautel Road

Lot 6, District Lot 6366, Cariboo District, Plan 24782, Except Plan PGP38390

From Rural 2 (RR 2) zone to Rural 3 (RR 3) zone

(3360-20/20220043 – Macrae) (Agent: Veronica Meister – Exton and Dodge Land Surveying Inc.)

Director LeBourdais

2022-8-6

Moved Director LeBourdais

Seconded Director Glassford

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5399, 2022 be read a first and second time, this 12th day of August, 2022.

Carried

4.3 Area G – BL 5400

Easzee Drive

Lot B, District Lots 200 and 3560, Lillooet District, Plan 30951, Except Plan KAP45694

From Open Space, Parkland (OSP) zone to Special Exception R 1-1 zone (3360-20/20220045 – Szatmari) (Agent: Michael Kidston Land Surveying)
Director Richmond

2022-8-7

Moved Director Richmond

Seconded Director Glassford

Stakeholder Vote – Unweighted – All Electoral Areas

That South Cariboo Area Zoning Amendment Bylaw No. 5400, 2022 be read a first and second time, this 12th day of August, 2022.

Carried

2022-8-8

Moved Director Richmond

Seconded Director Glassford

Stakeholder Vote - Weighted - All Electoral Areas

That the full application fee of \$1,400.00 be refunded to the applicant for File No. 3360-20/20220045, due to extenuating circumstances in accordance with the CRD Application Fee Policy PL2.2 (Policy #11-06A-13).

Carried

4.4 Area H – BL 5403 and 5404

Stakeholder Vote – Unweighted – All Electoral Areas

3973 and 3983 Ruth Lake Road

District Lot 2195, Lillooet District, Except Plans KAP57428, KAP58890 and KAP61796

From Commercial and Lakeshore Residential designations to Commercial and

Lakeshore Residential designations
From Tourist Commercial (C 2) and Acreage Reserve (RA 2) zones to Tourist
Commercial (C 2) and Lakeshore Residential 2 (RL 2) zones
(3360-20/20220036 – Wilson/Robert)
Director Wagner

2022-8-9

Moved Chair Wagner
Seconded Director Forseth

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5403,
2022 be read a first and second time, this 12th day of August, 2022.

Carried

2022-8-10

Moved Chair Wagner
Seconded Director Forseth

That South Cariboo Area Zoning Amendment Bylaw No. 5404, 2022 be read a
first and second time, this 12th day of August, 2022. Further, that adoption be
subject to the following:

- i. Adoption of South Cariboo Area Official Community Plan Amendment
Bylaw No. 5403, 2022.
- ii. The applicant offering to enter into and entering into a Section 219
covenant to ensure compliance with the CRD Shoreland Management
Policy with respect to sewerage disposal and riparian protection.
- iii. The applicant offering to enter into and entering into a Section 219
covenant to ensure no new cabins are constructed on the proposed
commercial Lot 2 (see Appendix C) until the water system is upgraded to
meet Provincial standards.

Further, that the cost of registration of the Shoreland Management Policy
covenant be borne by the applicants.

Still further, that the cost of the preparation and registration of the “no new
cabins until improved water system” covenant be borne by the applicants.

Carried

4.5 Area I – BL 5405

Stakeholder Vote – Unweighted – All Electoral Areas

Kluskus Forest Service Road

Unsurveyed Crown Land, Range 4, Coast District

From Resource/Agricultural (R/A) zone to Special Exception M 3-1 and Special Exception R/A-2 zones

(3360-20/20220044 – BW Gold Ltd.) (Agent: Shane Budd)

Director Glassford

2022-8-11

Moved Director Glassford

Seconded Director Sjostrom

That North Cariboo Area Rural Land Use Amendment Bylaw No. 5405, 2022 be read a first and second time, this 12th day of August, 2022.

Carried

5. AGRICULTURAL LAND COMMISSION APPLICATIONS

5.1 Area D – ALRD20220034

Stakeholder Vote – Unweighted – All Electoral Areas

5351 Cariboo Hwy 97 North

Lot 1, District Lot 6349 and 9173, Cariboo District, Plan BCP17165

(3015-20/D20220034 – Rankin)

Director Forseth

2022-8-12

Moved Director Forseth

Seconded Director Mernett

That consideration of the Provincial Agricultural Land Commission application for a non-adhering residential use, pertaining to Lot 1, District Lot 6349 and 9173, Cariboo District, Plan BCP17165, be deferred to the September 1, 2022 Board meeting.

