



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

October 6, 2022

9:56 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier (via telephone), Director M. Sjostrom, Alternate Director E. Montgomery, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond (via telephone), Director J. Glassford, Director G. Kirby, Director C. Mernett, Director W. Macdonald, Director B. Simpson (via telephone), Director M. Pinkney

ABSENT: Director B. Bachmeier, Director I. Bonnell, Director E. Coleman

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, N. Whitehead, Manager of Planning Services, C. Davis, Recording Secretary, C. Norman, Communications Specialist

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2022-10-1

Moved Director Mernett

Seconded Director Forseth

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 23, 2022

Corporate Vote - Unweighted

2022-10-2

Moved Director Glassford

Seconded Director LeBourdais

That the minutes of the Cariboo Regional District Board meeting held September 23, 2022, be received and adopted.

Carried

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2022-10-3

Moved Director Kirby

Seconded Director Pinkney

That the Delegations Memorandum of Business, as of October 6, 2022, be received.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

4.1 Area G – BL 5382 and 5383

Stakeholder Vote – Unweighted – All Electoral Areas

3973 Highway 97

Lot A, District Lot 5, Lillooet District, Plan 11164

From Commercial designation to Townsite Residential designation

From Rural 3 (RR 3) zone to Residential 2 (R 2) zone

(3360-20/20220020 – 1318126 BC Ltd.) (Agent: Michael Kidston Land Surveying Ltd.)

Director Richmond

2022-10-4

Moved Director Richmond
Seconded Director LeBourdais

That Lac La Hache Area Official Community Plan Amendment Bylaw No. 5382, 2022 and South Cariboo Area Zoning Amendment Bylaw No. 5383, 2022 be read a third time, this 6th day of October 2022.

Carried

4.2 Area C – BL 5388 and 5389

Stakeholder Vote – Unweighted – All Electoral Areas

1352 Webber Road
Lot 1, District Lots 8622 and 8623, Cariboo District, Plan PGP46284
From Rural Residential 2 designation to Country Residential designation
From Rural 2 (RR 2) zone to Rural 3 (RR 3) zone
(336020/20220022 – Grueter) (Agent: Brad Wiles)
Director Massier

2022-10-5

Moved Director Massier
Seconded Director Forseth

That Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5388, 2022 and Quesnel Fringe Area Zoning Amendment Bylaw No. 5389, 2022 be read a third time, this 6th day of October 2022.

Carried

4.3 Area J – BL 5396

Stakeholder Vote – Unweighted – All Electoral Areas

21140 Chilcotin Hwy 20
Lot A, District Lots 1618 and 1698, Range 3, Coast District, Plan 17288
From General Commercial (C 1) zone to Special Exception C 1-2 zone
(3360-20/20210066 – Aricnic Enterprises Ltd.)
Director Kirby

2022-10-6

Moved Director Kirby
Seconded Director Sjostrom

That Chilcotin Area Rural Land Use Amendment Bylaw No. 5396, 2022 be read a third time, this 6th day of October 2022.

Carried

4.4 Area G – BL 5400

Stakeholder Vote – Unweighted – All Electoral Areas

Eazee Drive

Lot B, District Lots 200 and 3560, Lillooet District, Plan 30951, Except Plan KAP45694

From Open Space (OSP) zone to Special Exception R 1-1 zone
(3360-20/20210045 – Szatmari) (Agent: Michael Kidston Land Surveying Ltd.)

Director Richmond

2022-10-7

Moved Director Richmond
Seconded Director LeBourdais

That South Cariboo Area Zoning Amendment Bylaw No. 5400, 2022 be read a third time, this 6th day of October 2022.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING AND ADOPTION

5.1 Area L – BL 5381

Stakeholder Vote – Unweighted – All Electoral Areas

6145 Lone Butte-Horse Lk Rd.

Lot 5, District Lot 4050, Lillooet District, Plan 21377

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20220016 – Johnston) (Agent: Michael Kidston Land Surveying Ltd.)

Director Macdonald

2022-10-8

Moved Director Macdonald
Seconded Director Forseth

That South Cariboo Area Zoning Amendment Bylaw No. 5381, 2022 be read a third time, this 6th day of October 2022.

Carried

2022-10-9

Moved Director Macdonald
Seconded Director Delainey

That South Cariboo Area Zoning Amendment Bylaw No. 5381, 2022 be adopted, this 6th day of October 2022.

