



**CARIBOO REGIONAL DISTRICT
EMERGENCY PREPAREDNESS
COMMITTEE MINUTES**

September 7, 2022

10:00 a.m.

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT : Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier,
Director M. LeBourdais, Director J. Glassford, Director G. Kirby

STAFF : J. Maclean, Chief Administrative Officer, S. Masun, Manager of
Emergency Program Services, L. Schick, Deputy Corporate
Officer/Executive Assistant, K. Farvolden, Emergency Program
Coordinator, I. Israel, Emergency Program Coordinator

1. CALL TO ORDER

1.1 Adoption of Agenda

EPC.2022-9-1

Moved Director Kirby

Seconded Director LeBourdais

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Emergency Preparedness Committee - March 9, 2022

EPC.2022-9-2

Moved Director Glassford

Seconded Director Kirby

That the minutes of the Emergency Preparedness Committee meeting, held March 9, 2022, be received and adopted.

Carried

3. REPORTS AND CORRESPONDENCE

3.1 EOC Reporting April to August 2022

EPC.2022-9-3

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 17, 2022, regarding EOC reporting for the period of April to August 2022, be received.

Carried

3.2 Emergency Program Key Findings Report Prioritization and Workplan Update

EPC.2022-9-4

Moved Director Kirby

Seconded Director Glassford

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 30, 2022, regarding the Emergency Program Key Findings Report Prioritization and Workplan Update be received.

That staff proceed with presentation to Board in October.

Carried

3.3 UBCM 2023 CRI - FireSmart Community Funding and Supports – Fall Application Intake

EPC.2022-9-5

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 17, 2022, regarding the 2023 UBCM Community Resiliency Investment, be received. Further, that staff be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports.

Carried

3.4 Canadian Red Cross Risk Awareness Project

EPC.2022-9-6

Moved Director LeBourdais

Seconded Director Glassford

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 17, 2022, regarding the Canadian Red Cross Wildfires 2017 funding opportunity, be received. Further, that staff be authorized to proceed with a funding application to the Canadian Red Cross Wildfires 2017 for a Risk Awareness Campaign.

Carried

3.5 Emergency Response Protocol and Title Land Communications Procedure

EPC.2022-9-7

Moved Director LeBourdais

Seconded Director Kirby

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 31, 2022, regarding the Emergency Response Protocol and Title Land Communications Procedure be received.

Carried

4. **ADJOURNMENT**

EPC.2022-9-8

Moved Director Glassford

Seconded Director Sjostrom

That the Cariboo Regional District Emergency Preparedness Committee meeting be adjourned at 11:15 am September 7, 2022.

Carried

Chair

Manager of Corporate Services