Carried

6. TEMPORARY USE PERMIT APPLICATIONS

6.1 Area I – TP20210068

Stakeholder Vote – Unweighted – All Electoral Areas

West Fraser Road

Parcel A, District Lots 7269, 9522 and 12453, Cariboo District, Plan PGP36005
(3070-20/20210068 – Farmer) (Agent: Tyson Craigg)

Director Glassford

2022-8-13

Moved Director Glassford

Seconded Director Mernett

That the application pertaining to Parcel A, District Lots 7269, 9522 and 12453, Cariboo District, Plan PGP36005, requesting issuance of a Temporary Permit to allow the use of the mobile asphalt plant on a 0.3 ha (0.74 ac.) area located within an existing 2.4 ha (5.9 ac.) aggregate extraction site, be approved, in principle, as per Appendix “B” Specific Map, subject to the following:

The proposed Temporary Use on the subject property must occur during August/September 2022 and June/July 2023, effective until December 31, 2023.

Carried

7. LATE ITEM

7.1 Policy on LiDAR Study Release

Corporate Vote - Unweighted

2022-8-14

Moved Director Forseth

Seconded Director Bachmeier

That the Quesnel, Williams Lake and Surrounding Fringe Areas LiDAR Study Release Policy be adopted as discussed.

Carried

8. ENVIRONMENTAL SERVICES

8.1 Request for a Budget Amendment and Additional Community Works Funds to Cover the Increased Cost of the McKinley Drive Infrastructure Relocates

Corporate Vote - Weighted

2022-8-15

Moved Director Richmond

Seconded Director Mernett

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated August 9, 2022, regarding a budget amendment for the Lac La Hache Sewer system and the Lac La Hache Water system and an additional allotment of Community Works Funds to cover the additional costs of the McKinley Drive infrastructure locates, be received. Further, that an amendment to the budget for a transfer of \$20,000 from each of the Lac La Hache Sewer and Lac La Hache Water to cover the additional cost be approved and further, that an additional allocation of up to \$20,000 of Community Works Funds be approved to cover any additional costs.

Carried

S. Sajwan left the meeting.

9. EMERGENCY PROGRAM SERVICES

9.1 UBCM 2022 CEPF – EOC and Training – Successful Application

Corporate Vote - Unweighted

2022-8-16

Moved Director Sjostrom

Seconded Director LeBourdais

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated July 28, 2022, regarding the successful application to the UBCM Community Emergency Preparedness Fund, be received.

Carried

10. FINANCE

10.1 Cariboo Regional District 2022 Second Quarter Financial Reports

Corporate Vote - Unweighted

2022-8-17

Moved Director Forseth

Seconded Director Bachmeier

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated August 4, 2022, with attached 2022 Cariboo Regional District Second Quarter Financial Reports, be received.

Carried

10.2 Monthly Expenditures Board Summary Report and Mastercard Summary Report - July 2022

Corporate Vote - Unweighted

2022-8-18

Moved Director Glassford

Seconded Director Pinkney

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of July 2022, in the amount of \$3,128,915.42, consisting of \$107,776.93 paid by cheque, \$2,911,270.14 paid through electronic funds, and \$109,868.35 paid by Mastercard, be received and ratified.

Carried

10.3 Williams Lake First Nation - 1st Annual Speaking Our Truth Pow Wow

Corporate Vote - Weighted

2022-8-19

Moved Director Delainey

Seconded Director Richmond

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 9, 2022, regarding a request for sponsorship from the Williams Lake First Nation for the 1st Annual Speaking Our Truth Pow Wow, be received. Further, that the CRD sponsor to platinum level by providing \$5,500 of Covid Safe Restart funding toward the event.

Carried

11. ADMINISTRATION

11.1 Request for Late UBCM Resolution – Input into Hiring of RCMP Detachment Commanders

Corporate Vote - Unweighted

2022-8-20

Moved Chair Wagner

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 11, 2022, regarding a request from Chair Wagner for the Board to submit a late UBCM resolution requesting that UBCM work with the federal government to ensure that all levels of local government are at least consulted for input when hiring RCMP Detachment Commanders, and that Indigenous Communities should be availed the opportunity to have a representative at the table when the interview is occurring, be received. Further, that staff be directed to draft and submit a resolution to UBCM in regard to this issue in the hiring of RCMP Detachment Commanders of provincial police forces.

Carried

12. BOARD REPORTS AND CORRESPONDENCE

12.1 Consent Calendar

Corporate Vote - Unweighted

2022-8-21

Moved Director Forseth

Seconded Director Pinkney

That the consent calendar items, as of August 12, 2022, be received

Carried

13. INVITATIONS

13.1 Updated UBCM Provincial Appointment Book

2022-8-22

Moved Director Mernett

Seconded Director Bachmeier

That the email invitation dated August 3, 2022, from Brigit Schmidt, Director, MUNI UBCM Convention Coordinator, Local Government Division, Ministry of Municipal Affairs, regarding an update to the UBCM Provincial Appointment Book, be received.