Carried

5.2 Area F – BL 5399

Veronica Meister, the acting agent, attended the meeting on behalf of the applicant.

Stakeholder Vote – Unweighted – All Electoral Areas

1211 Desautel Road

Lot 6, District Lot 6366, Cariboo District, Plan 24782, Except Plan PGP38390

From Rural 2 (RR 2) zone to Rural 3 (RR 3) zone

(3360-20/20220043 – Macrae) (Agent: Veronica Meister – Exton and Dodge Land Surveying)

Director LeBourdais

2022-10-10

Moved Director LeBourdais
Seconded Director Forseth

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5399, 2022 be read a third time, this 6th day of October 2022.

Carried

2022-10-11

Moved Director LeBourdais
Seconded Director Glassford

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5399, 2022 be adopted, this 6th day of October 2022.

Carried

5.3 Area I – BL 5405

Stakeholder Vote – Unweighted – All Electoral Areas

Kluskus Forest Service Road
Unsurveyed Crown Land, Range 4, Coast District
From Resource/Agricultural (R/A) zone to Special Exception M 3-1 and Special Exception R/A-2 zones
(3360-20/20220044 – BW Gold Ltd.) (Agent: Shane Budd)
Director Glassford

2022-10-12

Moved Director Glassford
Seconded Director Sjostrom

That North Cariboo Area Rural Land Use Amendment Bylaw No. 5405, 2022 be read a third time, this 6th day of October 2022.

Carried

2022-10-13

Moved Director Glassford
Seconded Director Sjostrom

That North Cariboo Area Rural Land Use Amendment Bylaw No. 5405, 2022 be adopted this 6th day of October 2022.

Carried

6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

6.1 Area G – BL 5358

Stakeholder Vote – Unweighted – All Electoral Areas

5501 Park Drive

Lot 1, District Lot 4188, Lillooet District, Plan 17558, Except Plans KAP50471 and KAP59610

From General Commercial (C 1) zone to Special Exception C 4-7 zone
(3360-20/20210057 – 1251625 BC Ltd.)

Director Richmond

2022-10-14

Moved Director Richmond

Seconded Director Delainey

That consideration of adoption of the South Cariboo Area Zoning Amendment Bylaw No. 5358, 2021 be deferred for up to 90 days to allow the applicant to submit a complete building permit application to the building department for the new proposed occupancy.

Carried

7. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

7.1 Area G – DVP20220053

Mark Robinson, the owner, joined the meeting via telephone.

Stakeholder Vote – Unweighted – All Electoral Areas

3754 Emerald Crescent

Lot 4, Block 3, District Lot 5037, Lillooet District, Plan 12042
(3090-20/20220053 – Robinson)

Director Richmond

2022-10-15

Moved Director Richmond

Seconded Director Mernett

That the application for a Development Variance Permit pertaining to Lot 4, Block 3, District Lot 5037, Lillooet District, Plan 12042, be rejected as the proposed front yard setback and increased building height are not consistent with the neighbourhood.

Carried

8. TEMPORARY USE PERMIT APPLICATIONS

8.1 Area B – Temporary Use Permit TP20220052

Derek Mesher, the owner, attended the meeting.

Stakeholder Vote – Unweighted – All Electoral Areas

Duncan Road

Lot 1, District Lot 6195, Cariboo District, Plan 31056

(3070-20/20220052 – Mesher)

Director Bachmeier

2022-10-16

Moved Alternate Director Montgomery

Seconded Director Forseth

That the application pertaining to Lot 1, District Lot 6195, Cariboo District, Plan 31056 requesting the issuance of a Temporary Use Permit to allow the subject property to be used for the residential use of an RV, be deferred to the November 10, 2022, meeting.

Carried

9. DEVELOPMENT SERVICES - OTHER BUSINESS

9.1 TELUS Telecommunications Facility – BC107331 – 16687 Chilcotin Highway 20 – Tatla Lake – Request for Concurrence – Area J

Heather Oliver, Telecommunications and Site Acquisition Specialist from SitePath Consulting Ltd. representing TELUS, joined the meeting via telephone.

Stakeholder Vote – Unweighted – All Electoral Areas

2022-10-17

Moved Director Kirby

Seconded Director Mernett

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated September 27, 2022, regarding a TELUS proposal to construct a

wireless telecommunications facility at 16687 Chilcotin Highway 20, Tatla Lake, be received.

