



**CARIBOO REGIONAL DISTRICT
COMMITTEE OF THE WHOLE MINUTES**

September 22, 2022

11:00 am

**Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.**

PRESENT: Chair M. Wagner, Director M. Sjostrom (via telephone), Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett (via telephone), Director W. Macdonald, Director M. Pinkney (via telephone), Director I. Bonnell, Director E. Coleman

ABSENT: Director B. Simpson

STAFF: K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, L. Schick, Deputy Corporate Officer/Executive Assistant, L. Loveng, Manager of Procurement, B. Crowe, Manager of Human Resources

1. CALL TO ORDER

1.1 Adoption of Agenda

COW.2022-9-1

Moved Director Forseth

Seconded Director Kirby

That the agenda be adopted as presented.

Carried

2. IN-CAMERA SESSION

2.1 In-Camera Session

COW.2022-9-2

Moved Director Forseth

Seconded Director Glassford

That the meeting be closed to the public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a), (c) and (g) of the *Community Charter*.

Carried

The meeting recessed at 11:05 a.m. to go in-camera.

The meeting reconvened at 2:03 p.m.

PRESENT: Chair M. Wagner, Director M. Sjostrom (via telephone), Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director G. Kirby, Director C. Mernett (via telephone), Director W. Macdonald, Director M. Pinkney (via telephone)

ABSENT: Director S. Forseth, Director B. Simpson, Director I. Bonnell, Director E. Coleman

STAFF: K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, N. Whitehead, Manger of Planning Services, L. Schick, Deputy Corporate Officer/Executive Assistant, C. Davis, Senior Administrative Services Clerk

3. RECEIPT AND ADOPTION OF MINUTES

3.1 Minutes of the Committee of the Whole Meeting - June 9, 2022

COW.2022-9-3

Moved Director Glassford

Seconded Director Richmond

That the minutes of the Committee of the Whole meeting, held June 9, 2022, be received and adopted.

Carried

4. REPORTS AND CORRESPONDENCE

4.1 Defining Fire Protection Area Distances

COW.2022-9-4

Moved Director Bachmeier

Seconded Director Macdonald

That the memorandum from Michael Navratil, Manager of Protective Services, dated September 13, 2022, regarding fire protection area distances, be received. Further, that staff develop a policy for the Board's consideration.

Carried

M. Navratil, left the meeting.

4.2 Zoning and Rural Land Use Bylaws – Dwelling Definitions

COW.2022-9-5

Moved Director Sjostrom

Seconded Director Bachmeier

That the memorandum from Nigel Whitehead, Manager of Planning Services, dated September 16, 2022, regarding zoning and rural land use bylaw definitions of dwelling and carriage house, be received. Further, that staff move forward with Option 1 to define the difference more clearly between a carriage house and a secondary dwelling, requiring explicitly that a carriage house be located above a garage or integrated within the structure on the main floor of an ancillary structure, with significant floor area dedicated to ancillary space.

Carried

5. ADJOURNMENT

COW.2022-9-6

Moved Director Massier

Seconded Director Delainey

That the meeting of the Committee of the Whole be adjourned at 2:48 p.m., September 22, 2022.

Carried

Chair

Manager of Corporate Services