Carried

D. Campbell, Manager of Community Services joined the meeting.

3. DELEGATIONS/GUESTS

3.2 11:30 a.m. Delegation - MLA Lorne Doerkson

MLA Lorne Doerkson provided the Cariboo Regional District Board with updates in his Electoral District.

The meeting recessed at 12:30 p.m.

The meeting reconvened at 1:15 p.m.

PRESENT: Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. Macdonald (via telephone), Director I. Bonnell (via telephone), Director B. Simpson (via telephone), Director M. Pinkney, Director E. Coleman (via telephone)

ABSENT: Vice-Chair J. Massier

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO,

18. IN-CAMERA SESSION

18.1 In-Camera Session

Corporate Vote - Unweighted

2022-8-23

Moved Director Forseth

Seconded Director Glassford

That the meeting be closed to the public to discuss items suitable for discussion in-camera pursuant to Sections 90(1)(a) and (c) of the *Community Charter*.

Carried

The meeting recessed at 1:15 p.m. to go in-camera.

The meeting reconvened at 2:41 p.m.

Director Simpson left the meeting.

C. Norman returned to the meeting.

14. BYLAWS FOR CONSIDERATION OF THREE READINGS

14.1 Cariboo Regional District Economic Development Services Merge Bylaw No. 5398, 2022

Corporate Vote - Unweighted

2022-8-24

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 10, 2022, regarding Bylaw No. 5398, be received. Further, that Cariboo Regional District Economic Development Services Merge Bylaw No. 5398, 2022 be read a first, second and third time this 12th day of August 2022.

Dealt with by the following resolution

2022-8-25

Moved Director Delainey

Seconded Director Sjostrom

That Cariboo Regional District Economic Development Services Merge Bylaw No. 5398, 2022 be deferred to after the 2022 General Election.

Carried

15. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

15.1 Forest Grove Legion Property Tax Exemption Bylaw No. 5406, 2022

Corporate Vote – Unweighted (Adoption requires 2/3rds in favour)

2022-8-26

Moved Chair Wagner

Seconded Director Mernett

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated July 20, 2022, regarding Bylaw No. 5406, be received. Further, that Forest Grove Legion Property Tax Exemption Bylaw No. 5406, 2022 be read a first, second and third time this 12th day of August 2022.

CONTRARY TO THE MOTION: Director Forseth

Carried

2022-8-27

Moved Chair Wagner

Seconded Director LeBourdais

That Forest Grove Legion Property Tax Exemption Bylaw No. 5406 be adopted this 12th day of August 2022.

CONTRARY TO THE MOTION: Director Forseth

Carried

Director Delainey left the meeting.

15.2 South Cariboo Recreation Fees and Charges Amendment Bylaw No. 5407, 2022

Stakeholder Vote – Weighted – Electoral Areas G, H, and L, and District of 100 Mile House

2022-8-28

Moved Director Richmond

Seconded Director Pinkney

That the agenda item summary from Lore Schick, Deputy Corporate Officer / Executive Assistant, dated July 25, 2022, regarding Bylaw No. 5407, be received. Further, that South Cariboo Recreation Fees and Charges Amendment Bylaw No. 5407, 2022 be read a first, second and third time this 12th day of August 2022.

Carried

2022-8-29

Moved Director Richmond
Seconded Director Pinkney

That South Cariboo Recreation Fees and Charges Amendment Bylaw No. 5407, 2022 be adopted this 12th day of August 2022.

Carried

16. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

16.1 Request from Director Sjostrom for an Allocation of Covid19 Smart Restart Funds

Corporate Vote - Weighted

2022-8-30

Moved Director Sjostrom
Seconded Director Bonnell

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated July 26, 2022, regarding a request from Director Sjostrom to allocate \$838.00 from the COVID-19 Smart Restart Funds to the City of Quesnel for the purchase of training equipment for use in the Red Bluff Firehall, be received. Further, that the funds be authorized as requested.

Carried

17. DIRECTORS' ROUNDTABLE

The Directors were given an opportunity to provide any brief reports/updates/appointments at this time.

2022-8-31

Moved Director Bachmeier
Seconded Director Glassford

That Claudia Sevillano be appointed to the Parkland Recreation Commission.

Carried

2022-8-32

Moved Chair Wagner

Seconded Director Richmond

That Wendy Philip be appointed as the APC Secretary for Electoral Area H.

Carried

19. ADJOURNMENT

Corporate Vote - Unweighted

2022-8-33

Moved Director Glassford

Seconded Director Pinkney

That the meeting of Cariboo Regional District Board be adjourned at 3:12 p.m. August 12, 2022.

Carried

Chair

Manager of Corporate Services