Further, that the Board of Directors concurs with the TELUS proposal to construct a wireless telecommunications facility at 16687 Chilcotin Highway 20, Tatla Lake. And further, that staff be instructed to advise TELUS that:

- The Cariboo Regional District is satisfied with TELUS' consultation process, as outlined in ISED's Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable;
- That the Cariboo Regional District has been consulted and concurs with the tower location.

Carried

9.2 TELUS Telecommunications Facility – BC 105337 – 6656 Christensen Road, Anahim Lake – Request for Concurrence - Area J

Heather Oliver, Telecommunications and Site Acquisition Specialist from SitePath Consulting Ltd. representing TELUS, joined the meeting via telephone.

Stakeholder Vote – Unweighted – All Electoral Areas

2022-10-18

Moved Director Kirby

Seconded Director LeBourdais

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated September 27, 2022, regarding a TELUS proposal to construct a wireless telecommunications facility at 6656 Christensen Road, Anahim Lake, be received.

Further, that the Board of Directors concurs with the TELUS proposal to construct a wireless telecommunications facility at 6656 Christensen Road, Anahim Lake. Further, that staff be instructed to advise TELUS that:

- The Cariboo Regional District is satisfied with TELUS' consultation process, as outlined in ISED's Default Public Consultation Process;
- That the proposed tower is a permitted use;

- The proposed design and location is acceptable;
- That the Cariboo Regional District has been consulted and concurs with the tower location.

Carried

10. COMMUNITY SERVICES

10.1 Lone Butte Historical Association Community Works Funding (CWF) Solar Panels Project and Enabling Agreement

Corporate Vote – Weighted

2022-10-19

Moved Director Macdonald

Seconded Director Sjostrom

That the agenda item summary from Darron Campbell, Manager of Community Services, dated September 26, 2022, regarding a proposal from the Lone Butte Historical Association to install solar panels at the Lone Butte Water Tower and Alice Singleton Heritage House, be received. Further, that up to \$30,000 for the project be approved from the 2022 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

10.2 Likely Community Hall – Solar Panel Project Community Works Funding Request

Corporate Vote – Weighted

2022-10-20

Moved Director LeBourdais

Seconded Director Glassford

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 3, 2022, regarding a proposal from the Likely and District Chamber of Commerce to install solar panels at the Likely Community Hall complex, be received. Further, that up to \$24,000 for the project be approved from the 2022 Community Hall Improvements envelope of the Community Works

Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

10.3 Big Lake Community Association Community Works Funding (CWF) Solar Panel Project and Enabling Agreement

Corporate Vote – Weighted

2022-10-21

Moved Director LeBourdais

Seconded Director Kirby

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 3, 2022, regarding a proposal from the Big Lake Community Association to install solar panels at the Big Lake Community Hall, be received. Further, that up to \$50,000 for the project be approved from the 2022 Community Hall Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

11. FINANCE

11.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - September 2022

Corporate Vote - Unweighted

2022-10-22

Moved Director Glassford

Seconded Director Mernett

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of September 2022, in the amount of \$2,642,273.45, consisting of \$399,362.75 paid by cheque, \$2,139,943.08 paid through electronic funds, and \$102,967.62 paid by Mastercard, be received and ratified.

Carried

12. ADMINISTRATION

12.1 2023 Board Meeting Schedule

Corporate Vote - Unweighted

2022-10-23

Moved Alternate Director Montgomery

Seconded Director Delainey

That Director Bachmeier's proposed 2023 Board meeting schedule be endorsed.

Defeated

2022-10-24

Moved Director Forseth

Seconded Director Pinkney

That the following recommendation deferred from the Cariboo Regional District Board meeting on September 23, 2022, be endorsed:

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 7, 2022, with attached 2023 Board Meeting Schedule, be endorsed.

Carried

12.2 Invitation to Provide Views on the Preliminary Report of the British Columbia Electoral Boundaries Commission

Corporate Vote - Unweighted

2022-10-25

Moved Director Forseth

Seconded Director Macdonald

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO dated October 4, 2022, regarding the BC Electoral Boundaries Commission's invitation to provide feedback on its Preliminary

Report, be received. Further, that the Chair contact the area MLA's and participate in the meeting in Kamloops.

Carried

13. BOARD REPORTS AND CORRESPONDENCE

13.1 Consent Calendar

Corporate Vote - Unweighted

2022-10-26

Moved Director Glassford

Seconded Director LeBourdais

That the consent calendar items, as of October 6, 2022, be received.

