



Date: 03/10/2022

To: Chair and Directors, Cariboo Regional District Board

And To: John MacLean, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Oct06_2022

File: 1855-05

Short Summary:

Big Lake Community Association Community Works Funding (CWF) Solar Panel Project and Enabling Agreement.

Voting:

Corporate Vote – Weighted

Memorandum:

The Big Lake Community Association has requested a Community Works Funding contribution of up to \$50,000 to install solar panels at the Big Lake Community Hall.

It is expected that the 44-450W PV panels will produce energy savings of about 24,000 kWh annually. Any electricity reduction will help the Association to lower the carbon footprint of the site and free up funds for other projects. The Association has sourced quotes for the project.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Big Lake Community Association is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

1. CWF project request package for the Big Lake Community Association
2. Request letter from the Big Lake Community Association

Financial Implications:

The proposal from the Big Lake Community Association requests up to \$50,000 from the Community Hall Improvements envelope of the 2022 CWF program.

The Board approved the CWF funding schedule for 2022, including the Community Hall Improvements envelope which has a total of \$150,000 available. If this application from the Big

Lake Community Association is approved, \$50,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$37,000 available for community hall projects.

Policy Implications:

None. The Board approved the CWF funding schedule for 2022, including the Community Hall Improvements envelope. This project meets CWF criteria for improving energy efficiency.

Alignment with Strategic Plan:

- Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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CAO Comments:

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Options:

1. Endorse recommendation;
2. Receipt and other action;
3. Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 3, 2022, regarding a proposal from the Big Lake Community Association to install solar panels at the Big Lake Community Hall, be received. Further, that up to \$50,000 for the project be approved from the 2022 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.