



September 9, 2022

Kevin Erickson CPA, CGA  
Chief Financial Officer  
Cariboo Chilcotin Regional Hospital District  
Suite D, 180 North 3<sup>rd</sup> Avenue  
Williams Lake, BC V2G 2A4

emailed: [kerickson@cariboord.bc.ca](mailto:kerickson@cariboord.bc.ca)

**RE: Bylaw Increase Request – Bylaw #186 Quesnel Substance Abuse  
Leasehold Improvement**

Dear Mr. Erickson:

Northern Health would like to formally request funding of \$166,800 for a budget increase to the Quesnel Substance Abuse Leasehold Improvement project bylaw #186. This is 40% of the total project budget increase of \$417,000.

The new leased space has been procured through an open tender process by the Ministry of Citizens Services. We then designed and tendered the leasehold improvements of the space, and the tenders came in over budget, requiring a lift of \$417,000 to the project budget.

We would like to request that some of the surplus funds from the GR Baker Kitchen renovation project be repurposed for this budget lift. That project has been closed significantly under budget – bylaw #182 was for \$3.3m and only \$1.2m was required, a surplus of \$1.1m.

Thank you for your consideration of this request. If you have any questions please do not hesitate to contact our office.

Sincerely,

Deb Taylor, HB.Comm, CPA, CGA  
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI  
Mike Hoefer, RD Capital Planning and Support Services  
Kevin Welsh, Cariboo-Chilcotin Regional Hospital District  
Terri Speed, Cariboo-Chilcotin Regional Hospital District