Carried

S. Masun, Manager of Emergency Programs joined the meeting.

14. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

14.1 North Cariboo Rural Directors Caucus Minutes - September 20, 2022

Corporate Vote - Unweighted

2022-10-27

Moved Director Glassford

Seconded Director Kirby

That the minutes from of the North Cariboo Rural Directors Caucus meeting held on September 20, 2022, be received.

Carried

**14.1.1 Blessings Grave and Stanley Cemetery Outhouse Maintenance
Contribution Agreement**

Corporate Vote - Weighted

2022-10-28

Moved Director Glassford

Seconded Director Sjostrom

That the following recommendation from the North Cariboo Rural Directors Caucus meeting on September 20, 2022, be endorsed:

That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated August 15, 2022, regarding Blessings Grave and Stanley Cemetery outhouse maintenance, be received. Further, that the Cariboo Regional District enter a one-year contribution agreement with Barkerville Heritage Trust, with a \$4,800 contribution allocated from the 2022 North Cariboo Economic Development Budget, as a trial period with the expectation that a multi-year agreement will be considered for 2023 forward. Further, that the appropriate signatories be authorized to execute the agreement.

Carried

14.2 South Cariboo Joint Committee Minutes - September 21, 2022

Corporate Vote - Unweighted

2022-10-29

Moved Director Pinkney

Seconded Director Richmond

That the minutes of the South Cariboo Joint Committee meeting held on September 21, 2022, be received.

Carried

14.2.1 100 Mile and District Outriders – Equestrian Grounds Use and Occupancy Agreement Renewal

Corporate Vote - Weighted

2022-10-30

Moved Director Pinkney

Seconded Director Macdonald

That the following recommendation from the South Cariboo Joint Committee meeting on September 21, 2022, be endorsed:

That the agenda item summary from Darron Campbell, Manager of

Community Services, dated September 15, 2022, regarding the 100 Mile and District Outriders – Equestrian Grounds Use and Occupancy Agreement renewal, be received. Further, that the agreement be renewed under the current terms and conditions for an additional period of five years and that the appropriate signatories be authorized to execute the renewal agreement.

Carried

14.3 Emergency Preparedness Committee Minutes - September 7, 2022

Corporate Vote - Unweighted

2022-10-31

Moved Director Kirby

Seconded Director Sjostrom

That the minutes from the Emergency Preparedness Committee meeting held on September 7, 2022, be received.

Carried

Director Simpson left the meeting.

14.3.1 UBCM 2023 CRI - FireSmart Community Funding and Supports – Fall Application Intake

Stakeholder Vote - Weighted - All Electoral Areas

S. Masun, Manager of Emergency Services spoke on the following resolution.

2022-10-32

Moved Director Sjostrom

Seconded Director Kirby

That the following recommendation from the Emergency Preparedness Committee meeting held September 7, 2022, be endorsed:

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 17, 2022, regarding the 2023 UBCM Community Resiliency Investment, be received. Further, that staff

be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports.

Carried

14.3.2 Canadian Red Cross Risk Awareness Project

Stakeholder Vote - Weighted - All Electoral Areas

S. Masun, Manager of Emergency Services spoke on the following resolution.

2022-10-33

Moved Director LeBourdais

Seconded Director Glassford

That the following recommendation from the Emergency Preparedness Committee meeting on September 7, 2022, be endorsed:

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated August 17, 2022, regarding the Canadian Red Cross Wildfires 2017 funding opportunity, be received. Further, that staff be authorized to proceed with a funding application to the Canadian Red Cross Wildfires 2017 for a Risk Awareness Campaign.

Carried

S. Masun, Manager of Emergency Services left the meeting.

14.4 Committee of the Whole Minutes - September 22, 2022

Corporate Vote - Unweighted

2022-10-34

Moved Director Pinkney

Seconded Director Sjostrom

That the minutes of the Committee of the Whole meeting held on September 22, 2022, be received.

Carried

Director Simpson returned to the meeting.

14.4.1 Defining Fire Protection Area Distances

Corporate Vote - Unweighted

2022-10-35

Moved Director Delainey

Seconded Director LeBourdais

That the following recommendation from the Committee of the Whole meeting on September 22, 2022, be endorsed:

That the memorandum from Michael Navratil, Manager of Protective Services, dated September 13, 2022, regarding fire protection area distances, be received. Further, that staff develop a policy for the Board's consideration.

Carried

14.4.2 Zoning and Rural Land Use Bylaws – Dwelling Definitions

Stakeholder Vote - Unweighted - All Electoral Areas

2022-10-36

Moved Director Forseth

Seconded Director Sjostrom

That the following recommendation from the Committee of the Whole meeting on September 22, 2022, be endorsed:

That the memorandum from Nigel Whitehead, Manager of Planning Services, dated September 16, 2022, regarding zoning and rural land use bylaw definitions of dwelling and carriage house, be received. Further, that staff move forward with Option 1 to define the difference more clearly between a carriage house and a secondary dwelling, requiring explicitly that a carriage house be located above a garage or integrated within the structure on the main floor of an ancillary structure, with significant floor area dedicated to ancillary space.

Carried

14.5 Connectivity Committee Minutes - October 3, 2022

Corporate Vote - Unweighted

2022-10-37

Moved Director LeBourdais
Seconded Director Kirby

That the minutes of the Connectivity Committee meeting held October 3, 2022, be received.

Carried

14.5.1 Report from Connectivity Committee

Corporate Vote - Unweighted

2022-10-38

Moved Director LeBourdais
Seconded Alternate Director Montgomery

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated October 3, 2022, with attached Cariboo Regional District Connectivity Committee Report to the Board, be received. Further, that the following recommendations contained within the report be endorsed:

1. That the CRD Board, through the Connectivity Committee, establish criteria for approving Letters of Support for ISPs funding applications.
2. That the CRD Board send requests for Connectivity funding LOS to the Connectivity Committee for review and comment, so that this committee can ensure requests align with CRD Connectivity Strategy goals; that the Connectivity Committee invite telecoms and ISP to periodically present to the Committee on its long-term plans for the region. Acknowledging that, due to the competitive nature of the sector, presentations could be done in-camera; and that the Board delegate authority to provide letters of support, to the Connectivity Committee.
3. That additional Cariboo Regional District staff be authorized to participate in Connectivity Committee meetings, as occasion arises. e.g., Emergency Services and Community Services Managers.

4. That the Cariboo Regional District Board invite a representative from Connected Communities BC to participate ex-officio on the Connectivity Committee.

Carried

15. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

15.1 Request from Director Bachmeier to Access Electoral Area B Director Initiative Funds to attend the Natural Resources Forum

Policy requires 2/3rds of the Electoral Area Directors in Favour

2022-10-39

Moved Alternate Director Montgomery
Seconded Director Forseth

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 27, 2022, regarding a request from Director Bachmeier to access up to \$2,000 from the Electoral Area B Director Initiative Fund to attend the Natural Resources Forum in Prince George on January 17-19, 2023, be approved.

Carried

16. CHAIR REPORT/CAO REPORT

16.1 Chair Report - October 5, 2022

Corporate Vote - Unweighted

2022-10-40

Moved Director Mernett
Seconded Director Kirby

That the Chair Report up to October 5, 2022, be received.

Carried

17. DIRECTORS' ROUNDTABLE

The Directors were given an opportunity to provide any brief reports/updates/appointments at this time.

2022-10-41

Moved Director Richmond
Seconded Director Mernett

That the appointment of Mark Redl to the 108 Greenbelt Commission be rescinded.

Carried

The meeting recessed at 12:20 p.m.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier (via telephone), Director M. Sjostrom, Alternate Director E. Montgomery, Director S. Forseth, Director A. Delainey, Director M. LeBourdais, Director A. Richmond (via telephone), Director G. Kirby, Director C. Mernett, Director W. Macdonald, Director B. Simpson (via telephone), Director M. Pinkney

ABSENT: Director B. Bachmeier, Director J. Glassford, Director I. Bonnell, Director E. Coleman

STAFF: J. MacLean, Chief Administrative Officer, K. Erickson, Chief Financial Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, N. Whitehead, Manager of Planning Services, B. Crowe, Manager of Human Resources

The meeting reconvened at 1:02 p.m.

18. IN-CAMERA SESSION

18.1 In-Camera Session

Corporate Vote - Unweighted

2022-10-42

Moved Director Forseth
Seconded Director Mernett

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a) & (c) of the *Community Charter*.

Carried

The meeting recessed at 1:02 p.m. to go in-camera.

The meeting reconvened at 1:32 p.m.

19. ADJOURNMENT

Corporate Vote - Unweighted

2022-10-43

Moved Director Mernett

Seconded Director Kirby

That the meeting of Cariboo Regional District Board be adjourned at 1:32 p.m. October 6, 2022.

Carried

Chair

Manager of Corporate Services